

**Minutes of the Public Meeting held on August 27, 2008**

Members Attending: Antonio Albano, Chairman  
John T. Jim, Vice Chairman  
Sheila Bass, Treasurer  
John E. Long, Jr., Secretary  
Gretel Bleich, Asst. Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director  
Steven A. Hann, Special Counsel  
Christopher Walker, P.E., Pennoni Assoc., Consulting Engineer  
Stuart Rosenthal, P.E., Gilmore & Assoc., Consulting Engineer  
Carol A. Boston, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Mr. Albano led the Pledge of Allegiance.

**2. Approval of Minutes from July 16, 2008**

A motion (Long-Jim) adopting a resolution to approve the Minutes from July 16, 2008 passed with 4 ayes and 1 nay by Mrs. Bleich. A motion (Bleich) to remove all comments made by board members from the minutes died for lack of a second.

**3. Citizens Concerns**

Mr. Lou Hirsh addressed the Board concerning the cost for a copy of the Minutes.

**4. Check Requisitions**

A motion (Bass-Jim) adopting a resolution to approve Construction Fund Requisition No. 1031 dated July 30, 2008 in the amount of \$88,743.77; Revenue Fund Requisitions No. 1884 dated July 30, 2008 in the amount of \$280,752.07; Revenue Fund Requisition No. 1885 dated August 7, 2008 in the amount of \$952,477.64; Revenue Fund Requisitions No. 1886 dated August 27, 2008 in the amount of \$404,285.95; Construction Fund Requisition No. 1032 dated August 27, 2008 in the amount of \$309,288.27; and Bond Redemption & Improvement Fund Requisition No. 447 dated August 27, 2008 in the amount of \$41,092.41 passed with 4 ayes and 1 nay by Mrs. Bleich.

The major items paid under Revenue Fund Requisition No. 1884 were as follows: Aetna - \$1,602.10; BCWSA (Water) - \$103,404.25; Brinker's Fuels - \$2,450.50; Hartford - \$3,853.87; PECO - \$17,924.42; Pennoni Associates - \$74,976.44; Warminster Municipal Authority - \$12,644.69; and a \$60,000.00 payroll transfer.

The major items paid under Revenue Fund Requisition No. 1885 were as follows: Aquapro - \$6,072.00; BCWSA (Sewer) - \$812,933.60; Brinker's Fuels - \$2,084.38; Deckman Electric - \$1,487.50; Independence Blue Cross - \$33,604.48; PECO - \$10,154.58; Rudolph Pizzo & Clarke LLC - \$16,276.90; A. C. Schultes Inc. - \$3,591.50; Univar USA Inc. - \$1,311.38; Zupito Lawn Care Inc. - \$1,180.00; and a \$60,000.00 payroll transfer.

The major items paid under Revenue Fund Requisition No. 1886 were as follows: Aetna - \$1,538.80; Aqua-Tech - \$3,950.00; Aquapro - \$3,210.00; Brinker's Fuels - \$1,848.34; BCWSA (Water) - \$138,097.72; CSI Computer Software - \$5,228.19; Grainger - \$1,146.56; Hartford - \$3,844.76; K&A Services - \$2,187.50; PECO - \$20,320.92; Pennoni Associates - \$66,065.87; Philadelphia Insurance Co. - \$9,564.00; Rudolph Pizzo & Clarke LLC - \$13,932.00; A. C. Schultes Inc. - \$3,991.50; State Workers Insurance Fund - \$3,634.00; Upper Southampton Sewer Authority - \$54,627.00; and a \$60,000.00 payroll transfer.

Requisition No. 1031 in the amount of \$88,743.77 was paid to Pennoni Associates Inc.

Under Requisition No. 1032 the following items were paid: Pennoni Associates - \$63,063.53; Video Pipe Services, Inc. under Contract No. 7-S-A-07 - \$45,600.79; In Line Services under Contract No. 1-W-07 - \$194,546.70; and Private Utility Enterprises under Contract No. 1-W-07 - \$6,077.25.

Under BRI Requisition No. 447 the following items were paid: D. J. Pinciotti Construction Co., Inc. under Contract No. 6-S-08 - \$14,670.00; Video Pipe Service Inc. under Contract No. 2-S-A-07 - \$3,770.66; Wolverine Constructors Inc. under Contract No. 1-S-06 - \$1,505.00; and Gilmore & Associates Inc. - \$21,146.75.

**5. Maintenance Report for June 2008**

Mr. Zeuner reported that water production was 87,511,530 gallons for the month of June with almost the same usage last year. One new customer was added. Eighty-seven customers were posted and 13 turned off for non-payment. We televised 19,888 feet of sewer mains and 12,597 were cleaned. There were no sewer blockages. There was one 6" water main break on Pine Avenue. Eleven curb boxes were excavated and repaired. 141 fire hydrants were painted.

**6. Permission to Advertise for Bids – Root Control - Contract No. 8-S-08**

A motion (Long-Bass) authorizing the Authority staff to advertise for bids under Contract No. 8-S-08 for root control passed with 5 ayes.

**7. Permission to prepare Specs and Plans and Advertise for Bids – Annual Paving Restoration – Contract No. 4-A-A-08**

A motion (Bass-Bleich) authorizing Pennoni Associates to prepare the specs and plans and the Authority staff to advertise for bids under Contract No. 4-A-A-08 for annual paving restoration passed with 5 ayes.

**8. Award Contract No. 2-S-A-08 – Manhole Rehabilitation**

A motion (Bleich-Long) awarding Contract No. 2-S-A-08 for manhole rehabilitation to the low bidder, Tri-State Grouting LLC of Newark, Delaware in accordance with their bid opened on July 23, 2008 in the amount of \$60,050.00 passed with 5 ayes.

**9. Award Contract No. 4-W-08 – Rehabilitation of Two Water Storage Tanks at Upper Holland Road**

A motion (Long-Bass) awarding Contract No. 4-W-08 for the rehabilitation and painting of the two water storage tanks at Upper Holland Road to the low bidder, Valley Painting, Inc. of Southampton, PA in accordance with their bid received on July 30, 2008 in the amount of \$403,750.00 which includes the base bid and add alternative for both tanks passed with 5 ayes.

**10. Update on Emergency Declaration – Ironworks Creek – Contract No. 3-A-08**

Mr. Walker of Pennoni Associates stated that 6' of siphon pipes were exposed and eroded part of the embankment. The project was finished on August 12, 2008.

**11. Results of Western End, Phase I Water Survey**

Mr. Zeuner stated that 57 letters and surveys were mailed out. We received results as follows: 5 yeses, 20 no's; and 2 with questions.

A motion (Bleich-Albano) to publish the minutes and agendas on the Authority's website passed with 5 ayes.

**12. Award Contract No. 3-S-08 – Western End Sewer Extension, Phase I, Harvest Acres**

A motion (Jim-Bass) awarding Contract No. 3-S-08 for the western end sewer extension project, Phase I, Harvest Acres to the low bidder, Joao & Bradley of Lehigh Valley, PA in accordance with their bid opened on August 7, 2008 in the amount of \$490,080.00 for Alternate "A" and \$106,889.00 for Alternate "C" for a total of \$596,969.00 passed with 4 ayes and 1 nay by Mrs. Bleich. Mr. Zeuner handed out a summary of costs for the sewer project to the residents.

The residents who addressed the Board were as follows: Mr. Mark Curtis, Mr. Frank Parke, Mr. Robert McKelvey, Representative Scott Petri, Mr. Frank Rothermel, Mr. Timothy Snee, and Mrs. Christine Jackson-McKutchen.

**13. Authorize Gilmore & Associates to provide Professional Services for the Western End Sewer Extension Project, Phase I, Harvest Acres and enter into a Professional Services Agreement – Contract No. 3-S-08**

A motion (Jim-Bass) approving and executing the Professional Services Agreement with Gilmore & Associates for their services on the Western End Sewer Extension Project, Phase I, Harvest Acres, Contract No. 3-S-08, passed with 4 ayes and 1 nay by Mrs. Bleich.

The residents who addressed the Board were Mr. Bruce Hentschel, Mr. Jason Guzy, and Mrs. Jackie Palmer.

**Supplemental Agenda Item “A” – Authorization to Prepare Specs and Advertise for Bids for Pump Replacement at Well No. 5 on Antler Drive – Contract No. 5-W-08**

A motion (Long-Bleich) authorizing the staff to prepare the specifications and advertise for bids for a new pump for Well No. 5 located on Antler Drive passed with 5 ayes.

**Supplemental Agenda Item “B” – Approval of BRI Requisition No. 448 – Payment of Compensation for Taking of Easement for the Western End Sewer Extension Project, Phase I, Harvest Acres**

A motion (Long-Bass) approving BRI Requisition No. 448 dated August 27, 2008 in the amount of \$57,706.41 for the just compensation paid for the taking of easements for the Western End Sewer Extension Project, Phase I, Harvest Acres, Contract No. 3-S-08 as indicated on the attached Schedule “B” and its supporting documents passed with 5 ayes.

**Miscellaneous** – Mr. Zeuner stated that Upper Southampton Sewer Authority increased their rates to us by 31%. In June, BCWSA increased sewer rates by 24% and water rates were just increased by 25%.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, A MOTION FOR ADJOURNMENT (BASS-JIM) AT 9:30 P.M. PASSED.

THE NEXT MEETING IS SCHEDULED FOR SEPTEMBER 3, 2008.