

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on September 18, 2013

Members Attending: Antonio Albano, Chairman
Edward W. Farling III, Vice Chairman
Charles Rehm, Treasurer
John Jim, Secretary
Michelle Held, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Solicitor
Christopher Walker, Engineer
Debra E. Wirtz, Stenographer/Executive Assistant

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Mr. Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way. Mr. Albano stated that the Board met in executive session to discuss litigations matters regarding Grace Construction Co.

2. Approval of the Minutes

A motion (Jim-Rehm) was made to approve the Minutes from August 7, 2013, passed with 4 Ayes, Chairman Albano abstained.

3. Executive Directors Report

PMAA: Mr. Zeuner stated that in the August 2013 issue of the Pennsylvania Municipal Authorities Association magazine, an article was published that features the Authority's solar array. The article is titled "Solar Saves Big Money for Authority" A copy of the news article has been posted on the Authority's homepage.

Northampton Days: Mr. Zeuner stated that the weather was perfect and the Authority had a prime location for its booth at this year's "Northampton Days" festivities. As we have done in the past, the Authority gave out reusable grocery bags. Between the hours of 10:00 AM to 1:15 PM the Authority distributed 900 reusable grocery bags to those in attendance. The bright lime green bags were very popular.

2014 Budget Preparation: The Authority administration continues to prepare and refine its 2014 Operational and Capital Budgets for our fiscal year 2014.

Agenda Items No. 10: Mr. Zeuner stated that Agenda item No.10 "Acceptance of Dedication from Northampton Township - West End Water Infrastructure" will again be deferred this evening to a future meeting as outstanding issues remain unanswered. This agenda item will continue to be deferred until all issues are satisfied.

Mr. Zeuner explained that the issues are regarding Penndot Permits and the Maintenance Bond associated with the project. Mr. Rudolph provided further clarification of the timing of the Maintenance Bond and PennDot Permits.

Maintenance Report May 2013:

- Sewer Flows were significantly higher than previous year primarily in the Woods and Highspire sanitary sewer pump station basin areas.
- Water production (sale) was down slightly from previous year
- Postings were up to 59 from 45 in previous year
- Turn-offs were up to 5 from 3 in previous year
- 2 sewer main blockages 98 Upland Drive & 191 Chapel Drive (both cleared)

Maintenance Report May 2013:

- Sewer Flows were significantly higher than previous year primarily in the Woods and Highspire sanitary sewer pump stations.
- Water production (sale) was down slightly from previous year
- Postings were up to 69 from 61 in previous year
- Turn-offs were up to 9 from 5 in previous year
- No sewer main blockages

4. Check Requisitions / Accounts Payable

A motion (Rehm-Farling) adopting a resolution to approve **Revenue Fund Requisition No. 2009** dated August 21, 2013 in the amount of \$141,008.57, passed with 5 Ayes.

A motion (Rehm-Albano) adopting a resolution to approve **BRI Fund No. 537** dated August 21, 2013 in the amount of \$1,800.00 passed with 5 Ayes.

A motion (Rehm-Albano) adopting a resolution to approve **Revenue Fund Requisition No. 2010** dated September 4, 2013 in the amount of \$813,183.09 passed with 4 Ayes. Mr. Jim abstained.

A motion (Rehm-Held) adopting a resolution to approve **Revenue Fund Requisition No. 2011** in the amount of \$125,126.62 passed with 5 Ayes.

A motion (Rehm-Jim) adopting a resolution to approve **BRI Fund Requisition No. 538** dated September 18, 2013 in the amount of \$2,115.00, passed with 5 Ayes.

The major items paid under **Requisition No. 2009** are as follows: The Bancorp Bank - \$16,250.00; CorrPro. - \$3,060.00; Flow Assessment - \$4,900.00; Guardian - \$3,192.70; Herbert Rowland & Grubic- \$4,760.12; Manko Gold Katcher & Fox \$2,940.00; PECO - \$13,197.02; Quality Control Inc. - \$2,337.00; J H Shanahan Inc. - \$1,625.00; Teamsters Health & Welfare - \$12,828.60; Univar - \$1,147.50 and a \$70,000.00 payroll transfer.

The major items paid under **Requisition No. 2010** are as follows: BCWSA - Water - \$185,581.12; BCWSA - Sewer - \$418,160.88; Custom Care Property Maintenance. -

\$1,950.00; Ellen Distefano - \$2,775.00; ES2 Environmental Systems - \$1,730.50; Flow Assessment - \$4,900.00; HD Supply Waterworks - \$1,547.72; Independence Blue Cross - \$8,784.23; Karl Hops Inc- \$2,707.24; Manko Gold Katcher & Fox - \$1,837.00; PECO - \$5,713.59; RIO Supply - \$2,115.19; Rudolph Clarke & Kirk LLC - \$24,782.50; JH Shanahan - \$7,233.50; Southampton Post Office - \$5,000.00 United Laboratories - \$4,461.27; Upper Southampton Municipal Authority. - \$54,627.00; USA Bluebook - \$1,146.00 and a \$70,000.00 payroll transfer.

The major items paid under **Requisition No. 2011** are as follows: Guardian - \$3,163.51; Pennoni - \$21,528.18; RIO Supply - \$3,193.96; TCG Realty - \$6,658.00; Teamsters Health & Welfare - \$12,828.60 and a \$70,000.00 payroll transfer.

5. Citizens Concerns

Mr. Bill O'Neill, Rocksville Road had comments and concerns on the following topics; the Solar Panels; the viewing of his website by Authority personnel.

6. Keith Boyd – Barley Homes

A motion (Jim – Rehm) was made to approve the cash escrow release for the Keith Boyd Major Subdivision in the amount of \$17,506.60 for sanitary sewer and public water improvements associated with the project, passed with 5 Ayes.

7. Maintenance Report - May 2013

Mr. Zeuner provided highlights to the May Maintenance Report.

8. Maintenance Report - June 2013

Mr. Zeuner provided highlights to the June Maintenance Report.

9. Bee Bergvall & Co. – Three Year Engagement

Item tabled, the Board requested that Mr. Zeuner check into competitive prices.

10. Acceptance of Dedication from Northampton – West End Water Infrastructure

This item will be continued to our next meeting. Acceptance is not possible due to outstanding issues regarding Penndot and Maintenance Bonds.

11. Amendment to Specification-Water Meter Setters

A motion (Farling-Held) was made to approve the amendment to the Authority's "Standard Construction Specifications for the Public Water System" by adding "approved equivalent" wording to drawings A-100-016 and A-100-017 and amending the cover page to reflect last revised date to August 7, 2013 passed with 5 Ayes.

13. Board Comments

Ms. Held thanked everyone coming out to Northampton Days. Mr. Albano commented on Northampton Days and acknowledged the work of Ms. Held for the past 2 years and Mr. Zeuner's involvement in the starting of Northampton Days in the 1980's and his 30 years of service to the community. Ms. Held also spoke about the USO Stocking Stuffer program. A raffle was held at Northampton days. We are still taking donations up until October 15th, which covers the cost of shipping holiday gifts to active duty service people overseas

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 8:00 P.M.