

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on May 21, 2014

Members Attending: Antonio Albano, Chairman
Edward W. Farling III, Vice Chairman
Charles Rehm, Treasurer
John T. Jim, Secretary
Michelle Held, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Noah Marlier, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Debra E. Wirtz, Stenographer/Executive Assistant

Mr. Albano, Chairman, called the meeting to order at 7:33 p.m.

1. Pledge of Allegiance

Mr. Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

Mr. Rudolph commended the Chair on the way he conducts the meetings in regards to the moment of silence being done after the Pledge of Allegiance.

Chairman Albano instructed Executive Director Zeuner to check with law enforcement in regards to security at our facilities in light of recent news reports of terrorist/criminal attacks against public utilities.

2. Executive Directors Report

Executive Director Zeuner provided an overview of agenda items before the Board this evening:

PA DEP HAZARDOUS SITES CLEAN-UP ACT (HSCA) CHURCHVILLE TCE SITE:

On May 7, 2014 the Pennsylvania Department of Environmental conducted a public hearing at the Northampton Township administrative building regarding this subject. There are three (3) alternatives are under consideration: 1. Do nothing 2. Provide Carbon filters to the property owners 3. Provide public water (fully funded by a grant). There are nineteen (19) properties currently in the program: Twelve (12) are located in Northampton Township and seven (7) located in Upper Southampton Township. Public comment will remain open with the DEP until June 20, 2014 after which time a decision will be made by the Department. A final decision should occur during the summer. Once notification is

provided, the project must be completed within one (1) year. Northampton Township would be given the grant.

CONSUMER CONFIDENCE REPORT / NEWSLETTER: Mr. Zeuner stated that the CCR (Consumer Confidence Report) and newsletter "The Authority" are being combined this year in an effort to hold down costs. Pennoni Associates has complete the data required for publication of the CCR report. The newsletter segment will consist of four (4) articles: Sump Pumps and the Sanitary Sewer System, The new Authority website, Green Energy and MuniPAY on-line payment and credit card services. The newsletter will be sent to customers by the end of June as required.

SPRING HYDRANT FLUSHING: The Spring Hydrant Flushing program was completed without incident. Mr. Zeuner noted that due to weather conditions during the period, maintenance personnel were challenged to maintain the schedule due to the rain.

BCWSA WATER SUPPLY: Mr. Zeuner stated that the conversion from water supply via the BCWSA connection (Philadelphia to Forrest Park) is nearing completion. Earlier this month we were asked to curtail acquisition of water via the connection for a period of 2 days to enable contractors to install large regulating valves in the system. The Authority complied with the request by filling all above ground storage tanks to their maximum capacity and increasing the draw from our fifteen (15) municipal wells by our system control and data acquisition equipment (SCADA). The period was without incident or reduction in available capacities to our customers

NEW WEBSITE: The Bergey Creative Group is nearing completion of the new Authority website. It is our expectation that launch of the site will occur in June 2014

WOODS PUMP STATION: Planning and permitting is moving forward with the Woods pump station upgrade and redirection of force main to a splitter chamber. Mr. Walker has the documents from the contractor which are being reviewed for bid preparation.

PENNBID: Mr. Zeuner stated that the bids for capital project CP-S-A-14 (CIPP LINING) and CP-03-S-A-14 (MANHOLE REHABILITATION) were opened via the electronic bidding system PENNBID. It is our expectation that the bid tabulation and recommendation can be presented at the next Authority public meeting in June for board consideration.

Capital Project Cp-16-14: Paving Contract for the Authority Office back, well 6, and Highspire Pump Station.

3. Citizens' Concerns

None

4. Capital Project Cp-16-14 Paving Contract –Authority Office, Well 6 & Highspire Pump Station

A motion (Albano-Rehm) was made to authorize Pennoni Associates to prepare bid documents for Capital Project CP-16-14 passed with 5 Ayes.

5. Approval of the Minutes of April 2, 2014

A motion (Farling-Jim) was made to approve the Minutes April 2, 2014 passed with 5 ayes.

6. Check Requisitions / Accounts Payable

A motion (Rehm-Farling) adopting a resolution to approve **Revenue Fund Requisition No. 2027** dated April 16, 2014 in the amount of \$141,223.95 passed with 4 ayes, Mr. Jim abstained.

A motion (Rehm-Farling) adopting a resolution to approve **BRI Fund Requisition No. 540** dated April 16, 2014 in the amount of \$17,758.00 passed with 4 ayes, Mr. Jim abstained.

A motion (Rehm-Albano) adopting a resolution to approve **Revenue Fund Requisition No. 2028** dated May 7, 2014 in the amount of \$1,099,668.16 passed with 4 ayes, Mr. Jim abstained.

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2029** dated May 21, 2014 in the amount of \$718,980.15 passed with 4 Ayes, Mr. Jim abstained

The major items paid under **Requisition No. 2027** are as follows: Flow Assessment - \$4,900.00; Hach - \$9,442.95; HD Supply Waterworks - \$1,168.29; Karl Hops Inc. - 1,704.06; Mike Nelson Consulting - \$1,990.00; PECO - \$7,652.79; PMAA UC Fund - \$4,561.04; Teamsters Health & Welfare Fund - \$16,153.68; Warminster Municipal Authority - \$17,262.24; and a \$70,000.00 payroll transfer.

The major items paid under **Requisition No. 2028** are as follows: BCWSA - Tapping. - \$13,800.00; BCWSA – Sewer - \$638,696.18; BCWSA – Water - \$137,837.36; W. Bruce Beaton Co. - \$8,015.00; Chet’s Printing - \$1,395.00; CSI Computer Software - \$4,707.08; Ellen Distefano - \$2,525.00; Flow Assessment - \$4,900.00; Guardian - \$3,251.96; Independence Blue Cross - \$11,285.03; Karl Hops Inc. - 1,373.60; Office Basics - \$1,046.47; PECO - \$23,579.38; Rudolph Clarke LLC - \$17,736.11; JH Shanahan Inc. - \$2,080.00; TD Card Services - \$4,809.09; Teamsters Health & Welfare Fund - \$16,153.68 a \$70,000.00 payroll transfer and \$100,246.82 for BCWSA disputed bill

The major items paid under **Requisition No. 2029** are as follows: BCWSA - Water - \$147,699.84; W. Bruce Beaton Co. - \$8,015.00; CSI Computer Software - \$5,220.74; First Nat'l Bank of Newtown - \$421,597.87; GMG Insurance Agency - \$2,500.00; Guardian - \$3,585.91; Karl Hops Inc. - 1,689.98; Manko Gold Katcher & Fox - \$19,356.15; PECO - \$11,866.77; Pennoni Assoc. - \$13,810.22; JH Shanahan Inc. - \$8,138.00; and a \$70,000.00 payroll transfer.

7. Award Vehicle Contract

A motion (Albano-Rehm) was made that the Northampton, Bucks County, Municipal Authority Board award Contract 1-A-14-1 (truck purchase) in the amount of \$28,556.00 to Fred Beans Ford of West Chester Pa in accordance with their proposal dated April 23, 2014 per the Commonwealth of Pennsylvania CoStars Purchasing Cooperative Contract, Vendor I.D. #25-013 passed with 5 ayes.

A motion (Rehm-Jim) was made that the Northampton, Bucks County, Municipal Authority Board award Contract 1-A-14-2 (truck purchase) in the amount of \$25,564.00 to Fred Beans Ford of West Chester Pa in accordance with their proposal dated April 23, 2014 per the Commonwealth of Pennsylvania CoStars Purchasing Cooperative Contract, Vendor I.D. #25-013 passed with 5 ayes.

A motion (Farling-Albano) was made that the Northampton, Bucks County, Municipal Authority Board award Contract 1-A-14-3 (truck purchase) in the amount of \$26,630.00 to Fred Beans Ford of West Chester Pa in accordance with their proposal dated April 23, 2014 per the Commonwealth of Pennsylvania CoStars Purchasing Cooperative Contract, Vendor I.D. #25-013 passed with 5 ayes.

A motion (Jim-Rehm) was made that the Northampton, Bucks County, Municipal Authority Board award Contract 1-A-14-4 (truck purchase) in the amount of \$28,556.00 to Fred Beans Ford of West Chester Pa in accordance with their proposal dated April 23, 2014 per the Commonwealth of Pennsylvania CoStars Purchasing Cooperative Contract, Vendor I.D. #25-013 passed with 5 ayes.

A motion (Albano-Rehm) was made that the Northampton, Bucks County, Municipal Authority Board award Contract 1-A-14-5 (Ford C-Max Hybrid car purchase) in the amount of \$25,402.00 to Fred Beans Ford of West Chester Pa in accordance with their proposal dated May 20, 2014 per the Commonwealth of Pennsylvania CoStars Purchasing Cooperative Contract, Vendor I.D. #25-013 passed with 5 ayes.

8. I & I Rehabilitation - Sanitary Sewer Grouting

A motion (Farling-Rehm) was made that the Northampton, Bucks County, Municipal Authority Board award Contract No. 1-S-A-14, Capital Project No. CP-02-14 "I & I Rehabilitation - Sanitary Sewer Grouting" to Video Pipe Services of Newfield, New Jersey including the Base Bid, plus Add Alternates 203 (Bypass Pumping) and 204 (CIPP Liner

End Seal) in accordance with the bid documents in the amount of \$125,983.50, passed with 5 Ayes.

9. TCG Land Development

A motion (Held-Albano) was made that the Northampton Bucks County, Municipal Authority (“Authority”) reduce the current \$35,505.14 Letter of Credit for water to \$9,923.03 and current \$30,018.35 Letter of Credit for sewer for the land development known as TCG Land Development passed with 5 Ayes.

10. Cathodic Protection Capital Project No. CP-13-14

A motion (Albano-Jim) was made that the Northampton Bucks County, Municipal Authority (“Authority”) Board approve the purchase of a cathodic protection system for the Authority’s above ground storage tank located on Humphries Drive in accordance with the proposal dated April 15, 2014 from Corrpro/Waterworks Division in Medina, Ohio, and authorizing the Executive Director to sign on behalf of the Board passed with 5 Ayes.

11. Access Agreement: Ohev Shalom / Northampton, Bucks County, Municipal Authority

A motion (Jim-Rehm) was made that the Northampton Bucks County, Municipal Authority (“Authority”) Board approve the Access Agreement between Ohev Shalom and the Northampton, Bucks County, Municipal Authority and authorizing the Executive Director to sign on behalf of the Board passed with 5 Ayes.

12. Amending of the Public Meeting Schedule

A motion (Farling-Rehm) was made to amend the Authority’s 2014 Public Meeting Schedule to include the following dates with the 2nd meeting of the month being optional:

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|-------------------------|------------------------|
| MAY 21 | OCTOBER 01 |
| JUNE 04 | OCTOBER 15 (optional) |
| JUNE 18 (optional) | NOVEMBER 5 |
| JULY 02 | NOVEMBER 19 (optional) |
| JULY 16 (optional) | DECEMBER 03 |
| AUGUST 06 | DECEMBER 17 (optional) |
| AUGUST 20 (optional) | JANUARY 7, 2015 |
| SEPTEMBER 03 | |
| SEPTEMBER 17 (optional) | |

The time of Authority Public meetings shall be 7:30pm, The Board also directed the Executive Director to advertise the amendment in the local paper, post the new schedule on the Authority website and advise the Northampton Township of the change, passed with 5 Ayes.

13. Award Concrete Contract – Administrative Building – CP-09-14

A motion (Jim-Rehm) was made that the Northampton Bucks County, Municipal Authority (“Authority”) Board award Capital Project CP-09-14 (Administrative Building – Walkway Steps Rehabilitation/Replacement) to Associated Paving Contractor Inc. of Warminster, Pa in the amount of \$13,868.00 as summarized on the bid tabulation dated May 20, 2014 prepared by Christopher Walker - Pennoni Assoc., passed with 5 Ayes.

14. Maintenance Report – February 2014

Mr. Zeuner provide highlights of the February report.

BOARD COMMENTS

Ms. Held – Remember Northampton Days is coming.

Thomas Zeuner – Noted that the new logo for the Authority is being place on all Authority vehicles, and the promotional item for Northampton Days will be an insulated lunch bag.

Christopher Walker – Pennoni Associates – the Woods Pump Station will be starting this summer.

Mr. Albano – wished everyone a nice Memorial Day and to remember our departed veterans, the Township will commemorate the holiday with a flag raising at the Township building and a service at Robert M. Dembowski Memorial Park.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 8:01 P.M.