

Minutes of the Public Meeting held on May 20, 2009

Members Attending: Mr. Antonio Albano, Chairman
John T. Jim, Vice Chairman
Sheila Bass, Treasurer
Gretel Bleich, Asst. Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Christopher S. Walker, P.E., Consulting Engineer
Stuart Rosenthal, P.E., Consulting Engineer
Carol A. Boston, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Mr. Albano led the Pledge of Allegiance.

2. Approval of Minutes from April 15, 2009

A motion (Bleich-Bass) adopting a resolution to approve the revised Minutes from April 15, 2009 passed with 4 ayes.

Executive Director's Report

Mr. Zeuner provided to the board updates on the following projects:

- Western End Sanitary Sewer Extension, Phase I, Harvest Acres
- Western End Sanitary Sewer Extension, Phase II
- Ironworks Creek Rehabilitation
- Western End Public Water Extension, Phase II (water option)

An update was also provided on grant applications as follows:

- Safe Water Grant / DEP
- H2O Grant / Commonwealth Finance Authority
- Federal / EPA Grant
- PennVest Grants: (1) Phase I, Sewer; (2) Phase II, Sewer; and (3) Phases I and II, Water.

The report will be published on the Authority's website for public viewing.

3. Citizens Concerns

Mr. Rodger Bushnell of 91 Hunt Drive addressed the Board regarding his opinion that the Authority lacked effective communication with its residents. The residents who addressed the Board regarding the Western End Sanitary Sewer Project were: Mrs. Pat Hackman – 62 S. Traymore Avenue; and Mrs. Barbara Snee – 619 Jacksonville Road. Mr. Brian Dunne of 9 Willow Road addressed the Board regarding the Ironworks Creek Rehabilitation Project.

Mrs. Bleich wanted to make it clear that she did not ask Mr. Marvin Gold to represent her nor did Mr. Gold act on her behalf when he contacted the Commonwealth Finance Authority about Mrs. Bleich recusing herself from voting and deliberations relating to the H2O grant application.

4. Check Requisitions

A motion (Bass-Jim) adopting a resolution to approve Bond Redemption & Improvement Fund Requisition No. 460 dated April 16, 2009 in the amount of \$28,286.97; Revenue Fund Requisition No. 1901 dated April 16, 2009 in the amount of \$15,876.61; Revenue Fund Requisition No. 1902 dated May 12, 2009 in the amount of \$325,455.73; Bond Redemption & Improvement Fund Requisition No. 461 dated May 12, 2009 in the amount of \$53,379.03; Construction Fund Requisition No. 1043 dated May 12, 2009 in the amount of \$283,366.25; Revenue Fund Requisition No. 1903 dated May 20, 2009 in the amount of \$1,131,426.73; Construction Fund Requisition No. 1044 dated May 20, 2009 in the amount of \$27,890.00; and Bond Redemption & Improvement Fund Requisition No. 462 dated May 20, 2009 in the amount of \$6,000.00 passed with 3 ayes. Mrs. Bleich abstained from participating.

The major items paid under Bond Redemption & Improvement Fund Requisition No. 460 were as follows: Tri-State Grouting under Contract No. 2-S-A-08 - \$26,334.50; and CKS Engineers (Western End) - \$1,952.47.

The major items paid under Revenue Fund Requisition No. 1901 were as follows: Richard and Karen Clement (overpayment) - \$1,000.00; Flow Assessment - \$3,230.00; PECO - \$3,188.49; Southampton Post Office - \$5,000.00; and USA Blue Book - \$1,178.35;

The major items paid under Revenue Fund Requisition No. 1902 were as follows: Aetna - \$1,642.00; BCWSA (Water) - \$54,138.68; Brinker's Fuels - \$1,333.70; Hamburg, Rubin, Mullin - \$9,762.27; Independence Blue Cross - \$34,361.90; PECO - \$28,513.33; Pennoni Associates - \$27,682.40; Principal Financial Group - \$1,106.25; Quality Control Inc. - \$3,342.20; Rio Supply - \$7,503.53; Rudolph, Pizzo & Clarke - \$24,451.75; Telog (training) - \$1,340.28; United Labs - \$3,932.17; Univar USA Inc. - \$1,281.38; Warminster Municipal Authority - \$11,767.54; and a \$100,000.00 payroll transfer.

The major items paid under Bond Redemption & Improvement Fund Requisition No. 461 were as follows: Gilmore & Associates - \$29,000.00; and Pennoni Associates - \$24,379.03.

The major items paid under Construction Fund Requisition No. 1043 were as follows: Pennoni Associates - \$68,250.90; In Line Services under Contract No. 1-W-07 - \$194,452.85; Valley Painting Inc. under Contract No. 4-W-08 - \$20,662.50.

The major items paid under Revenue Fund Requisition No. 1903 were as follows: Aetna - \$1,642.00; BCWSA (Sewer) - \$938,980.25; BCWSA (Water) - \$60,458.12; Brinker's Fuels - \$1,503.90; Courier Times Inc. - \$2,568.87; Hartford - \$4,185.78; PECO - \$15,177.11; State Workers Insurance Fund - \$2,291.00; and a \$100,000.00 payroll transfer.

The major items paid under Construction Fund Requisition No. 1044 were as follows: Gilmore & Associates - \$10,600.00; Valley Painting Inc. under Contract No. 4-W-08 - \$17,290.00; and Gilmore & Associates - \$6,000.00.

Under Bond Redemption & Improvement Fund Requisition No. 462 \$6,000.00 was paid to Gilmore & Associates.

5. Maintenance Reports for March and April 2009

Mr. Zeuner stated that in March water production was 63,702,771 gallons which is down by 4,000,000 gallons from last year; 57 customers were post and three turned off for non-payment; 14,836 feet of sewer mains were televised and 19,636 feet of sewer mains were cleaned; there were no sewer blockages; there was one leaking curb stop on Forrest Drive that was replaced; four curb boxes were excavated and repaired; and one first hydrant was repaired on Buck Road after being hit by an automobile.

Mr. Zeuner stated that in April water production was 64,944,599 gallons which is down by 6,000,000 gallons from last year; 78 customers were posted and 8 turned off for non-payment; 12,317 feet of sewer mains were televised; 23,211 feet of sewer mains were cleaned; there was one sewer blockage on Bromley Common due to a large volume of grease; one new 1" tap was completed on Second Street Pike; Spring hydrant flushing was completed by May 15th; and 28 properties were inspected after having repaired their clean outs as a result of the smoke testing program

6. Approval of Extension Agreement – Poet's Walk

A motion (Bass-Bleich) adopting a resolution to approve the one year extension agreement with Judd Associates for the Poet's Walk development passed with 4 ayes.

7. Resolution No. 2009-988 – Termination of Eminent Domain Proceedings – Haldis / Temporary Easement

A motion (Bleich-Bass) adopting Resolution No. 2009-988 terminating the eminent domain proceedings against the Haldis property at 15 West Windrose Drive, Richboro, PA, also known as Tax Map Parcel No. 31-17-154 for the temporary easement required for the Authority's Ironworks Creek Rehabilitation Project passed with 4 ayes.

8. Resolution No. 2009-989 – Termination of Eminent Domain Proceedings – Haldis / Permanent Easement

A motion (Bleich=Bass) adopting Resolution No. 2009-989 terminating the eminent domain proceedings against the Haldis property at 15 West Windrose Drive, Richboro, PA, also known as Tax Map Parcel No. 31-17-154 for the permanent easement required for the Authority's Ironworks Creek Rehabilitation Project passed with 4 ayes.

9. Resolution No. 2009-990 – Termination of Eminent Domain Proceedings – Tanner / Permanent Easement

A motion (Bleich-Bass) adopting Resolution No. 2009-990 terminating the eminent domain proceedings against the Tanner property at 741 Second Street Pike, Richboro, PA, also known as Tax Map Parcel No. 31-15-23-3-1 for the permanent easement required for the Authority's Ironworks Creek Rehabilitation Project passed with 4 ayes.

10. Status Report "Emergency Declaration" – Contract No. 4-A-09 – Mill Creek / Ironworks Creek – Water and Sewer Encasement Stabilization

Mr. Walker reported that they are in the process of submitting the emergency application to DEP. On May 6th we received three bids from \$109,000 to \$635,000. On May 7th we received notice from DEP that they would only permit lining work. On May 14th we had another meeting with DEP and requested them to reconsider our application. On May 15th, DEP requested more information and we are now waiting for their response.

11. Award Contract No. 3-A-09 – Dump Truck

A motion (Bleich-Bass) adopting a resolution to award Contract No. 3-A-09 for a 2009 dump truck to the low bidder, Fred Beans Ford/Lincoln/Mercury of West Chester, PA in accordance with their bid received on April 23, 2009 in the amount of \$38,099.00 including the trade-in of Unit #31 a 1999 Chevrolet 3500 dump truck passed with 4 ayes.

12. Award Contract No. 1-A-09 – Janitorial Services

This item was tabled until the staff can obtain verification of the references provided by the low bidder.

13. Authorization to Purchase Pipeline Inspection Vehicle

A motion (Jim-Bleich) adopting a resolution to authorize the purchase of one High Cube Aries Pipeline Inspection Vehicle from Golden Equipment Co., Inc. of Mars, PA through the Pennsylvania Co-Stars cooperative purchase program in accordance with their proposal dated May 15, 2009 in the amount of \$139,340.00 including a trade of the Authority's Cues High Cube Inspection Vehicle passed with 4 ayes.

14. Addition to C.I.P.P. Contract with BCWSA

A motion (Bass-Jim) adopting a resolution to authorize the amendment to our contract with Bucks County Water and Sewer Authority for C.I.P.P. lining to add 363 feet of 8 inch sanitary sewer pipe in accordance with their 2009 C.I.P.P. contract and, further, authorize Pennoni Associates to perform the inspection services on behalf of the Authority passed with 4 ayes.

15. Resolution No. 2009-993 – Adding Approved Grinder Pump Management Plan to Rates, Rules & Regulations

A motion (Bass-Jim) adopting Resolution No. 2009-993 to add the approved Grinder Pump Management Plan to Section 9A, "Grinder Pumps" to the Authority's Rates, Rules, and Regulations passed with 4 ayes.

16. Resolution No. 2009-995 – Revising Fee Schedule by adding Grinder Pump Purchase and Rental Charges

A motion (Bleich-Bass) adopting Resolution No. 2009-995 to revise the Fee Schedule by adding the purchase and rental charges for grinder pumps and pressure switches passed with 4 ayes.

17. Contract Agreement Change Order No. 4 with Gilmore & Associates – Project No. 07-06060 – Western End Sanitary Sewer Extension Project

A motion (Bleich-Jim) adopting a resolution to approve Change Order No. 4 dated May 7, 2009, Project No. 07-06060, Contract No. 7-S-08 for the Western End Sewer Extension Project, Phase II, to Gilmore & Associates to perform the required "soft dig" investigations related to the Transcontinental Pipeline in the amount of \$10,400.00 passed with 4 ayes.

18. Resolution No. 2009-991 – Western End, Phase II, Sewer Project – Letters of Application / Pennvest Certificate

A motion (Bass-Jim) adopting Resolution No. 2009-991 authorizing the submittal of a financial assistance application to the Pennsylvania Infrastructure Investment Authority (“Pennvest”) with the Pennvest Certificate for the purpose of financing/partially financing the construction, rehabilitation and/or extension of the water / sewer system for the Western End Sewer Extension Project, Phase II passed with 4 ayes.

19. Resolution No. 2009-992 – Ironworks Creek Sanitary Sewer Interceptor Project – Letters of Application / Pennvest Certificate

A motion (Jim-Bass) adopting Resolution No. 2009-992 authorizing the submittal of a financial assistance application to the Pennsylvania Infrastructure Investment Authority (“Pennvest”) with the Pennvest Certificate for the purpose of financing/partially financing the construction, rehabilitation and/or extension of the water / sewer system for the Ironworks Creek Sanitary Sewer Interceptor passed with 4 ayes.

20. Resolution No. 2009-996 – Western End Sewer Project, Phases I and II - Public Water Infrastructure – Letters of Application and Pennvest Certificate

A motion (Albano-Bass) adopting Resolution No. 2009-996 authorizing the submittal of a financial assistance application to the Pennsylvania Infrastructure Investment Authority (“Pennvest”) with the Pennvest Certificate for the purpose of financing/partially financing the construction, rehabilitation and/or extension of the water / sewer system for the Western End Water Extension passed with 4 ayes.

21. Resolution No. 2009-994 – Ironworks Creek Sanitary Sewer Interceptor – Letter of No Prejudice – Pennvest Application

A motion (Bass-Bleich) adopting Resolution No. 2009-994 for the purpose to state our intent of borrowing with Pennvest reimbursement of costs by a Letter of No Prejudice and the Authority, as the borrower, intends to use its capital and/or general funds to finance, on an interim basis, the costs of the Ironworks Creek Sanitary Sewer Interceptor (“Project”) which costs are reasonably expected to be reimbursed with the proceeds of debt to be incurred by the borrower, up to the maximum principal amount of \$2,652,599.00 and this resolution is a declaration of official intent adopted pursuant to the requirement of Treasury Regulation Section 1.150.2 passed with 4 ayes.

Supplemental Agenda Item “A” – Renaming of the Administration Building

A motion (Albano-Bass) adopting a resolution in memory of John E. Long, Jr. and his service to the community of Northampton Township, that we name the administration building at 111 Township Road as the “John E. Long, Jr. Memorial Building” and, further, that a suitable plaque, as inscribed below, which cost is personally donated by the current Board Members, be affixed to the building at a ceremonial dedication to take place at a future date to be determined passed with 3 ayes. Mrs. Bleich abstained from participating in the vote and stated that we should wait and not rush into it and normally a motion like this is done after a certain period of time. Mr. Bushnell of 91 Hunt Drive provided citizens input agreeing with Mrs. Bleich not to name the building in honor of John E. Long, Jr. at this time. He stated we should wait to see if there is a more deserving candidate for consideration. The inscription to be as follows:

“John E. Long, Jr.
Memorial Building

This plaque personally donated by the members of the board in memory of our friend
and colleague who served this board from 1987 to 2009.

Antonio Albano, Chairman
John T. Jim, Vice Chairman
Sheila Bass, Treasurer
Gretel Bleich, Assistant Secretary-Treasurer
Thomas A. Zeuner, Executive Director

Dedicated May 2009”

MR. ALBANO, CHAIRMAN, ADJOURNED THE MEETING AT 8:27 P.M.
(5/20/2009)