

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on September 2, 2015

Members Attending: Edward Farling III, Chairman
Vincent Deon, Vice Chairman
Michelle Held, Treasurer
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way. Mr. Farling noted that the Board met in executive session on matters of litigation.

2. Executive Directors Report

Mr. Zeuner gave an update on the following topics:

There is supplemental Agenda Item #8 on the Agenda regarding a Consent for Access and Right of Entry Agreement

PA DEP Studies / Railroad Drive TCE Site

The supplemental item Agenda Item No. 8 is authorization for PA DEP's contractor to utilize Authority property at our pump station location within the Industrial Park for a project known as Railroad Drive TCE site project. The PA DEP has ongoing evaluations for a region that encompasses a portion of Warwick Township and Northampton Township. The DEP will be storing drill borings at this location until removed.

Authority Board Meeting

Typically, the Authority has been able to conduct business by meeting only once per month. There is a pending land development identified as "Gabriel / Juliette's Garden" whose agreement and fees were not able to be completed in time for this evening's agenda. Since the Board is meeting for a Strategic planning workshop on the evening of September 16th at 6:00PM, Mr. Zeuner recommended that a short Board meeting be held to include the land development on the agenda. The Authority has previously advertised for meetings the 1st and 3rd Wednesday of each month, thus special advertising is not required. Chairman Farling directed that a Board meeting be held on September 16, 2015 at 7:30.

Council Rock Middle School - Sanitary Sewer Capacities

Mr. Zeuner advised the Board that Council Rock School District has expressed concern related to the Authority's calculation of EDU capacities for the expansion of the Holland Middle School in accordance with the adopted Rates, Rules and Regulations. Copies of the most recent communications were sent to Board members earlier today via e-mail for review. The Board discussed the issues as they related to the Rates, Rules, & Regulations. Extensive discussion on the issue transpired between the Board, Professionals and the Executive Director. At the direction of Chairman Farley, the administration and professionals were directed to look at the issue and report back to the Board at the September 16th public Board meeting.

Highspire Sanitary Sewer Pump Station

At a previous meeting, feasibility for sanitary sewer service for a new land development plan (PINNACLE) was deemed not feasible due to limitations of our Highspire sanitary sewer pump station. In accordance with PA DEP standards the pump station is currently classified as overloaded and certification of hydraulic and organic capacities could not be provided at this time. At the direction of the administration, Chris Walker P.E. the Authority engineer from Pennoni Associates briefed the Board on the preliminary report which will be submitted to the Pennsylvania Department of Environmental Protection in September. The report outlines the game-plan to meet regulatory requirements for the pump station and facilitate capacities for the new land development.

3. Citizens' Concerns

No citizen's wished to address the Board.

4. Approval of the Minutes of August 5, 2015

A motion (Jim-Rehm) made to approve the Minutes of August 5, 2015 passed with 5 ayes.

5. Check Requisitions / Accounts Payable

A motion (Held-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2062** dated August 25, 2015 in the amount of \$726,879.89 passed with 5 ayes.

The major items paid under **Requisition No. 2062** are as follows: AquaPro - \$3,378.00; BCWSA - Sewer - \$300,345.04; BCWSA - Water - \$202,179.12; CKS Engineering Inc.- \$3,873.00; Guardian - \$3,081.36; HD Supply - \$5,485.81; JH Shanahan - \$1,200.00; Karl Hops Inc. - \$1,233.66; Keystone Engineering - \$1,125.00; Line Systems Inc. - \$1,046.99; Lucas LTD. - \$1,204.56; PECO - \$11,690.25; RIO Supply - \$4,923.16; Teledyne Instruments - \$3,067.50; Xylem Water Solutions - \$5,544.18 a \$70,000.00 transfer for payroll and \$99,591.88 transfer for disputed BCWSA bill.

A motion (Held-Farling) adopting a resolution to approve **Revenue Fund Requisition No. 2062** dated September 1, 2015 in the amount of \$132,835.04 passed with 5 ayes.

The major items paid under **Requisition No. 2063** are as follows: Ellen Distefano - \$3,000.00; Kennedy Culvert - \$3,844.44; Link Computer Corp. - \$3,280.00; PECO - \$2,696.55; Pennoni Assoc. - \$58,838.99; Rudolph Clarke LLC - \$26,635.00; TD Bank - \$1,144.45; Teamsters Health and Welfare - \$16,829.76; Verizon Wireless - \$1,194.92 and a \$70,000.00 transfer for payroll.

A motion (Held-Deon) adopting a resolution to approve **BRI Fund Requisition No. 551** dated September 1, 2015 in the amount of \$132,835.04 passed with 5 ayes.

6. Leehurst Farm LP Land Development – Bond Reduction

A motion (Deon-Jim) made that the Northampton, Bucks County, Municipal Authority Board authorize the reduction of Bond #39BSBGP4940 for Leehurst Farm LP Land Development in the amount of \$490,878.00 in accordance with the review letter of August 27, 2015 by Pennoni Associates passed with 5 ayes.

7. Extension Request Contract #4-S-15

A motion (Jim-Farling) made that the Northampton, Bucks County, Municipal Authority Board Grant the requested extension of time for Contract #4-S-15, Blooming Glen Contractors of Blooming Glen PA amending the end of work completion date to December 15, 2015 passed with 5 ayes.

8. Consent for Access and Right of Entry – Pennsylvania Department of Environmental Protection

A motion (Deon-Farling) made that the Northampton, Bucks County, Municipal Authority Board approve the Consent for Access and Right of Entry Agreement with the Pennsylvania Department of Environmental Protection and hereby authorize the Executive Director to sign on behalf of the Authority passed with 5 ayes.

BOARD COMMENTS

Michelle Held – Reminded everyone that Northampton Days is on Sunday September 13, 2015.

Vincent Deon- Complemented our professionals and Mr. Zeuner on their leadership and knowledge as demonstrated at the recent PMAA Conference.

ENGINEER COMMENTS

Christopher Walker - Pennoni Assoc. –C.I.P.P. (Cured In Place Pipe) project is nearly complete.

The Board will meet on September 16th at 6:00PM to discuss the Strategic Plan, followed by a Public Board Meeting at 7:30PM.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 8:30P.M.