

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on February 19, 2014

Members Attending: Antonio Albano, Chairman
Edward W. Farling III, Vice Chairman
Charles Rehm, Treasurer
John T. Jim, Secretary
Michelle Held, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Noah Marlier, Esquire, Solicitor
Christopher Walker, PE, Engineer
Eileen Silver, Northampton Supervisor Liaison
Debra E. Wirtz, Stenographer/Executive Assistant

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Mr. Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

2. Executive Directors Report

AWWA Conference in Boston (June) – Mr. Zeuner requested that any Board member interested in attending the exhibition and Conference contact the Executive Assistant asap.

WEF (Water Environment Federation) – Mr. Zeuner stated that he and Mr. Walker will be attending the Inflow and Infiltration Seminar in Baltimore, MD on March 11, 2014.

Environmental Hearing Board – Mr. Zeuner stated that the Hearing with the Environmental Hearing Board before Judge Lubiskus regarding the sanitary sewer moratorium issue on the Interceptor and Totem Road Pump Station owned and operated by BCWSA is scheduled to begin on March 4, 2014.

Sanitary Sewer Overflow (SSO's) – The Authority had a minor sanitary sewer overflow in the sanitary sewer line opposite Van Dyck Drive off of Bridgetown Pike on January 22, 2014. The overflow was detected at the height of one of our recent snow storms. The Authority reported the incident to PA DEP as required. On January 23, 2014 the obstruction was cleared. The blockage occurred in the manhole located where the BCWSA sanitary sewer flow meter was located. The debris and meter were cleared from the line and BCWSA was notified that their meter was removed from the manhole. A representative from PA DEP visited the site during our clearing process. Due to the extremely low temperatures our new jet truck water pump froze and we had to utilize our old jet truck, to

complete the task. As the Board is aware we have attempted to sell the old jet truck, but have not achieved the price point desired for its sale. The truck is currently on our books for zero value. The operation teams has suggested that we keep the old unit for the time being. There was no income projected form its sale in the 2014 Operational Budget. I am recommending that we support the operations team and not actively sell the old jet truck as this time. The Board endorsed the recommendation.

Fiscal Year 2013 Audit Workshop – Mr. Zeuner stated that the Authority is meeting with its auditors, Bee Bergvall, at 10:00 AM, February 21, 2014 for a workshop to review the 2013 financial audit results in the Authority administrative conference room.

Mr. Zeuner stated that there is one additional item on tonight's agenda, Agenda No. 17 is a feasibility review for the Douglas Tract.

3. Citizens' Concerns

None

4. Approval of the Minutes of January 8, 2014

A motion (Farling-Jim) was made to approve the Minutes from January 8, 2014 passed with 5 ayes.

5. Check Requisitions / Accounts Payable

A motion (Rehm-Albano) adopting a resolution to approve **Revenue Fund Requisition No. 2021** dated January 23, 2014 in the amount of \$193,965.54 passed with 4 ayes Mr. Jim abstained.

The major items paid under **Requisition No. 2021** are as follows: Bee Bergvall - \$12,000.00; W. Bruce Beaton Co. - \$8,015.00; Golden Equip. - \$1,019.89; Guardian - \$3,251.96; Herbert Rowland & Grubic - \$3,035.31; Karl Hops Inc. - 1,062.25; Manko Gold Katcher & Fox - \$11,062.65; PECO - \$5,646.71; Pennoni Assoc. - \$10,082.42; Rick's Expert Tree Serv. - \$2,600.00; Rio Supply Inc. - \$2,136.00; JH Shanahan Inc. - \$4,427.00; Teamsters Health and Welfare Fund - \$16,153.68; USA Blue Book - \$1,023.97; Video Gold - \$1,137.50; Warminster Municipal Auth. - \$16,901.53 and a \$70,000.00 payroll transfer.

A motion (Rehm-Farling) adopting a resolution to approve **Revenue Fund Requisition No. 2022** dated February 5, 2014 in the amount of \$756,567.68 passed with 5 Ayes .

The major items paid under **Requisition No. 2022** are as follows: BCWSA – Sewer - \$424,470.16; BCWSA – Water - \$162,897.52; Cama Sdira LLC - \$1,060.29; CSI - \$9,607.56; Ellen Distefano - \$2,525.00; Independence Blue Cross - \$11,285.03; Karl Hops Inc. - \$1,208.00; Manko Gold Katcher & Fox - \$5,741.87; Northampton Township - \$1,051.25; NSM Insurance Group - \$2,684.00; PECO - \$19,601.67; Rudolph Clarke LLC - \$11,040.89; Wilmington Trust - \$3,120.00 and \$70,000.00 for payroll transfer.

A motion (Rehm-Albano) adopting a resolution to approve **Revenue Fund Requisition No. 2023** dated February 19, 2014 in the amount of \$137,758.98 passed with 4 ayes Mr. Jim abstained.

The major items paid under **Requisition No. 2023** are as follows: BCWSA – Tapping Fees - \$4,600.00; W. Bruce Beaton - \$8,015.00; Flow Assessment - \$4,900.00; Guardian - \$3,251.96; Hach Co. - \$5,427.00; HD Supply - \$1,681.00; Indian Valley Appraisal Co. - \$1,702.00; Karl Hops Inc. - \$5,096.84; PECO - \$6,717.50; Pennoni Assoc. - \$2,511.16; Teamsters Health & Welfare - \$16,153.68 and \$70,000.00 for payroll transfer.

6. Resolution No. 2014-1149 - Destruction of Records

A motion (Albano-Rehm) was made adopting **Resolution No. 2014-1149** for the destruction of certain Authority records and documents as outlined in the resolution in accordance with the Record Retention Act passed with 5 ayes.

7. Feasibility Review – Sanitary Sewer – 164 Railroad Drive

A motion (Farling-Rehm) was made declaring sanitary sewer service for the land development known as Kampus Klothes (expansion of use) not feasible at this time due to the moratorium imposed by PA-DEP upon BCWSA Only after certification, endorsements and approvals are obtained by the applicant from BCWSA, Philadelphia Water Department and the PA-DEP can the acquisition of additional sanitary sewer service be obtained from Northampton, Bucks County, Municipal Authority passed with 5 ayes.

8. Electricity Supply Agreement

A motion (Albano-Rehm) was made for the Authority to enter into an Electricity Supply Agreement with Constellation Energy Inc. for a forty eight (48) month period for the purchase of electricity at a fixed rate of \$.07984 per kwh to coincide with expiration of our current contract and hereby authorize the Executive Director to sign and execute all documents required to satisfy the transaction passed with 5 ayes.

**9. AUTHORIZATION TO PREPARE BID PACKAGE AND ADVERTISE FOR BIDS
2014 CAPITAL PROJECT- CP-13-14**

A motion (Farling-Albano) was made authorizing the Administration to prepare bid packets for Capital Project, CP-13-14, "Cathodic Protection", and further authorize the advertising of this competitive bid project on PennBid passed with 5 ayes.

**10. AUTHORIZATION TO PREPARE BID PACKAGE AND ADVERTISE FOR BIDS
2014 CAPITAL PROJECT- CP-15-14**

A motion (Rehm-Jim) was made authorizing the Administration to prepare bid packets for Capital Project, CP-15-14, Stand-by Pump (Tanner P.S.), and further authorize the advertising of this competitive bid project on PennBid passed with 5 ayes.

**11. AUTHORIZATION TO PREPARE BID PACKAGE AND ADVERTISE FOR BIDS
2014 CAPITAL PROJECT- CP-12-14**

A motion (Albano-Rehm) was made authorizing the purchase of a Sanitary Sewer Camera, Capital Project, CP-12-14, Sanitary Sewer Camera, in the amount of \$19,640.00, through Pennsylvania Co-Star Cooperative Purchasing Agreement per quote from Golden Equip. dated January 28, 2014 passed with 5 ayes.

**12. AUTHORIZATION TO PREPARE BID PACKAGE AND ADVERTISE FOR BIDS
2014 CAPITAL PROJECT- CP-14-14**

A motion (Jim-Rehm) was made authorizing the Administration to prepare bid packets for Capital Project, CP-14-14, Cured In Place Pipe (CIPP) and further authorize the advertising of this competitive bid project on PennBid passed with 5 ayes.

**13. AUTHORIZATION TO PREPARE BID PACKAGE AND ADVERTISE FOR BIDS
2014 CAPITAL PROJECT - CP-02-14**

A motion (Farling-Rehm) was made authorizing the Administration to prepare bid packets for Capital Project, CP-02-14, Grouting and further authorize the advertising of this competitive bid project on PennBid passed with 5 ayes.

**14. AUTHORIZATION TO PREPARE BID PACKAGE AND ADVERTISE FOR BIDS
2014 CAPITAL PROJECT - CP-01-14**

A motion (Rehm-Albano) was made authorizing the Administration to prepare bid packets for Capital Project, CP-01-14, Manhole Rehabilitation and further authorize the advertising of this competitive bid project on PennBid passed with 5 ayes.

15. NBCMA Website/Professional Services

A motion (Held-Farling) was made to table this item until the March 5, 2014 meeting so questions regarding hosting fees, licensing and email addresses raised by Ms. Held can be addressed passed with 5 ayes. Mr. Zeuner stated he wishes to have the new website, credit card services, Consumer Confidence Report and Newsletter to launch at the same date of June 4, 2014.

16. Credit Card Services / Municipal

A motion (Albano-Farling) was to authorize the Executive Director to engage the credit card processing service of MuniPAY in accordance with the proposal subject to any contractual amendments as recommended by the Authority Administration and solicitor passed with 5 ayes.

17. Feasibility Review - Douglas Tract 31-10-26-5 and 31-10-27

A motion (Jim-Rehm) was made declaring sanitary sewer service and public water facilities not feasible for the Douglas Tract Minor Subdivision TMP Nos. 31-010-026-005 and 31-010-027 in accordance with the Final Plans as prepared by Gilmore & Associates Consulting Engineers, noted as Job No. 2008-09006 dated January 10, 2014 passed with 5 ayes.

BOARD COMMENTS

Ms. Held stated that she hopes the electric stays on and advised everyone to stay warm.

Mr. Zeuner recommended that the bid packages authorized in January should be amended to a CoStars purchase to save on advertising fees, the Board agreed.

Public Comment

Ms. Eileen Silver, Township Liaison, complimented the Board on their efficiency.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 8:15 P.M.