

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on March 2, 2016**

Members Attending: Edward Farling III, Chairman  
Vincent Deon, Vice Chairman  
Michelle Held, Treasurer  
John T. Jim, Secretary  
Charles Rehm, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esquire, Solicitor  
Melissa Fiala, Esquire, Solicitor - absent  
Christopher Walker P.E., Pennoni Assoc.  
Eileen Silver, Supervisor Liaison  
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:32 p.m.

**1. Pledge of Allegiance**

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

**2. Executive Director's Report**

Mr. Zeuner noted that the Board met in Executive Session to discuss matters of personnel and potential litigation.

The Board met with the Auditors on February 25, 2016 to discuss the 2015 Audit.

The Authority has a metering with flows into Upper Southampton Sewer Authority, one manhole (1448B) near Second Street Pike at Bristol Road. We cannot get an accurate flow due to a steep sloop. Fred Ebert of Ebert Engineering recommends that we level the area for minimal sloop. The Board directed the Executive Director to move forward with the project.

**3. Citizens' Concerns**

None

**4. Approval of the Minutes of February 3, 2016**

A motion (Jim-Rehm) made to approve the Minutes of February 3, 2016 passed with 5 ayes.

**5. Check Requisitions / Accounts Payable**

A motion (Held-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2076** dated February 24, 2016 in the amount of \$362,601.41 passed with 5 ayes.

The major items paid under Requisition No. 2076 are as follows: BCWSA - Water - \$130,209.92; Bee Bergvall & Co. - \$5,695.00; Golden Equipment - \$1,037.83; Guardian - \$3,139.28; Health Equity - \$2,000.00; Herbert Rowland & Grubic - \$5,094.16; Line Systems Inc. - \$1,070.21; Manko Gold Katcher & Fox - \$27,515.15; Office Basics - \$2,214.19; Offit Kurman - \$3,921.00; PECO - \$8,395.82;

Pennoni - \$53,119.03; Teamsters Health and Welfare Fund - \$34,668.48; Yanora Enterprises - \$1,400.00; and a \$70,000.00 transfer for payroll.

A motion (Held-Farling) adopting a resolution to approve **Revenue Fund Requisition No. 2077** dated March 2, 2016 in the amount of \$539,100.34 passed with 5 ayes.

The major items paid under Requisition No. 2077 are as follows: BCWSA - Sewer - \$427,369.12; Exeter Supply Co. - \$1,080.00; Flow Assessment - \$21,675.00; Link Computer Corp. - \$3,280.00; Manko, Gold, Katcher & Fox LLP - \$7,332.64; Northampton Township - \$32,188.82; PECO - \$15,247.80; Rudolph Clarke LLC - \$23,893.74; Steven & Susan Miller - \$2,615.00; and a \$70,000.00 transfer for payroll.

**6.** Christopher Walker - Pennoni Assoc. gave updates on the following project.

- Video Pipe Services 3-S-A-15, additional grouting needs have been identified. A change order is requested to extend the timeline.

A motion (Farling-Deon) made to prepare a change order to extend the timeline of Contract 3-S-A-15 by forty five (45) passed with 5 ayes.

- Insituform 1-S-15 C.I.P.P. Lining additional areas that need to be lined and would be in the original scope of the contract amount.

A motion (Farling-Held) was made to acknowledge the change order to expand the scope of work to Contract 3-S-15 passed with 5 ayes.

- Annual Grouting Project 1-S-A-16 prepare bid package for the contract.

A motion (Farling-Rehm) made to direct Pennoni Assoc. to prepare plans and specifications for a bid package for Annual Grouting Project 1-S-A-16 passed with 5 ayes.

- Manhole Rehabilitation - 4-5 manholes

A motion (Farling-Rehm) made to direct Pennoni Assoc. to use Co-Stars and contract Able Recon for Manhole Rehabilitation not to exceed \$19,400.00 passed with 5 ayes.

**7. Maintenance Report - December 2015**

**8. Presentation - Pennoni Associates - Total Coliform Rule**

Mr. Zeuner advised that the PA DEP has issued new rules regarding testing for coliform to begin on April 1, 2016. This is mandatory and unfunded.

Christopher Walker, P.E. - Pennoni Assoc. gave a presentation on the Revised Total Coliform Rule, and the plan the Authority has to address the new testing required.

**10. Purchase - Bobcat™ Toolcat™**

A motion (Farling-Deon) made to approve the purchase of one (1) Bobcat™ Toolcat™ 5600G-Series from Bobcat Company of West Fargo, North Dakota in accordance with their quote dated January 29, 2016 for a total price of \$32,549.68 after trade-in of 5600 Toolcat™ SN A0W113272 passed with 4 ayes, Ms. Held voted nay.

Ms. Held inquired why this did not go out to bid. Mr. Zeuner noted that the attachments that we already own are exclusive to Bobcat™.

**11. 5 Year Strategic Plan**

Mr. Zeuner stated that revisions need to be made and will be on the April agenda.

**12. Disposal of Surplus Equipment – 2002 Ford Sterling Jet Truck**

A motion (Deon-Rehm) made to authorize the sale of subject vehicle be sold on the Municibid electronic bidding platform passed with 5 ayes.

**BOARD COMMENTS**

Mr. Deon asked Ms. Held why she voted against the purchase of the Bobcat™, Ms. Held stated that is was out of budget.

**ENGINEER COMMENTS**

Mr. Walker stated that there was a wet tap scheduled at Second Street Pike near Manor Drive which is now scheduled for next week

**SOLICITOR COMMENTS**

Mr. Rudolph stated that the purchase of equipment out of budget is not something a Board should be concerned about, if the need is there the budget does not prohibit the purchase. The budget can always be adjusted. For the Record the Authority is not doing anything inappropriate.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 8:35 P.M.