

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on January 8, 2014**

Members Attending: Antonio Albano, Chairman  
Edward W. Farling III, Vice Chairman  
Charles Rehm, Treasurer  
John Jim, Secretary  
Michelle Held, Assistant Secretary-Treasurer

Others Attending: Lauren Gallagher, Esquire, Solicitor  
Noah Marlier, Esquire, Solicitor  
Debra E. Wirtz, Stenographer/Executive Assistant

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Mr. Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

**2. Executive Directors Report**

Mr. Zeuner noted that Lauren Gallagher and Noah Marlier from Rudolph Clarke's office and that they were in attendance for an executive session to discuss matters of litigation regarding Schenk vs. the Authority. Mr. Zeuner reported that due to the extreme cold weather we did have a water main break on Autumn Drive on Tuesday, January 7<sup>th</sup>, and that is has been repaired.

**3. Citizens Concerns**

Mr. Donald George of Watergate Drive expressed comments regarding civility of the Northampton Township Board meeting and hoped that would continue at NBCMA.

Mr. David Bubis of Knox Ct expressed comments and concerns regarding his payment arrangements with the Authority for his water and sewer bill. Mr. Albano assured Mr. Bubis that Mr. Zeuner would contact him in an effort to assist Mr. Bubis in contacting the appropriate agencies that could possibly help with his issues.

**4. Re-organization of the Board**

Ms. Held nominated herself to serve as the Authority's temporary Chairman for the re-organization of the Board. Mr. Rehm seconded and the nomination passed with 4 Ayes with Ms. Held abstaining.

Mr. Rehm nominated Mr. Albano to serve as the Authority's Chairman for the calendar year 2014. Mr. Farling seconded and the nomination passed with 5 Ayes.

Mr. Rehm nominated Mr. Farling to serve as the Authority's Vice Chairman for the calendar year 2014. Mr. Jim seconded and the nomination passed with 5 ayes.

Mr. Albano nominated Mr. Rehm to serve as the Authority's Treasurer for the calendar year 2014. Mr. Jim seconded and the nomination passed with 5 ayes.

Mr. Albano nominated Mr. Jim to serve as the Authority's Secretary for the calendar year 2014. Mr. Rehm seconded and the nomination passed with 5 ayes.

Mr. Rehm nominated Ms. Held to serve as the Authority's Assistant Secretary-Treasurer for the calendar year 2014. Mr. Farling seconded and the nomination passed with 4 ayes, with Ms. Held abstaining.

A motion (Albano-Jim) to appoint Edward Rudolph, Esquire of the firm Rudolph Clarke, LLC of Trevese, PA as the Authority Solicitor for 2014. Ms. Held had concerns regarding a possible conflict of interest due to Mr. Rudolph's office representing the Township as well as the Authority, Ms. Gallaher responded to the questions and the motion passed with 5 ayes.

A motion (Albano-Rehm) to appoint Christopher Walker, P.E., of the firm Pennoni Associates Inc. of Doylestown, PA as the Authority's Consulting Engineer for 2014 passed with 5 ayes.

A motion (Albano-Farling) to appoint Manko, Gold, Katcher & Fox LLP of Bala Cynwyd, PA as the Authority's Environmental Special Counsel for 2014 passed with 5 ayes.

A motion (Albano-Rehm) to appoint Neil A. Morris, Esquire of Offit Kurman P.C. of Philadelphia, PA as the Authority's labor counsel for 2014 passed with 5 ayes.

A motion (Albano-Farling) to appoint Jennifer M. Caron, Esquire of Eckert Seamans, Cherin & Mellot LLC of Harrisburg, PA as Bond Counsel for 2014 passed with 5 ayes.

A motion (Albano-Rehm) to appoint the Board Members as Trustees for the administration employees' pension plan with Principal Financial Group for 2014 passed with 5 ayes.

A motion (Albano-Rehm) to appoint the Board Members as Trustees for the AIG/VALIC deferred pension plan for 2014 passed with 5 ayes.

A motion (Albano-Jim) to appoint The Brokers Network as the Authority's Healthcare Insurance Brokers of Record for 2014 passed with 5 ayes.

A motion (Albano-Rehm) to appoint W. Bruce Beaton Co. Inc. as the Authority's Liability Insurance Brokers of Record for 2014 passed with 5 Ayes.

A motion (Albano-Rehm) to appoint Scott Shearer of Public Financial Management (PFM) of Harrisburg, PA as the Authority's Financial Consultant for 2014 passed with 5 ayes.

A motion (Albano-Jim) to appoint Russell McIntosh of Herbert, Rowland and Grubic Inc. of Harrisburg, PA as Consultant for Special Projects for 2014 passed with 5 ayes.

A motion (Albano-Rehm) to appoint Thomas A. Zeuner as the Authority's Executive Director for 2014 passed with 5 ayes.

**5. Approval of the Minutes of December 18, 2013**

A motion (Albano-Farling) was made to approve the Minutes from December 18, 2013 passed with 5 Ayes.

**6. Check Requisitions / Accounts Payable**

A motion (Rehm-Jim) adopting a resolution to approve Revenue Fund Requisition No. 2020 dated January 8, 2014 in the amount of \$670,040.14 passed with 5 ayes.

The major items paid under **Requisition No. 2020** are as follows: BCWSA - Sewer - \$322,728.32; BCWSA - Water - \$149,051.76; W. Bruce Beaton Co. - \$8,015.00 Ellen Di Stefano - \$2,700.00; Flow Assessment - \$4,900.00; Guardian - \$3,345.68; HD Supply Waterworks LTD - \$5,139.43; Independence Blue Cross - \$11,285.03; Karl Hops Inc. - 1,900.54; PECO - \$17,504.69 and \$8,257.27; RIO Supply Inc.- \$4,500.00; RTC Assoc. - \$1,442.25; Siemens Water Tech - \$4,786.18; Southampton Post Office - \$5,000.00 - \$4,469.86; and a \$70,000.00 payroll transfer.

**6. Setting of Meeting Schedule for 2014**

A motion (Albano-Farling) to approve the Authority meeting schedule for 2014, to reduce the meetings to one a month (additional meetings would be held and advertised as needed), to authorize the administration to advertise and post the schedule on the Authority website passed with 5 Ayes.

**7. Authorization to prepare bid package and advertise for bids for 3 trucks.**

A motion (Farling-Jim) to approve the authorization of the Administration to prepare bid packets for Capital Projects, CP-03-14, CP-04-14 and CP-05-14 and authorize the advertising of these competitive bid projects on MUNICBID ONLINE GOVERNMENT AUCTION.

**BOARD COMMENTS**

Ms. Held advised everyone to stay warm.

Mr. Jim wished everyone a Happy New Year.

Ms. Gallagher thanked the Board on behalf of Rudolph Clarke's office.

Mr. Walker thanked the Board on behalf of Pennoni Assoc.

Mr. Farling thanked the Board for recommending him to continue to serve on the Board.

## **Public Comment**

Mr. Donald George of Watergate Drive suggested that if the budget would allow, to revamp the current website. Mr. Zeuner stated that it is already in the works and should be up and running by midyear.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 8:13 P.M.