

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on April 5, 2017

Board Members: Edward Farling III, Chairman
Vincent Deon, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer
Stephen Mc Gill, Treasurer

Others: Thomas A. Zeuner, Executive Director
Jeffrey Greenwood - Chief of Operations - absent
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor - absent
Christopher Walker P.E., Pennoni Assoc.
Frank O'Donnell, Supervisor Liaison
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women serving in harm's way.

2. Executive Director's Report

Mr. Zeuner provided information on the following:

The Board met in Executive Session prior to the meeting to discuss matters of litigation and real estate.

The Authority did not receive any Grant money from the Commonwealth Finance Authority Water Grant Program for the Pine Run Interceptor.

A supplemental item on the Agenda #12 is the Contract Award to Insituform for C.I.P.P.

3. Citizens' Concerns

Lori Cucinotta, 82 Lark Drive had questions and concerns regarding rate increase and conversion to monthly billing.

Ed Tucker, 99 Woodland Drive expressed displeasure on the recent rate increase implemented by the Authority.

Keith Smythe, 158 Forrest Drive express opinions on the rate increase, lack of our own sewer treatment plant, comparisons with other sewer and water suppliers, opposed vacation time for Executive Director due to the rate increase. .

Mr. Zeuner, the Board and Mr. Rudolph supplied answers regarding conversion to monthly billing, the rate increase, the Five Year Strategic Plan, water supplies, sewer processing, and costs of running the Authority.

4. Approval of the Minutes of March 1, 2017

A motion (Jim-Mc Gill) made to approve the Minutes of March 1, 2017 passed with 5 ayes.

5. Check Requisitions / Accounts Payable

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2106** dated March 15, 2017 in the amount of \$368,305.94 passed with 5 ayes.

The major items paid under **Requisition No. 2106** are as follows: BCWSA - \$2,300.00; BCWSA – Water - \$171,659.88; Link Computer Corp. - \$3,362.00; Office Basics - \$1,487.57; PECO - \$7,031.67; Pennoni Assoc. - \$72,560.97; Teamsters Health and Welfare Fund - \$18,639.72; US Postal Serv. - \$5,000.00; USA Blue Book - \$3,956.71; and \$75,000.00 for payroll.

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2107** dated March 29, 2017 in the amount of \$552,229.19 passed with 5 ayes.

The major items paid under **Requisition No. 2107** are as follows: BCWSA – Sewer - \$309,575.84; Block Communications - \$5,672.26; Ebert Engineering - \$2,823.70; Flow Assessment - \$14,153.33; Guardian - \$3,834.20; Hach Co. - \$9,057.78; Herbert, Rowland & Grubic, Inc. \$1,486.04 Independence Blue Cross - \$8,929.49; Karl Hops Inc. - \$1,117.94; Line Systems Inc. - \$1,239.61; Manko, Gold, Katcher & Fox LLP - \$24,291.50; PECO - \$12,381.86; Philadelphia Business Forms - \$1,237.02; Rudolph Clarke LLC - \$7,679.25; BCWSA disputed \$62,600.78; and a \$75,000.00 transfer for payroll.

A motion (Rehm-Mc Gill) adopting a resolution to approve **Revenue Fund Requisition No. 2108** dated April 5, 2017 in the amount of \$79,975.66 passed with 5 ayes.

The major items paid under **Requisition No. 2108** are as follows: Manko, Gold, Katcher & Fox LLP - \$12,300.06; PECO - \$5,049.56; Rudolph Clarke LLC - \$53,691.00; US Postal - \$5,000.00.

A motion (Rehm-Mc Gill) adopting a resolution to approve **BRI Fund Requisition No. 568** dated April 5, 2017 in the amount of \$71,819.10 passed with 5 ayes.

6. Resolution No. 2017-1185 – PennDot Project Letter Agreement

A motion (Farling-Rehm) made to adopt Resolution No. 2017-1185 to approve and execute the PennDot “Project Letter Agreement” for adjustments to castings on Jacksonville and Bristol Roads in Northampton Township passed with 5 ayes.

7. Waverly Land Development

Removed from agenda / anticipated to be on the May 2017 agenda.

8. Authorization to prepare bid package and advertise for bids – Skid Mounted Sewer Jetter – Capital Project #48

A motion (Deon-Rehm) made to approve the authorization of the Administration to obtain bids to purchase a skid mounted sewer jetter identified as Capital Project #48 passed with 5 ayes.

9. Authorization to prepare bid package and advertise for bids Capital Project #28 – 4 WD pickup truck with Tommy Gate

A motion (Rehm-Jim) made to approve the authorization of the Administration to prepare bid packets and advertise for Capital Project #28 a 4 WD pickup truck with Tommy Gate passed with 5 ayes.

10. Authorization to prepare bid package and advertise for bids Capital Project #9 – 4 WD pickup truck

A motion (Deon-Rehm) made to approve the authorization of the Administration to prepare bid packets and advertise for Capital Project #9 a 4 WD pickup truck to replace Unit 27 passed with 5 ayes.

11. Authorization to prepare bid package and advertise for bids Capital Project #6 Bumper Crane for Vactor Vehicle

A motion (Mc Gill-Jim) made to approve the authorization of the Administration to prepare bid packets and advertise for Capital Project #6 Bumper Crane for the Authority's Vactor Sewer jetting vehicle passed with 5 ayes.

12. Award Contract - C.I.P.P. (Cured in Place Pipe)

A motion (Deon-Mc Gill) made to approve the C.I.P.P. contract, with Insituform Technologies of Charlton MA in accordance with their proposal dated March 31, 2017 in the amount of \$204,230.00 via the Pennsylvania COSTARS™ cooperative purchasing program passed with 5 ayes.

COMMENTS

Mr. Mc Gill stated that tonight's and the past weeks commentary gives us reason to think about how everything is seen by the other side.

Thomas A. Zeuner stated that that the PMAA Region I dinner is Thursday April 13th. Jeff Greenwood - Chief of Operations and Joann Paris attended the PMAA Conference in Hershey yesterday.

Vincent Deon stated that Mr. Zeuner's vacation time is well deserved.

Charles Rehm stated that no matter where Mr. Zeuner is on vacation he is always available by cell phone.

Christopher Walker, P.E. - Pennoni Assoc. provided updates on 3 projects;
Sodium hypochlorite conversion is progressing, the first 6 are complete.
Digging & replace pipes, bid opening is April 26th.
Grouting project preconstruction meeting is set for next week.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 8:55 P.M.