

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on November 2, 2016

Members Attending: Edward Farling III, Chairman
Vincent Deon, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer
Stephen Mc Gill, Board Member

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Eileen Silver, Supervisor Liaison
Debra E. Wirtz, Stenographer

Mr. Farling, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for all those serving in harm's way.

2. Executive Director's Report

Mr. Zeuner made the following statement: The application for the Commonwealth Finance Authority Grant has been submitted by Pennoni Associates to the Commonwealth for \$500,000.00 before the October 31, 2016 deadline, many Authorities have applied for the money, we should know by the end of February if the Authority will receive any money.

Test results for PFOA and PFOS have shown that there are low levels detected in drinking water, Mr. Zeuner will reach out to BCWSA regarding comingling of water from BCWSA. As of this date BCWSA has been unresponsive to all of our inquirers.

3. Citizens' Concerns

Tony Albano, Newtown Richboro Road expressed concerns regarding the desire for public sewer in the area of Newtown Richboro Road and Holland Road and the cost required by the property owners.

4. Approval of the Minutes of October 19, 2016

A motion (Jim-Deon) made to approve the Minutes of October 19, 2016 passed with 4 ayes, Mr. McGill abstained.

Chairman Farling welcomed Stephen McGill to the Board as he was recently appointed by the Northampton Township Supervisors to serve the unexpired term of Michelle Held.

5. Check Requisitions / Accounts Payable

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2096** dated November 2, 2016 in the amount of \$457,120.99 passed with 4 ayes Mr. McGill abstained.

The major items paid under Requisition No. 2096 are as follows: BCWSA – Tapping - \$9,200.00; BCWSA – Sewer - \$238,617.12; Chet’s Printing - \$1,327.50; Flow Assessment - \$18,900.00; Eric Green - \$3,357.00; Guardian - \$3,917.54; HD Supply - \$3,496.52; Herbert, Rowland & Grubic, Inc. - \$16,258.61; Manko, Gold, Katcher & Fox LLP - \$7,018.21; PECO - \$11,789.01; RIO Supply Inc. - \$7,405.32; Rudolph Clarke LLC - \$14,946.50; TD Card Services - \$2,731.76; United Tire - \$1,004.11; BCWSA disputed - \$37,468.48 and \$70,000.00 for payroll.

A motion (Rehm-Jim) adopting a resolution to approve **BRI Fund Requisition No. 565** dated November 2, 2016 in the amount of \$4,603.20 passed with 4 ayes Mr. McGill abstained.

6. Rates, Rules and Regulations amendment – General Billing

A motion (Deon-Rehm) made to approve and adopt **Resolution 2016-1174** an amendment to the Rates, Rules and Regulations (see attached) passed with 5 ayes.

7. Rates, Rules and Regulations amendment - Late Charges

A motion (Deon-McGill) made to approve and adopt **Resolution 2016-1175** an amendment to the Rates, Rules and Regulations Paragraph I Article 1, title Late Charges/Delinquencies” as follows: The Board of Directors shall permit the waiver of late charges once in every twelve consecutive months. The forgiveness of late charges shall be for “just cause.” It shall be the responsibility of the Executive Director to determine “just cause” passed with 5 ayes.

8. Adoption of the 2017 Budget

A motion (Rehm-Jim) made, In reliance upon the recommendations contained in the Revised Final Draft Letter Report Water and Sewer Rate Studies from Herbert, Rowland & Grubic, Inc. dated October 14, 2016 I move that the Northampton, Bucks County, Municipal Authority Board approve and adopt the 2017 Operational and Capital Budget as presented passed with 5 ayes.

9. Resolution 2016-1176 – Recurring Payment Authorization

A motion (Rehm-Jim) made that the Northampton, Bucks County, Municipal Authority Board adopt the “Recurring Payment Authorization” for its rate payers and amend our Rates, Rules and Regulations to permit this option and incorporate the form as an exhibit to its’ Rates, Rules and Regulations and to allow the Executive Director and Solicitor to amend the form as necessary” passed with 5 ayes.

10. Resolution 2016-1177 - Amendment to the Fee Schedule

A motion (Jim-Farling) made to adopt Resolution 2016-1177 that the Northampton, Bucks County, Municipal Authority Board adopt Resolution No. 2016-1176 revising the Authority's Fee Schedule to incorporate the fee rates and implementation schedule as summarized in the revised final draft letter report/water and sewer studies as prepared by Herbert, Rowland & Grubic, Inc. of Harrisburg PA with a document date of October 14, 2016 passed with 5 ayes.

11. Administrative Compensation

A motion (Jim-Rehm) made that the Northampton, Bucks County, Municipal Authority Board approve the 3% raise in compensation for all administrative employees of record as of November 1, 2016 with an effective date of November 1, 2015 in accordance with the 2017 Operational Budget passed with 5 ayes.

12. Compensation Bonus – Thomas A. Zeuner

A motion (Farling-Jim) made that in recognition of Mr. Zeuner's performance this past year protecting the Authority's interests, I & I abatement, management of costs, the Board awarded Mr. Zeuner an additional weeks' vacation until withdrawn by the Board passed with 5 ayes.

Executive Director's Comments

Mr. Zeuner thanked the Board and stated that Moody's (bond rating) will be doing a 2 hour phone interview next Tuesday for review of our rating.

BOARD COMMENTS

Mr. McGill said it is a pleasure to be on the Board and is looking forward to working with everyone. Mr. Deon welcomed Mr. McGill to the Board and looks forward to his insight.

SOLICITOR COMMENTS

The Executive Director and Solicitor will meet with Board of Realtors to discuss the sewer lateral program. A meeting is also being planned for December to explain the program to approved plumbers from the Township.

ENGINEER COMMENTS

None.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 8:10 P.M.