

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on December 02, 2015**

Members Attending: Edward Farling III, Chairman  
Vincent Deon, Vice Chairman  
Michelle Held, Treasurer  
John T. Jim, Secretary  
Charles Rehm, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esquire, Solicitor  
Melissa Fiala, Esquire, Solicitor  
Christopher Walker P.E., Pennoni Assoc.  
Eileen Silver, Supervisor Liaison - absent  
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:48 p.m.

**1. Pledge of Allegiance**

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way and also the people of San Bernardino CA.

Chairman Farling stated that the Board met in executive session to discuss matters of potential litigation and real estate.

**2. Executive Director's Report**

Mr. Zeuner reviewed the items on the agenda and stated that there are two supplemental items. Mr. Zeuner noted that the Board met in executive session relating BCWSA and the Neshaminy Interceptor and is looking for endorsement for our Solicitor protect the Authority best interests going forward. Chairman Farling directed the Solicitor to move forward. Christopher Walker, P.E. - Pennoni Assoc. will be providing a G.I.S. presentation. Mr. Zeuner noted that Jeff Greenwood has been with the Authority for one year as Chief of Operations and thanked him for a great job.

**3. Citizens' Concerns**

No citizens wished to address the Board.

**4. Approval of the Minutes of November 4, 2015**

A motion (Deon-Jim) made to approve the Minutes of November 4, 2015 passed with 5 ayes, Ms. Held noted an exception to the Board Comments.

**5. Check Requisitions / Accounts Payable**

A motion (Held-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2069** dated November 18, 2015 in the amount of \$192,637.39 passed with 5 ayes.

The major items paid under **Requisition No. 2069** are as follows: Courier Times - \$1,500.00; Flow Assessment - \$11,412.50; Herbert, Rowland & Grubic, Inc. - \$2,265.00; JH Shanahan - \$3,747.00;

Line Systems Inc. - \$1,065.32; Northampton Township - \$2,878.00; Offit, Kurman - \$2,861.50; PECO - \$3,066.60; Pennoni Assoc. - \$44,498.45; Ricks Expert Tree Service - \$2,500.00; Teamsters Health & Welfare Fund - \$16,829.76; Trevoise Family Shoes - \$1,020.60; Univar USA - 2,524.85; Xylem Water Solution - \$19,619.86 and a \$70,000.00 transfer for payroll.

A motion (Held-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2070** dated December 2, 2015 in the amount of \$1,174,508.08 passed with 5 ayes.

The major items paid under **Requisition No. 2070** are as follows: BCWSA Tapping - \$110,400.00; BCWSA -Sewer \$261,489.20; BCWSA - Water - \$160,623.92; Bee Bergvall & Co. - \$4,500.00; CKS Engineering - \$2,878.00; Edward Magid - \$1,000.00; Ellen Distefano - \$3,000.00; Emerson Industrial - \$21,666.37; Evoqua Water Tech. - \$5,083.75; First National Bank of Newtown - \$421,597.87; Guardian - \$2,965.37; Herbert, Rowland & Grubic, Inc. - \$6,749.00; Link Computer Corp. - \$3,280.00; Manko, Gold, Katcher & Fox - \$3,619.00; PECO - \$11,048.66; Philadelphia Business Forms - \$1,568.41; RIO Supply - \$4,500.00; Rudolph Clarke LLC - \$32,143.96; a \$70,000.00 transfer for payroll and \$41,031.55 for BCWSA disputed.

**6. 2016 Holiday Schedule**

A motion (Farling-Rehm) made to approve the 2016 holiday schedule as presented passed with 5 ayes.

**7. Administrative Employee Salaries**

A motion (Deon-Farling) made to approve the 2% raise in compensation for all administrative employees as of November 1, 2015 with an effective days of November 1,2015 passed with 5 ayes.

**8. Churchville TCE Water Project / Change Order**

A motion (Farling-Rehm) made to approve the expenditure of \$7,286.86 for the items listed under Attachment "A" and \$3,045.71 listed under Attachment "B" as necessary amendments and changes to the water installation contract administered by Northampton Township passed with 5 ayes.

**9. LookFirst Technology Agreement**

A motion (Rehm-Jim) made to authorize the Executive Director to enter into the I.T. Total Service Care Agreement with LookFirst Technology LLC of Chalfont PA in accordance with their proposal received November 30, 2015 for the Agreement period of January 1, 2016 to December 31, 2016 at their proposed price of \$9,085.00 passed with 5 ayes.

**10. Presentation – Christopher Walker, P.E. - Pennoni Assoc. G.I.S. Project**

Mr. Walker provided a comprehensive presentation of the scope of work done on the G.I.S. project.

**11. Council Rock School District – Holland Middle School**

A motion (Farling-Rehm) made that the Northampton, Bucks County, Municipal Authority Board authorize the Executive Director and its Solicitors to seek to propose an amendment to Article V – "Sewer Service", Section 8 "Schools" of the Authority's Rates, Rules and Regulations to provide tapping fees of schools to be determined and modified consistent with the determination and modification of charges provided in the current Section 8 passed with 5 ayes.

**BOARD COMMENTS**

Board members complemented Christopher Walker, on the G.I.S. presentation.

**ENGINEER COMMENTS**

None

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 9:28 P.M.