

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on July 2, 2014

Members Attending: Antonio Albano, Chairman
Edward Farling III, Vice Chairman - absent
Charles Rehm, Treasurer
John T. Jim, Secretary
Michelle Held, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Noah Marlier, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Debra E. Wirtz, Stenographer/Executive Assistant

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

Chairman Albano noted the Mr. Farling was not in attendance.

2. Executive Directors Report

Mr. Zeuner gave an update on the following topics:

CCR / Newsletter: The Authority Consumer Confidence Report (CCR) / Newsletter was sent out in June with delivery prior to the July 1, 2014 deadline. Bulk copies are available at the Authority Building, the Northampton Township Administration Building, Northampton Township Library, Northampton Township Senior Center (James Kinney Building) and numerous senior living facilities located within Northampton Township. Certifications of compliance have been provided to PA DEP as required by regulation via registered mail.

NBCMA Website: The Authority's new website was launched the last week of June 2014. The design was created by the Bergey Creative Group of Harleysville, PA. The theme is consistent with the Authority's reports, newsletters, banner and vehicle markings. The website will be have routine updates completed by internal administrative staff.

H2O Changeover: The changeover from water treated at the Philadelphia Water Treatment Plant to the Forest Park Water Treatment Plant in New Britain, is being completed July 2, 2014. We are currently utilizing our 15 municipal wells and 13 million gallon above ground storage tanks to meet our needs. It was our expectation that the transition would take a day or two, but it is taking much longer, we will begin withdrawing water from the new water interceptor and treatment facility when authorized by BCWSA. Currently the water is not meeting technical testing standards for

bacteria to enable flow release. On the afternoon of July 2, 2014 we received a communication from BCWSA and supporting letter from North Wales Water Authority that some delays (meeting testing requirements) are preventing the release of water and as a result they are requesting a voluntary water conservation initiative be implemented. In checking with our System Manager, Paul Angelini, our system remains nearly full @ 11 million+ gallons and our 15 wells are keeping up with demand. Given our average consumption of 2.3 million gallons per day we have we have 4-5 days of storage assuming we do not utilize our 15 municipal wells or interconnect with BCWSA. I communicated our current storage and production well status to BCWSA. Since we are not drawing water from BCWSA at this time and have not since the weekend, a "voluntary conservation notice" is recommended to be posted on our website as requested by BCWSA. The administration is in favor of that notice. We do not anticipate any supply side issues if BCWSA cannot provide water by the end of the week through the new water interceptor due to our storage capacities and well production capabilities at this time. We are fortunate to have significant storage and well production capabilities.

Mr. Albano instructed Mr. Zeuner to inform the Township of the "voluntary conservation notice" so they may add it to their website.

PA DEP (5 year Inspection): In July 2014, the Pennsylvania Department of Environmental Protection (PA DEP) will be completing their 5 year water system / facilities inspection and quality audit of this Authority's public water supply. The inspection is expected to take several days by the PA DEP team.

3. Citizens' Concerns

Ms. Eileen Silver - Northampton Township Supervisor Liaison, inquired as to whether the DEP Inspection Report would be published and why the switch of water provider, Mr. Zeuner stated that the inspection is an internal document of the DEP. Once released, it will be available. The switch in water providers, was to get away from significant incremental cost increases historic with PWD.

4. Approval of the Minutes of June 4, 2014

A motion (Rehm-Jim) was made to approve the Minutes of June 4, 2014 passed with 4 ayes.

5. Check Requisitions / Accounts Payable

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2031** dated June 18, 2014 in the amount of \$156,502.36 passed with 4 ayes, Mr. Farling is absent.

The major items paid under **Requisition No. 2031** are as follows: W. Bruce Beaton Co. - \$8,015.00; Flow Assessment - \$4,900.00; Guardian - \$3,318.75; Karl Hops Inc. - 1,162.98; Line Systems Inc. - \$1,001.58; Manko Gold Katcher & Fox - \$7,759.29; PECO - \$2,261.08; Pennoni Assoc. - \$30,102.49; Spectrum Letterbox; - \$3,495.04; Teamster Health & Welfare - \$16,153.68; Univar - \$2,470.85.

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2032** dated July 14, 2014 in the amount of \$1,100,909.28 passed with 4 ayes.

The major items paid under **Requisition No. 2032** are as follows: BCWSA Group - \$11,675.00; BCWSA – Sewer - \$660,218.40; BCWSA – Water - \$184,242.96; Custom Care Property Maintenance. - \$3,250.00; Ellen Distefano - \$2,675.00; Golden Equipment - \$1,007.33; Independence Blue Cross - \$11,285.03; Karl Hops Inc. - 1,714.41; PECO - \$12,460.63; Rudolph Clarke LLC - \$18,285.29; Southampton PO - \$5,000.00; TD Card Services - \$6,367.48.

6. Maintenance Reports for March, April & May 2014

Mr. Zeuner gave a brief overview of the maintenance reports.

7. Amendment to Sewer Rates

A motion (Jim-Held) was made to adopt Resolution NO. 2014-1150 revising the sanitary sewer rates within the Rates, Rules and Regulations of the Authority by providing a mechanism for relief by capping sanitary sewer rates under certain circumstances, pass with 4 Ayes.

8. Adoption of Administrative Healthcare Plan

A motion (Rehm-Jim) was made to adopt the IBC PPO Gold HSA 25 administrative healthcare plan as provided by our healthcare Broker of Record (Brokers Network), which will provide an estimated 5.45% savings over the 2013 Plan, and hereby authorize the Executive Director to fund the HSA Accounts with an effective date of August 15, 2014 and further authorize the Executive Director to sign all required documents on behalf of the Board to administer the change, passes with 4 Ayes.

9. Emergency Preparedness Plan (“EPP”)

A motion (Rehm-Albano) was made to accept the latest revision of the “Emergency Preparedness Plan” of the Northampton, Bucks County, Municipal Authority originally adopted December 17, 1996, last revised January 28, 2013 with the lasted revision being July 2, 2014, passed with 4 Ayes.

BOARD COMMENTS

Ms. Held – Noted that Northampton Days is a 2 day event, a 5K on Saturday and the regular events on Sunday.

Mr. Rehm had comments regarding the Board members recent trip to Boston for the AWWA Conference. Mr. Albano commented that we have many of these items in place.

Mr. Zeuner stated that the Authority’s 5 Year Strategic Plan is up for review and welcomes all suggestions from the Board.

Mr. Walker gave an update on some of the contracts of the Authority, CIPP, manhole rehabilitation and grouting of sewer lines.

Ms. Silver - Township Liaison asked the Board if they would consider using the Township for the paving of the Authority's parking lot. Also the renaming of the Authority building to the "John Long Municipal Authority".

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 7:52 P.M.