

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on August 20, 2014**

Members Attending: Antonio Albano, Chairman  
Edward Farling III, Vice Chairman  
Charles Rehm, Treasurer  
John T. Jim, Secretary  
Michelle Held, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esquire, Solicitor - absent  
Noah Marlier, Esquire, Solicitor  
Christopher Walker P.E., Pennoni Assoc. – absent  
Loretta Nesti, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Chairman Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

Chairman Albano noted that the Board met in executive session in a workshop for preliminary review of a plan for the Capital Budget for the November cycle.

**2. Executive Directors Report**

**Mr. Zeuner gave an update on the following topics:**

**BCWSA / CHANGEOVER OF WATER SOURCE:**

Technical challenges remain with the changeover from the source of purchased public water formally acquired from Philadelphia, now originating from the Forest Park Treatment Plan. Our issues are not related to the quality of water, but pertains to an adverse impact of operational controls when BCWSA severed their ties with PWD the change occurred at the beginning of July. The Authority has two inlet points for the water from BCWSA. Our Antler Drive entry point is not performing at the same flow rate as before the change. The Authority is required to run the pumps longer than before to meet the same daily contractual requirement between the parties. Our second entry point on Bristol Road has significant pressure issues that force water into our system when not called upon to provide water. It is my opinion that a new added pressure reducing valve needs to be installed in proximity to the Bristol Road pump station in order to correct the situation. That opinion has been voiced to BCWSA and the consulting engineer. The ultimate method to achieve resolution is the responsibility of BCWSA and their consulting engineer Carroll Engineering. It is my hope and expectation that a plan will be forthcoming and implementation completed in a timely fashion.

**PMAA:**

The Pennsylvania Municipal Authorities Association is holding their fall conference in Hershey, PA Sunday through Tuesday of this coming week. Several Board members will be in attendance. Mr. Zeuner will be finalizing arrangements for demonstration from MUNI-LINK® of their billing software program which has been endorsed by the Authority administrative staff.

**ENVIRONMENTAL PROTECTION AGENCY (EPA)**

Northampton Township has been contacted by the United States Environmental Protection Agency (EPA) regarding the identification of what is known as perfluorinated compounds (PFCs) in private drinking wells near the former Naval Air Warfare Center (NAWC) located in Warminster PA. These compounds are used in many consumer products, and are also associated with the use of fire-fighting foams such as those historically used at the former NAWC. The EPA has begun testing privately owned wells on behalf of the Navy to determine if additional actions are needed to protect human health. The Authority has been cooperating with the EPA, Northampton Township and surrounding communities. Residents in our community which reside in close proximity to the NAWC site will be receiving a letter from Northampton Township because records indicate that they may have a private drinking well. The letter from the Township will provide notice of an informational session being hosted by the EPA and the Navy at William Tennant High School on Wednesday August 27, 2014 from 5-9PM. The communication will also provide the public with the contact information of those representatives from the EPA responsible for the program.

**BUDGET & 5 YEAR STRATEGIC PLAN:**

The Authority staff has begun Operational and Capital Budget process for our 2015 fiscal year (Nov. 1, 2014 to Oct. 31, 2015). Simultaneously with the development of the budget process, an update to the Authority's 5 year Strategic Plan will be presented for review, amendment and adoption. The Authority will continue on its initiatives of: I & I abatement, ease to conduct business, skill enhancements, increased efficiency, cost reduction and reduced costs. We have received notice from Upper Southampton Water and Sewer Authority of a 9% rate increase for sewer flows, we have 682 properties that flow into Upper Southampton.

**DEDICATION OF WESTERN END WATER SYSTEM:**

Mr. Zeuner expects to have as an agenda item at our September Board meeting, the dedication of the Western End Water system completed last year via a grant from the Pennsylvania Department of Environmental Protection. We are past the period that would normally be covered under Maintenance Bond between Northampton Township and the contractor, thus we will not be subject of any potential liability. The dedication will add approximately \$1.8 million dollars to the Authority's balance sheet.

**NORTHAMPTON DAYS:**

The Authority will be participating in the annual Northampton Days festivities on Sunday, September 7, 2014. This year we will be giving out insulated lunch boxes. In addition, we will have educational posters on display and numerous hand out materials regarding saving water, conservation, enhanced services of the Authority and "Water" themed coloring books for younger members of our community

### 3. Citizens' Concerns

Mrs. Carol Dubas of Forrest Drive had comments and concerns regarding a leak experienced at her rental property and her request for reduction of the sewer portion of the bill, Mr. Albano and Mr. Zeuner gave an update on Resolution NO. 2014-1160 applying the capping of sewer charges as long as a letter from a plumber stating the water did not go into the sewer system is presented to the Authority. A reimbursement is being mailed to the Dubas'. Both Carol and Leonard Dubas thanked the Board.

### 4. Approval of the Minutes of July 2, 2014

A motion (Rehm-Albano) was made to approve the Minutes of July 2, 2014 passed with 4 ayes, Mr. Farling abstained.

### 5. Check Requisitions / Accounts Payable

A motion (Rehm-Albano) adopting a resolution to approve **Revenue Fund Requisition No. 2033** dated July 16, 2014 in the amount of \$161,695.57 passed with 4 ayes, Mr. Jim abstained.

The major items paid under **Requisition No. 2033** are as follows: CorrPro. - \$7,375.00; Flow Assessment - \$4,900.00; Herbert Rowland & Grubic - \$3,995.00; IBX. - 5,181.33; Line Systems Inc. - \$1,001.31; PECO - \$3,333.44; Pennoni Assoc. - \$17,619.08; J H Shanahan; - \$7,135.00; Teamster Health & Welfare - \$16,153.68; Warminster Municipal Authority - \$20,057.92 and a \$70,000.00 transfer for payroll.

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2034** dated August 06, 2014 in the amount of \$805,411.98 passed with 5 Ayes

The major items paid under **Requisition No. 2034** are as follows: Bancorp Bank HAS - \$13,000.00; BCWSA - Sewer - \$404,921.92; BCWSA - Water - \$169,278.96; W. Bruce Beaton Co. - \$8,013.00; Chet's Printing - \$6,878.00; Ellen Distefano - \$3,100.00; Flotran Pneu-Draulics Inc. \$2,660.00; Guardian - \$3,318.75; Karl Hops Inc. - 2,270.44; Office Basics - \$1,135.53; PECO - \$6,460.00 & 11,089.03; PMAA - \$1,164.00; RHR Mechanical Contractor - \$1,220.40; J H Shanahan - \$2,421.00; Telog - \$1,800.00; and a \$70,000.00 transfer for payroll.

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2035** dated August 20, 2014 in the amount of \$189,371.95 passed with 5 ayes.

The major items paid under **Requisition No. 2035** are as follows: BCWSA Tap Fees \$6,900.00; Flow Assessment - \$4,900.00; Guardian. - \$3,315.04; HD Supply - \$4,781.37; Karl Hops Inc. - 1,209.00; Line Systems Inc. - \$1,009.82; PECO - \$10,590.93; Pennoni Assoc. - \$19,642.60; Quality Control Inc. - \$1,201.80; Robt. Borkowski Tax Collector - \$2,522.92; Teamsters Health & Welfare Fund - \$16,153.68 and a \$70,000.00 transfer for payroll.

**6. PennDOT Master Casting Agreement – Resolution No. 2014-1151**

A motion (Jim-Farling) was made to adopt Resolution No. 2014-1151 and approve and execute the “Master Castings Agreement” with the Pennsylvania Department of Transportation in accordance with their letter and attached Agreement dated June 16, 2014 passed with 5 Ayes.

**7. Waverly Subdivision Land Development – Feasibility Review**

A motion (Rehm-Farling) was made to declared public water and public sanitary sewer feasible for the Waverly Subdivision based upon plans submitted by Pickering, Corts & Summerson Consulting Engineers & Surveyors of Newtown PA, last revised July 3, 2014 and authorize the Executive Director to enter into a Professional Services Agreement with the Developer and provide the Developer with required certification.

**8. BOARD COMMENTS**

Ms. Held – Noted that Northampton Days is September 7, 2014, and there will be a save or shave fundraising event benefiting the USO.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 7:54 P.M.