

**Minutes of the Public Meeting held on January 6, 2010**

Members Attending: Antonio Albano, Chairman  
John T. Jim, Vice Chairman  
Sheila Bass, Treasurer  
Gretel Bleich, Asst. Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esquire, Solicitor  
Christopher S. Walker, P.E., Pennoni Associates  
Carol A. Boston, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Mr. Albano led the Pledge of Allegiance.

Mr. Albano welcomed Mr. Vince Deon, Board of Supervisor, to our meeting as he has recently been appointed liaison to the Authority.

**2. Approval of Minutes from December 2, 2009**

A motion (Jim-Bass) was made adopting a resolution to approve the Minutes from December 2, 2009 and passed with 3 ayes and 1 abstention by Mrs. Bleich since she did not attend that meeting.

**3. Executive Director's Report**

Mr. Zeuner reported as follows:

- Western End Sanitary Sewer Extension – Phase II – The project is progressing very rapidly. The contractor will add another crew starting next week. They have already installed one mile of pipe. The PA DEP report has been submitted and is posted on the website.

**4. Check Requisitions**

A motion (Bass-Jim) adopting a resolution to approve Revenue Fund Requisition No. 1919 dated January 6, 2010 in the amount of \$365,569.26; and Bond Redemption & Improvement Fund Requisition No. 478 dated January 6, 2010 in the amount of \$257,296.74 passed with 4 ayes.

The major items paid under Requisition No. 1919 were as follows: Aetna - \$1,633.60; BCWSA (Water) - \$123,301.44; Brinker's Fuels - \$2,658.24; Duke's Sales & Service - \$51,031.11; Hartford - \$3,988.17; Independence Blue Cross - \$36,337.33; Liberty Communications - \$1,754.35; Office Basics - \$1,166.96; PECO - \$29,062.58; Pennoni Associates - \$11,765.80; PMAA - \$2,300.00; Rossi Cleaning - \$1,000.00; Rudolph Pizzo & Clarke LLC - \$17,955.00; J. H. Shanahan Inc. - \$3,264.00; and a \$70,000.00 payroll transfer.

The major items paid under Bond Redemption & Improvement Fund Requisition No. 478 were as follows: Heritage Conservancy (re-issue) - \$16,460.82; Heritage Conservancy (re-issue) - \$61,278.40; LB Industries Inc. under Contract No. 4-S-09 - \$51,750.00; Pennoni Associates - \$65,412.50; and Hach Co. - \$62,395.02.

**5. Appointment of Chairman for Purpose of Re-Organization**

A nomination (Jim-Bass) for Antonio Albano to serve as the Authority's temporary Chairman for the re-organization of the Board passed with 4 ayes.

**6. Appointment of Chairman**

A nomination (Jim-Bass) for Antonio Albano to serve as the Authority's Chairman for the calendar year 2010 passed with 3 ayes and one abstention by Mrs. Bleich.

**7. Appointment of Vice Chairman**

A nomination (Albano-Bass) for John Jim to serve as the Authority's Vice Chairman for the calendar year 2010 passed with 3 ayes and one abstention by Mrs. Bleich.

**8. Appointment of Treasurer**

A nomination (Albano-Jim) for Sheila Bass to serve as the Authority's Treasurer for the calendar year 2010 passed with 3 ayes and one abstention by Mrs. Bleich.

**9. Appointment of Secretary**

A nomination (Bass-Albano) for Gretel Bleich to serve as the Authority's Secretary for the calendar year 2010 passed with 3 ayes and one abstention by Mrs. Bleich.

**10. Appointment of Solicitor**

A motion (Bass-Jim) to appoint Edward Rudolph, Esquire, of the firm Rudolph, Pizzo & Clarke, LLC of Trevoise, PA as the Authority's Solicitor for 2010 passed with 4 ayes.

**11. Appointment of Consulting Engineer**

A motion (Bass-Bleich) to appoint Christopher Walker, P.E., of the firm Pennoni Associates Inc. of Doylestown, PA as the Authority's Consulting Engineer for 2010 passed with 4 ayes.

**12. Appointment of Environmental Special Counsel**

A motion (Bass-Jim) to appoint Steven A. Hann, Esquire of the firm Hamburg, Rubin, Mullin, Maxwell & Lupin of Lansdale, PA as the Authority's Environmental Special Counsel for 2010 passed with 4 ayes.

**13. Appointment of Environmental Labor Special Counsel**

A motion (Bass-Bleich) to appoint Neil A. Morris, Esquire of the firm Archer & Greiner, P.C. of Philadelphia, PA as the Authority's Labor Special Counsel for 2010 passed with 4 ayes.

**14. Appointment of Trustees for the Non-Union Administration Pension Plan**

A motion (Albano-Bass) to appoint the Board Members as Trustees for the Non-Union Administration Pension Plan with the Principal Financial Group for 2010 passed with 4 ayes.

**15. Appointment of Bond Counsel**

A motion (Bass-Jim) to appoint the Robert Long, Jr., Esquire, of the firm Thomas, Long, Niesen & Kennard Attorneys and Counsellors at Law of Harrisburg, PA as Bond Counsel for 2010 passed with 4 ayes.

**16. Appointment of Financial Advisor**

A motion (Bass-Jim) to appoint the PFM Group, Inc. of Harrisburg, PA as Financial Advisor for 2010 passed with 4 ayes.

**17. Appointment of Consultant of Special Projects**

A motion (Bass-Bleich) to appoint David Busch of the firm Keystone Alliance Consulting of Ambler, PA as Consultant of Special Project for 2010 passed with 4 ayes.

**18. Appointment of Executive Director**

A motion (Albano-Bass) to appoint Thomas A. Zeuner as the Authority's Executive Director for 2010 passed with 4 ayes.

**19. 2010 Meeting Calendar**

Mr. Albano read the tentative dates for the Authority's Public Meeting in 2010 as follows: January 6, January 20, February 3, February 17, March 3, March 17, April 7, April 21, May 5, May 19, June 2, June 16, July 7, July 21, August 4, August 18, September 8, September 22, October 6, October 20, November 3, November 17, December 1 and December 15, 2010.

**20. 2009 Annual Sanitary Sewer and Public Water Reports**

A motion (Bleich-Bass) to accept the 2009 Sanitary Sewer and Public Water Annual Reports as prepared by Pennoni Associates passed with 4 ayes. Mr. Zeuner was instructed to post the reports on the website since they are public documents.

**21. Purchase of Copier for Administration Office / PA COSTARS**

A motion (Bleich-Bass) to approve the purchase of a Ricoh AFICIO MP 4000 SP copier from IKON Office Solutions of King of Prussia, PA in accordance with their proposal under Pennsylvania Co-Stars Contract No. 001-008 in the amount of \$5,056.00 passed with 4 ayes.

**22. Contract No. 7-S-08 – Change Order No. 2 – G&A Project No. 07-06060-10 – Sanitary Sewer Extension for the Western End, Phase II**

A motion (Bleich-Bass) to approve Change Order No. 2 under Contract No. 7-S-08, Gilmore Project No. 07-06060-10, for the Sanitary Sewer Extension Project for the Western End, Phase II in the amount of \$2,700.00 passed with 4 ayes. Mr. Zeuner stated that this change order is for the redesign of sheet #17 of the plans, the submission to Williams Gas Pipeline Transco for review and approval; and the coordination with the contractor and the Authority staff. This came about by the contractor suggesting to install the sewer line above the Transco Gas Line rather than under it. It will be a savings of approximately \$10,000.00 under the contract with the contractor.

**23. Citizens Concerns**

The residents who addressed the Board were as follows: Mr. Bill O'Neill of Rocksville Road; Mr. Tim Snee of 619 Jacksonville Road; and Mr. Ed Bailey of Gwyn Lynn Road.

**Supplemental Item "A" –Authorization for Pennoni Associates to Prepare the PA DEP Chapter 94 Report**

A motion (Bass-Bleich) to authorize Pennoni Associates Inc. to prepare the PA DEP Chapter 94 report for the amount of \$6,000.00 passed with 4 ayes.

**Supplemental Item "B" – Resolution No. 2010-1057 – Settlement Agreement and Release and Access Agreement with Richboro Shopping Center**

A motion (Bleich-Bass) adopting Resolution No. 10-1057 approving the Settlement Agreement and Release and authorizing the Executive Director to enter into the Access Agreement with AMC Delancy Richboro Partners, L.P. with regard to the Richboro Shopping Center passed with 4 ayes.

Mr. Albano stated as follows: "Our Mission: With pride and dedication we will serve our customers by providing cost effective, safe water and environmentally sound wastewater services; Our Vision: We must conserve today to sustain tomorrow by protecting our valuable water and environmental resources; and Our Guiding Principles: Value, honesty and integrity in all that we do, champion environmental stewardship, embrace technology to create a better tomorrow, ensure a safe working environment, promote professional and technical excellence, collaborate with our community partners, and commit to conservation." A motion (Albano-Bass) to adopt the Authority's Mission, Values & Principals passed with 4 ayes.

MR. ALBANO ADJOURNED THE MEETING AT AT 8:32 P.M.

THE NEXT MEETING IS SCHEDULED FOR JANUARY 20, 2010.