

**Minutes of the Public Meeting held on March 17, 2010**

Members Attending: Antonio Albano, Chairman  
John T. Jim, Vice Chairman  
Sheila Bass, Treasurer  
Gretel Bleich, Asst. Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director  
Michele Mintz, Esquire, Solicitor  
Carol A. Boston, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Mr. Albano led the Pledge of Allegiance.

**2. Approval of Minutes from March 3, 2010**

A motion (Bass-Bleich) was made adopting a resolution to approve the Minutes from March 3, 2010 and passed with 4 ayes.

**3. Citizens Concerns**

Mr. Joseph Carney of 134 Inland Road addressed the Board Members.

**4. Check Requisitions**

A motion (Bass-Bleich) adopting a resolution to rescind the motions made at the March 3, 2010 meeting regarding Revenue Fund Requisition No. 1923 dated March 3, 2010 in the amount of \$69,394.14 and Construction Fund Requisition No. 1050 dated March 3, 2010 in the amount of \$1,605,109.53; to approve Construction Fund Requisition No. 1050 dated March 3, 2010 in the amount of \$1,542,880.23; Revenue Fund Requisition No. 1924 dated March 3, 2010 in the amount of \$119,845.44; Bond Redemption & Improvement Fund Requisition No. 482 dated March 3, 2010 in the amount of \$11,778.00; Revenue Fund Requisition No. 1925 dated March 17, 2010 in the amount of \$688,735.26; Bond Redemption & Improvement Fund Requisition No. 483 dated March 17, 2010 in the amount of \$1,930.06; and Construction Fund Requisition No. 1051 dated March 17, 2010 in the amount of \$100,057.86 passed with 4 ayes.

The major items paid under Construction Fund Requisition No. 1050 were as follows: Pennoni Associates - \$47,234.37; and Joao & Bradley Construction under Contract No. 7-S-08 - \$1,495,645.86.

The major items paid under Revenue Fund Requisition No. 1924 were as follows: DDM Energy Commercial Fuels - \$2,065.32; Independence Blue Cross - \$36,337.33; PECO - \$8,704.01; Pennoni Associates - \$11,655.00; Univar USA Inc. - \$1,804.68; and Upper Southampton Sewer Authority - \$54,627.00.

Bond Redemption & Improvement Fund Requisition No. 482 in the amount of \$11,778.00 was paid to Pennoni Associates.

The major items paid under Revenue Fund Requisition No. 1925 were as follows: BCWSA (Sewer) - \$443,898.00; BCWSA (Water) - \$113,522.12; Brinker's Fuels - \$1,367.09; CSI Computer Software - \$29,017.82; Maryland Biochemical Co. - \$1,044.99; PECO - \$3,412.71; Rudolph Pizzo Clarke LLC - \$17,016.44; J. H. Shanahan Inc. - \$3,540.00; and a \$70,000.00 payroll transfer.

Bond Redemption & Improvement Fund Requisition No. 483 in the amount of \$1,930.06 was paid to Associated Paving Contractors under Contract No. 4-A-A-08.

The major items paid under Construction Fund Requisition No. 1051 were as follows: Gilmore & Associates - \$50,000.00; and N. Abbonizio Contractors under Contract No. 9-S-08 - \$50,057.86.

**5. Ironworks Creek Project Update (Pennoni)**

Mr. Christopher Walker, P.E., of Pennoni Associates stated that the Ironworks Creek Rehabilitation Project is substantially completed. The pipes are in and flowing. The Bypass pumps have been removed and we are restoring the site now. Working around the Verizon lines caused change order in the amounts of \$30,000.00 and \$8,000.00. However, including these change orders still brings us under the original contract amount.

**6. Pension Plan Amendment – EGTRRA – IRS Compliance**

A motion (Bleich-Jim) to adopt a resolution approving the amendment to the plan documents as presented by Valic, our plan administrator, for pensions administered for the Authority in accordance with the documents provided passed with 4 ayes.

**7. Collective Bargaining Agreement (CBA) – Teamsters Local 107**

A motion (Bleich-Bass) adopting a resolution to approve and ratify the Collective Bargaining Agreement (CBA) for the Teamsters Local 107 as presented for a three-year period beginning January 1, 2010 passed with 4 ayes.

**8. Chapter 94 Report**

A motion (Bass-Jim) adopting a resolution to approve the Chapter 94 Report as prepared by Pennoni Associates passed with 4 ayes.

**9. Q. C. Laboratory – Corrective Action**

Mr. Zeuner stated that recently the Authority was cited by the PA-DEP for a violation of drinking water standards for failing not to take an S.O.C. sampling at one of our well sites during the third quarter of 2009. Our investigation of the violation confirmed that the Authority did take the sample as confirmed by the “Custody of Records” retained. The lab was unable to complete the analysis and failed to inform the Authority. The Authority has re-taken the required sample and the sample passed all regulatory requirements. Q.C. Labs has provided the Authority with a letter dated March 10, 2010 outlining what measures they have implemented to ensure compliance in the future. The violation will be communicated in the Authority’s 2009 CCR Report.

**10. Western End Sanitary Sewer Project Update**

Mr. Zeuner stated that earlier this week, Joao & Bradley, the prime pipeline contractor, made a request to amend the timing of the work to be completed on Jacksonville Road and Almshouse Road. Currently a road closure is planned after the school year has completed. The contractor has requested to amend the current plan to complete the work in the evening in those areas. Exact times have yet to be finalized (8:00 p.m. to 5:00 a.m. was discussed). The local PennDOT representative was in attendance. As the Board is aware, we have been very concerned over the effect of our community on the road closures this summer. Although the night work could be a burden on those within the project area, it is my opinion that such an option should be endorsed. Should night work be approved by all parties, work could begin as early as mid-April in those areas. The contractor will utilize professional traffic control measures and adequate lighting for the night work. If the Board embraces the change, I will approach the Northampton Township, Township Manager, Fire Marshall and Chief of Police with the suggested proposal. No road closures are planned under this revised scenario. Should the night work be endorsed by all parties, Mr. Zeuner suggested that the Authority send out a communication to all property owners within the project area and post the announcement on the Township’s cable access channel. The project pace is well ahead of expectations. We expect pump stations at the Tanner site and Richard Road to begin within the next week. Earlier this week, we made the final construction selections for each pump station.

**Supplemental Agenda Item "A" – Professional Services / USSA Basin Meter Study**

A motion (Jim-Bass) to approve the post rehabilitation flow metering studies for the USSA sub-basin and document the effectiveness of the abatement efforts in accordance with the proposal prepared by Pennoni Associates dated March 11, 2010 in an amount not to exceed \$23,000.00 passed with 4 ayes.

**Supplemental Agenda Item "B" – Change Order No. 3 – Contract No. 4-S-09 – Tanner Pump Station Force Main – Contract for Professional Services with Gilmore and Associates**

A motion (Bass-Bleich) to approve Change Order No. 3 under Contract No. 4-S-09 for professional services with Gilmore & Associates in the amount of \$4,800.00 for revising plan sheet #51; coordinating with the contractor and the Authority staff; and preparing the change order for field coating of interiors of existing manholes passed with 4 ayes.

**Supplemental Agenda Item "C" – Emergency Stabilization of Stream Bank near Pine Run Sanitary Sewer Trunk Line – Contract No. 1-A-10**

A motion (Bleich-Bass) to approve an expenditure from the Capital Fund in an amount not to exceed \$60,000.00 for the purpose of stream bank stabilization of the Pine Run Creek sanitary sewer trunk line in the location of Stevens Lane; and that this emergency declaration is in cooperation with the United States Army Corp of Engineers and the Pennsylvania Department of Environmental Protection; and the approval is contingent upon the Authority obtaining a "Hold Harmless Agreement" and a written agreement granting permission to use the private drive known as Stevens Lane and the private property adjacent to the stream to facilitate the project; and it is further resolved that the Executive Director be authorized to sign on behalf of the Authority all required permits, emergency contracts and all documents required to complete the remediation in an expeditious manner passed with 4 ayes.

A MOTION (BASS-JIM) FOR ADJOURNMENT AT 8:10 P.M. PASSED WITH 4 AYES.

THE NEXT MEETING IS SCHEDULED FOR APRIL 7, 2010.