

Minutes of the Public Meeting held on December 15, 2010

Members Attending: Antonio Albano, Chairman
John T. Jim, Vice Chairman
Sheila Bass, Treasurer
Gretel Bleich, Secretary

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Christopher S. Walker, P.E., Consulting Engineer
Carol A. Boston, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Mr. Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women.

2. Approval of Minutes from November 17, 2010

A motion (Bass-Bleich) was made adopting a resolution to approve the Minutes from November 17, 2010 and passed with 4 ayes.

3. Executive Director's Report

Mr. Zeuner stated that when the Authority passed Resolution No. 2010-1081 amending its Rates, Rules, and Regulations on October 20, 2010, the tapping fee for Sewer District No. 2 was based on information contained in a comprehensive document prepared by Pennoni Associates titled "Sewer District No. 3 Initial Tapping Fee Calculation dated October 15, 2010." It would be appropriate to amend the meeting minutes of October 20, 2010 to reflect what document was used to determine the tapping fees for Sewer District No. 3 for record purposes. The Board Members unanimously approved this change.

Mr. Zeuner stated that in cooperation with Northampton Township, the Authority filed an appeal with the Commonwealth of Pennsylvania Environmental Hearing Board seeking relief from an Order and Permit issued on July 7, 2009 by the Pennsylvania Department of Environmental Protection relating to the Western End Sanitary Sewer Extension. The consolidated hearings were scheduled to begin on Thursday, December 16, 2010 before Judge Labuskes. On December 8, 2010, the Pennsylvania Department of Environmental Protection amended and reissued Permit No. 0909404 removing the special conditions relating to the installation of sanitary sewer lines in Gwyn Lynn Drive, Hill Drive and Charter Circle which was the basis for the Authority's appeal to the order and permit. Since the special conditions previously imposed by the PA DEP on the Authority have been removed, on December 9, 2010, the Commonwealth of Pennsylvania Environmental Hearing Board dismissed the consolidated appeals as moot.

Mr. Zeuner stated that the Authority has received results of the public water survey as requested by Upper Southampton Water Authority related to the desire for public water for a small land development on the Upper Southampton side of Bristol Road. Northampton surveyed 27 properties. The results show one property owner in favor of public water, 8 property owners not in favor and 19 property owners have not responded to the survey. Mr. Zeuner will forward the results to the Upper Southampton Water Authority. In summary, there was no compelling community support from those surveyed for the installation of public water. No further action is necessary by this Authority.

Mr. Zeuner stated that earlier this week, the Authority received a communication from Valerie Breznicky, Project Officer, Office of Infrastructure and Assistance of the U. S. Environmental Protection Agency confirming that the Grant documents are prepared and in the Congressional Notification phase for the \$500,000 EPA Grant to this Authority. The scheduled mail date is Wednesday, December 15, 2010. When we receive the grant package, we will need to sign two copies of the documents and return one to EPA and one to PA DEP. The Authority will finalize Sewer District No. 3 monetary assessments once the funds are received from the Federal agency.

4. Citizens Concerns

Mr. O'Neill of 455 Rocksville Road stated his concerns about the Authority's budget process, savings on inflow and infiltration and rates. Mr. Zeuner offered to have Mr. O'Neill meet with him to discuss the topics in detail during a normal work day.

Mr. Bushnell of 91 Hunt Drive asked how the Grant funds were to be calculated into the assessments. Mr. Zeuner stated that DFA and EPA funds will be allocated for both industrial and residential. Final calculations will be made upon receipt of the Federal funds.

Mr. Bailey of 130 Gwyn Lynn Drive asked if there were any conditions regarding the carved out areas with DEP. Mr. Zeuner replied there were not. Mr. Zeuner stated that the EHB dismissed the case as moot.

Mr. Medlar of 39 Overlook Drive asked questions concerning the industrial connections and when they would be operational. Mr. Zeuner stated that a resolution is before the Board this evening declaring sanitary sewer service is available for all District No. 3 properties.

5. Check Requisitions/Accounts Payable

A motion (Bass-Bleich) adopting a resolution to approve Revenue Fund Requisition No. 1940 dated December 2, 2010 in the amount of \$539,963.18; Bond Redemption and Improvement Fund Requisition No. 499 dated December 2, 2010 in the amount of \$52,137.68; Revenue Fund Requisition No. 1941 dated December 15, 2010 in the amount of \$222,219.19; and 2009 Loan Proceeds Requisition No. 7 dated December 15, 2010 in the amount of \$630,477.48 passed with 4 ayes.

The major items paid under Revenue Fund Requisition No. 1940 were as follows: BCWSA (Sewer) - \$266,604.00; BCWSA (Water) - \$95,429.44; First National Bank of Newtown - \$80,778.93; Flow Assessment - \$4,540.00; Hartford - \$3,229.24; Karl Hops Inc. - \$1,160.74; M&T Investment Group - \$2,600.00; PECO - \$7,255.96; Technical Devices Inc. - \$2,231.20; and a \$70,000.00 payroll transfer.

The major items paid under Bond Redemption and Improvement Fund Requisition No. 499 were as follows: N. Abbonizzio Contractors (Contract No. 9-S-08) - \$45,349.68; and G. E. Poli Inc. (Contract No. 3-S-10) - \$6,788.00.

The major items paid under Revenue Fund Requisition No. 1941 were as follows: Bee Bergvall & Co. - \$5,000.00; CSI Computer Software - \$8,151.93; Flow Assessment - \$4,540.00; Graphic Controls LLC - \$1,022.01; Harris Computer Systems - \$8,553.43; Independence Blue Cross - \$17,369.87; Karl Hops Inc. - \$1,373.37; Northampton Township - \$2,696.30; Quality Control Inc. - \$1,034.30; Rudolph Clarke & Kirk LLC - \$11,492.87; J. H. Shanahan Inc. 0 \$3,524.00; Source Media Inc. - \$9,468.00; Teamsters Health & Welfare - \$16,000.26; Upper Southampton Sewer Authority - \$54,627.00; and a \$70,000.00 payroll transfer.

Loan Proceeds Requisition No. 7 in the amount of \$630,477.48 was paid to Joao & Bradley Construction under Contract No. 7-S-08.

6. Maintenance Report for October 2010

Mr. Zeuner reported that water production for the month of October was at 69,478,556 gallons, as compared with 69,175,558 gallons for the same period last year. Seventy-five customers were posted and five turned off for non-payment. No sewer mains were televised and 7,350 feet of sewer mains were cleaned (61,494 feet to date). There was one minor sewer blockage on Green Drive. This blockage was reported as a dry weather SSO to DEP and the Board of Health. A 6" water main break occurred at 43 Cedar Drive. The Highspire Sewer Pump Station ran for a total of 88 hours. The Woods Sewer Pump Station ran for a total of 110 hours and pumped 1,633,500 gallons. The Manchester Sewer Pump Station ran for a total of 73.5 hours. Five meters were installed for new customers and three meters were changed. Two ¾" taps were installed for 20 Paisley Drive and 104 Woodlake Drive. All easements were walked, cleared and mowed.

7. Green Drive Investigations

Mr. Zeuner reported that the Authority went over and above its obligations with testing on Green Drive and found the contamination not to be caused by the Authority's lines. The Executive Director has asked Pennoni Associates to prepare a report of our investigation and conclusions.

8. Resolution No. 2010-1088 – Revising Rates, Rules and Regulations – Amending Sanitary Sewer Rates / Capping on Residential Usage at 45,000 Gallons / Allowing Water Meters on Wells for Calculation of Sewer Charges

A motion (Bass-Bleich) to adopt Resolution No. 2010-1088 revising the Rates, Rules, and Regulations; providing capping on residential usage at 45,000 gallons per quarter; and allowing the installation of water meters on private wells for the calculation of sewer charges passed with 4 ayes.

9. Resolution No. 2010-1089 – Revising “Fee Schedule”

A motion (Bleich-Jim) to adopt Resolution No. 2010-1089 revising the “Fee Schedule” attached to the Rates, Rules, and Regulations as Exhibit “A” amending the sewer rates passed with 4 ayes.

10. Resolution No. 2010-1091 – Revising Rates, Rules, and Regulations – Amending Water Rates

A motion (Bass-Bleich) to adopt Resolution No. 2010-1091 revising the Rates, Rules, and Regulations to amend the water rates passed with 4 ayes.

11. Resolution No. 2010-1092 – Revising “Fee Schedule”

A motion (Jim-Bass) to adopt Resolution No. 2010-1092 revising the “Fee Schedule” attached to the Rates, Rules, and Regulations as Exhibit “A” amending the water rates passed with 4 ayes.

12. Accepting Gilmore & Associates’ Certificates of Substantial Completion on Contracts No. 7-S-08, 4-S-09 and 5-S-09

A motion (Bass-Bleich) accepting Certificates of Substantial Completion from Gilmore and Associates dated December 8, 2010 for the Western End Sanitary Sewer Extension Project, Contract No. 7-S-08 for the pipeline construction, Contract No. 4-S-09 for the general and mechanical construction of the pump station, and Contract No. 5-S-09 for the electrical installation of the pump station passed with 4 ayes.

13. Resolution No. 2010-1093 – Availability of Sanitary Sewer Services to Sewer District No. 3 – Western End Project

A motion (Bleich-Bass) to adopt Resolution No. 2010-1093 declaring the availability of sanitary sewer services to Sewer District No. 3 (Western End) passed with 4 ayes.

14. Resolution No. 2010-1094 – Destruction of Records

A motion (Jim-Bass) to adopt Resolution No. 2010-1094 allowing the destruction of certain Authority records as outlined therein and in accordance with the Pennsylvania Municipal Authorities Act, as amended, passed with 4 ayes.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED AT 8:28 P.M.
THE NEXT MEETING IS SCHEDULED FOR JANUARY 5, 2011.