

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on February 3, 2016

Members Attending: Edward Farling III, Chairman
Vincent Deon, Vice Chairman
Michelle Held, Treasurer
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Eileen Silver, Supervisor Liaison - absent
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:32 p.m.

1. Pledge of Allegiance

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

2. Executive Director's Report

Mr. Zeuner reported on the following

Inflow and Infiltration Abatement Program: Due to the extreme warm weather, significant rain forecast this evening coupled with a significant snow melt, The Authority's Operations Team is starting work at 4:00 AM on Thursday morning to seek sources of I & I from two basins that flow into the Neshaminy Interceptor and flows ultimately flowing to the Upper Southampton Basin

5 Year Strategic Plan: The plan is nearing completion with draft copies available for Board review by the end of this week. Currently the document is scheduled as an agenda item for review at the March Board meeting for review, deliberation, and adoption consideration.

Financial Audit: The 2015 financial audit is near completion. A meeting to review with our auditor is being planned for later in February. P/L results for the year were favorable.

PA DEP TCE Railroad Drive Water Extension: The joint project between Northampton Township and Warwick Township is progressing. The administrative, legal and technical representatives will be meeting later this week to review standards, costs and responsibilities. Northampton Township is the lead agency for the grant. No expense to the Authority, we will accept dedication of the infrastructure for our balance sheet.

The Board met in Executive Session prior to the meeting regarding matters of litigation.

3. Citizens' Concerns

None

4. Approval of the Minutes of January 20, 2016

A motion (Jim-Rehm) made to approve the Minutes of January 20, 2016 passed with 5 ayes.

5. Check Requisitions / Accounts Payable

A motion (Held-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2075** dated February 3, 2016 in the amount of \$645,984.86 passed with 5 ayes.

The major items paid under Requisition No. 2075 are as follows: BCWSA - \$16,100.00; BCWSA - Sewer - \$333,692.48; Bee Bergvall & Co. - \$10,000.00; Ebert Engineering Inc. - \$5,378.18; Ellen Distefano - \$3,000.00; Guardian - \$3,139.28; Indian Valley Appraisal - \$23,375.00; JH Shanahan - \$13,375.00; Link Computer Corp. - \$3,280.00; Offit Kurman - \$6,165.50; PECO - \$16,701.49; Pennoni - \$37,236.88; Rudolph Clarke LLC - \$39,049.75; Univar USA Inc. - \$1,100.00; USA Blue Book - \$1,114.87; Wilmington Trust - \$3,120.00; a \$70,000.00 transfer for payroll and \$52,361.32 transfer for BCWSA disputed bill.

A motion (Held-Farling) adopting a resolution to approve **BRI Fund Requisition No. 558** dated February 3, 2016 in the amount of \$8,711.37 passed with 5 ayes.

6. Authorization to prepare bid package and advertise for Sodium Hypochlorite Injection Stations

A motion (Deon-Rehm) made to authorize the Administration to advertise and obtain bids for system wide sodium hypochlorite injection stations for our water pump stations and well sites passed with 5 ayes.

A motion (Deon-Rehm) made endorsing the attached program for the safety of our residents passed with 5 ayes. Mr. Zeuner stated that information on the program will be included in our Newsletter, and the Township website.

7. Authorization to prepare specifications and bid packages: Sampling Stations/Total Coliform Rule

A motion (Deon-Farling) made to authorize the Administration and Engineer to prepare specifications and bid packages: Sampling Stations/Total Coliform Rule passed with 5 ayes.

BOARD COMMENTS

Ms. Held wished everyone a Happy Valentine’s Day.

Mr. Zeuner stated that an audit conference will be held on February 15th if any Board member would like to attend.

ENGINEER COMMENTS

None.

SOLICITOR COMMENTS

Ms. Fiala stated that she has been asked to address the PMAA New Board Member Training Panel. The Board congratulated her.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 7:52 P.M.