

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on January 19, 2011

Members Attending: Antonio Albano, Chairman
John T. Jim, Vice Chairman
Sheila Bass, Treasurer
Gretel Bleich, Secretary

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Christopher S. Walker, P.E., Consulting Engineer
Carol A. Boston, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Mr. Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women.

2. Re-Organization of Board

A nomination (Jim-Bass) was made for Antonio Albano to serve as temporary chairman for the re-organization of the Board and passed with 4 ayes.

A nomination (Jim-Bass) was made for Antonio Albano to serve as the Authority's Chairman for the calendar year 2011 and passed with 4 ayes.

A nomination (Bass-Albano) was made for John Jim to serve as the Authority's Vice Chairman for the calendar year 2011 and passed with 4 ayes.

A nomination (Albano-Jim) was made for Sheila Bass to serve as the Authority's Treasurer for the calendar year 2011 and passed with 4 ayes.

A nomination (Bass-Jim) was made for Gretel Bleich to serve as the Authority's Secretary for the calendar year 2011 and passed with 4 ayes.

A motion (Bass-Jim) was made to appoint Edward Rudolph, Esquire of the firm Rudolph, Clarke & Kirk, LLC of Trevoze, PA as the Authority's Solicitor for 2011 and passed with 4 ayes.

A motion (Bass-Jim) was made to appoint Christopher Walker, P.E. of the firm Pennoni Associates, Inc. of Doylestown, PA as the Authority's Consulting Engineer for 2011 and passed with 4 ayes.

A motion (Bass-Jim) was made to appoint Steven A. Hann, Esquire of Hamburg, Rubin, Mullin, Maxwell & Lupin of Lansdale, PA as the Authority's environmental special counsel for 2011 and passed with 4 ayes.

A motion (Bass-Jim) was made to appoint Neil A. Morris, Esquire of Archer & Griener, PC of Philadelphia, PA as the Authority's labor special counsel for 2011 and passed with 4 ayes.

A motion (Albano-Bass) was made to appoint the Board Members as Trustees for the non-union administration pension plan with Principal Financial Group for 2011 and passed with 4 ayes.

A motion (Albano-Bass) was made to appoint Robert Long, Jr. of Thomas, Long, Niesen & Kennard, Attorneys and Counselors at Law of Harrisburg, PA as bond counsel for 2011 and passed with 4 ayes.

A motion (Bass-Jim) was made to appoint PFM of Harrisburg, PA as financial advisor for 2011 and passed with 4 ayes.

A motion (Albano-Bass) was made to appoint David Busch of Keystone Alliance Consulting of Ambler, PA as consultant of special projects for 2011 and passed with 4 ayes.

A motion (Albano-Bass) was made to appoint Thomas Zeuner as the Authority's Executive Director for 2011 and passed with 4 ayes.

3. Approval of Minutes from December 15, 2010

A motion (Bleich-Bass) was made adopting a resolution to approve the Minutes from December 15, 2010 and passed with 4 ayes.

4. Executive Director's Report

Mr. Zeuner had nothing to report.

5. Citizens Concerns

Mr. O'Neill of 455 Rocksville Road asked about the investigation concerning the contaminated wells on Green Drive. Mr. Zeuner gave him a copy of the Authority's Engineer's report.

6. Resolution No. 2011-1095 – Revising Fee Schedule (Meter and Setter Charges)

A motion (Bleich-Bass) to adopt Resolution No. 2011-1095 revising the "Fee Schedule" attached to the Rates, Rules, and Regulations as Exhibit "A" to reflect increases to the water meter and water setter charges passed with 4 ayes.

7. Resolution No. 2011-1096 – Western End Mandatory Connection Date Revision for Non-Residential Properties

A motion (Bleich-Bass) to adopt Resolution No. 2011-1096 revising the mandatory connection deadline for non-residential property owners within Sewer District No. 3 to May 1, 2011 passed with 4 ayes.

8. Resolution No. 2011-1097 – Western End Tapping Fee Installment Agreement Signing Date and Initial Payment Date

A motion (Bleich-Albano) to adopt Resolution No. 2011-1097 revising the Tapping Fee Installment Agreement date to May 1, 2011 and the initial payment date to June 1, 2011 for Sewer District No. 3 passed with 4 ayes.

9. Check Requisitions/Accounts Payable

A motion (Bass-Jimh) adopting a resolution to approve Bond Redemption & Improvement Fund Requisition No. 500 dated January 6, 2011 in the amount of \$27,418.00; Revenue Fund Requisition No. 1942 dated January 6, 2011 in the amount of \$594,094.44; 2009 Loan Proceeds Requisition No. 8 dated January 19, 2011 in the amount of \$400,931.49; and Revenue Fund Requisition No. 1943 dated January 19, 2011 in the amount of \$243,699.18 passed with 4 ayes.

The major items paid under Bond Redemption & Improvement Fund Requisition No. 500 were as follows: Pennoni Associates - \$8,718.-00; Gilmore & Associates - \$11,200.00; and GS Developers (Contract No. 5-S-09) - \$7,500.00.

The major items paid under Revenue Fund Requisition No. 1942 were as follows: BCWSA (Sewer) - \$251,774.25; BCWSA (Water) - \$123,162.08; ES2 Environmental Systems - \$1,419.50; Hartford - \$3,084.27; Independence Blue Cross - \$19,811.51; Karl Hops Inc. - \$3,108.58; Raymond McGettigan (Release of Escrow) - \$5,000.00; PECO - \$28,467.14; Pennoni Associates - \$28,782.00; PMAA - \$2,300.00; Quality Control Inc. - \$1,551.70; Rudolph Clarke & Kirk LLC - \$18,344.25; J. H. Shanahan Inc. - \$3,660.00; Source Media Inc. - \$4,294.40; Teamsters Health & Welfare - \$16,000.26; United Labs - \$2,195.08; Video Gold Productions - \$1,137.50; and a \$70,000.00 payroll transfer.

Loan Proceeds Requisition No. 8 in the amount of \$400,931.49 was paid to Joao & Bradley Construction under Contract No. 7-S-08.

The major items paid under Revenue Fund Requisition No. 1943 were as follows: 21st Century Insurance Co - \$3,784.51; BCWSA (Water) - \$133,640.88; Bee Bergvall & Co. - \$3,300.00; Hartford - \$3,126.95; Karl Hops Inc. - \$1,579.36; Southampton Post Office - \$5,000.00; Univar USA Inc. - \$1,850.18; Warminster Municipal Authority - \$16,390.92; and a \$70,000.00 payroll transfer.

10. Maintenance Report for November 2010 and December 2010

Mr. Zeuner reported that in November, we had 6" water main breaks at 9 Frog Holland Road and 50 Drexel Drive. Also, in December, we had a water main break at 252 Chestnut Drive. We believe these were due to the low temperatures.

11. Annual Water and Sewer Reports

A motion (Albano-Bass) to approve and 2010 Annual Water and Sewer Reports prepared by Pennoni Associates and dated January 19, 2011 passed with 4 ayes.

12. Chapter 94 Report, Consumer Confidence Report & Hydrogeological Report for 2010

No action was taken on this item.

13. Amend Capital Budget 2011

A motion (Albano-Bleich) to approve the amendment to the 2011 capital budget by adding \$18,690.00 for a line item for the sewer department to purchase a video inspection crawler camera passed with 4 ayes.

14. Approval to Purchase a Video Inspection Crawler Camera

A motion (Bass-Jim) to approve the purchase of one PE2610 Aries Pan and Tilt Camera from Golden Equipment Co., Inc. in accordance with their quotation dated January 13, 2011 in the amount of \$18,690.00 passed with 4 ayes.

Supplemental – Independent Auditor’s Report of Internal Control Over Financial Reporting and on Compliance based on an Audit of the H2O PA Water/Sewer/Storm Water Grant Contract No. C000045758 Program

A motion (Bleich-Jim) to approve and accept the Independent Auditor’s Report on internal control over financial reporting and on compliance based on an audit of the H2O PA Water/Sewer/Storm Water Grant Contract No. C000045758 Program passed with 4 ayes.

2011 Meeting Schedule

Mr. Albano read aloud the tentative meeting dates for 2011.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 7:48 P.M.

THE NEXT MEETING IS SCHEDULED FOR FEBRUARY 2, 2011.