

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on December 7, 2016**

Members Attending: Edward Farling III, Chairman  
Vincent Deon, Vice Chairman  
John T. Jim, Secretary  
Charles Rehm, Assistant Secretary-Treasurer - absent  
Stephen Mc Gill, Board Member

Others Attending: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esquire, Solicitor  
Melissa Fiala, Esquire, Solicitor - absent  
Christopher Walker P.E., Pennoni Assoc.  
Eileen Silver, Supervisor Liaison - absent  
Debra E. Wirtz, Stenographer

Mr. Farling, Chairman, called the meeting to order at 6:09 p.m.

**1. Pledge of Allegiance**

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for all those serving in harm's way.

**2. Executive Director's Report**

Mr. Zeuner gave the following update:

**NBCMA Winter Newsletter:** The Winter 2016 Authority newsletter has been approved and is expected to be delivered to our ratepayers by the end of the year. Topics include: NBCMA adopts new rates for water and sanitary sewer service, Conversion to monthly billing, Sanitary Sewer Inspection Certification Program, 2017 Budget (Operational & Capital), New Remittance and Payment Options, and Hydro-jetting Sanitary Sewer Mains.

**C.F.A. Grant Application:** The Commonwealth Finance Authority Grant application as reported last month was delivered in accordance with the timeline required of the agency. The grant was initiated to help fund the rehabilitation work required on the Pine Run Sanitary Sewer Interceptor. This past week, we were contacted by the Commonwealth agency requesting additional financial information from the Authority which was provided. Having an inquiry about our application is encouraging. Grant awards are anticipated to be announced in early March. This is a very competitive process for limited amount of funds to be awarded.

**Sanitary Sewer lateral Inspection Program:** The program is moving forward with informational meeting scheduled with registered plumbers of Northampton Township. The project is very comprehensive and is in a continual process of refinement. Due to the scope and importance of the program, I am recommending that we delay implementation until May 2017 from our original

timeframe of February 2017 as an anticipated implementation date. Solicitor Rudolph will now address the Board and present a Resolution to facilitate the amendment

A motion (Farling-McGill) made to amend to extend the initiation of the Sanitary Sewer Lateral Program to May 1, 2017 passed with 4 ayes.

*WHEREAS, On November 2, 2016 the Authority, by Resolution No. 2016-1170, adopted a Sewer Lateral Inspection Program by adding Article VII to its Rules, Rates, & Regulations (“Program”); and*

*WHEREAS, the Program was to go into effect on February 1, 2017; and,*

*WHEREAS, certain statutory changes have occurred and inspection procedural changes are anticipated that would modify certain features of the Program; and,*

*WHEREAS, the Authority Board desires to extend the effective date of the Program so as consider the aforementioned changes.*

*NOW THEREFORE BE IT RESOLVED that the Program effective date shall be extended from February 1, 2017 until May 1, 2017.*

**Sodium Hydrochloride Project (Conversion from Chlorine):** In late November we opened public bid for the Sodium Hydrochloride Project. Bids received were higher than we had originally budgeted or anticipated. Due to the compressed timeline between bid opening and this Board meeting this is not an agenda item at this meeting. It is currently scheduled Board consideration at the January 4, 2017 public meeting.

**January Reorganization Meeting:** The Authorities annual reorganization meeting is scheduled for Wednesday, January 4, 2017 at 7:30 PM. In addition to the extended list of appointments to be made, it is anticipated that minimal new items will be placed on the agenda other than those noted above.

### **3. Citizens’ Concerns**

Tony Patti, 485 Middle Holland Road expressed concerns regarding notifications of impacted residents when hydro-jetting of sewer lines is being done.

### **4. Approval of the Minutes of November 2, 2016**

A motion (Jim-McGill) made to approve the Minutes of November 2, 2016 passed with 4 ayes.

### **5. Check Requisitions / Accounts Payable**

A motion (Jim-Deon) adopting a resolution to approve **Revenue Fund Requisition No. 2097** dated November 16, 2016 in the amount of \$174,170.00 passed with 4 ayes.

The major items paid under Requisition No. 2097 are as follows: Eurofins QC - \$1,219.80; Exeter Supply Co. Inc. - \$3,025.11; Gran Turk Equipment - \$2,934.46; HD Supply - \$1,036.16; Link Computer Corp. - \$3,362.00; LookFirst Technology - \$2,230.34; Link Computer Corp. - \$3,362.00; Manko, Gold, Katcher & Fox LLP - \$17,310.95; PECO -

\$1,906.05; Pennoni Associates - \$40,892.39; Teamsters Health and Welfare Fund - \$17,838.72; US Postal Service - \$5,000.00; USA Blue Book - \$1,475.69 and \$70,000.00 for payroll.

A motion (Jim-Deon) adopting a resolution to approve **Revenue Fund Requisition No. 2098** dated November 30, 2016 in the amount of \$730,722.63 passed with 4 ayes.

The major items paid under Requisition No. 2098 are as follows: BCWSA – Water - \$179,767.52; Corrpro - \$3,570.00; Evoqua Water Tech. - \$3,800.14; First National Bank of Newtown - \$421,597.87; Gran Turk Equipment - \$1,345.37; Guardian - \$3,917.54; Herbert, Rowland & Grubic, Inc. \$1,239.88; Independence Blue Cross - \$10,416.13; JH Shanahan - \$1,200.00; Line Systems Inc. - \$1,130.08; Manko, Gold, Katcher & Fox LLP - \$11,120.31; PECO - \$11,531.41; RIO Supply - \$4,500.00; and \$70,000.00 for payroll.

A motion (Jim-Deon) adopting a resolution to approve **Revenue Fund Requisition No. 2099** dated December 7, 2016 in the amount of \$66,358.74 passed with 4 ayes.

The major items paid under Requisition No. 2099 are as follows: Commonwealth of PA - \$3,000.00; Ebert Engineering Inc. - \$3,338.62; Eurofins QC - \$1,147.00; JH Shanahan - \$1,200.00; Link Computer Corp. - \$3,362.00; PECO - \$3,833.68; Rudolph Clarke LLC - \$29,160.00; Teamsters Health and Welfare Fund - \$17,838.72.

## **6. Meeting Schedule for 2017**

A motion (Deon-Jim) made to approve the meeting schedule for 2017 identified as Exhibit “A” and authorize the administration to advertise and post the schedule on the Authority website passed with 4 ayes.

## **7. Purchase - Plow**

A motion (Farling-Jim) made to approve the purchase of one (1) Fisher Commercial Plow from Earthborne Trucks and Equipment accordance with their quote dated October 19, 2016, for a total purchase price of \$6,612.00 passed with 4 ayes.

## **8. Purchase – Salt Spreader**

A motion (McGill-Jim) made to approve the purchase of one (1) Salt Spreader from Earthborne Truck and Equipment in accordance with their quote dated August 29, 2016, for a total purchase price of \$4,900.00 passed with 4 ayes.

## **9. Purchase – Switch for Wood Pump Station - Emergency Generator**

A motion (Jim-McGill) made to approve the purchase of one (1) Kohler Automatic Transfer Switch from Emergency Generator Repair Co. of Perkasio PA in accordance with their quote dated September 26, 2016, for a total purchase price of \$7,575.00 passed with 4 ayes.

## **10. Definition of Capitalized Equipment**

A motion (Farling-Jim) made to define the Authority's "Capitalized Items" as "*Capitalized items for the Authority are defined as line items of considerable value and durability, Capitalized items must cost more than \$5000.00 and have an extended lifetime of 5 years or greater to be a fixed asset of the Authority.*" Capitalized items would also include expensive repairs that extend the life or improve the performance of an existing asset passed with 4 ayes.

## **11. LookFirst Technology LLC – Total Care Agreement I.T.**

A motion (McGill-Jim) made that the Northampton, Bucks County, Municipal Authority Board authorize the Executive Director to enter into the I.T. Total Service Care Agreement with LookFirst Technology LLC of Chalfont, PA in accordance with their proposal received December 2, 2016 for the Agreement period of January 1, 2017 to December 31, 2017 at their proposed price of \$9,266.70 passed with 4 ayes.

### **Executive Director's Comments**

#### **Board Comments**

Mr. Deon wished everyone a Merry Christmas and Happy Hanukkah and noted that he hopes that the Supervisors will reappoint Charles Rehm to the Authority as a Board member.

#### **Solicitor Comments**

Wished everyone a Happy New Year

#### **Engineer Comments**

None.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 6:44 P.M.