

Minutes of the Public Meeting held on July 6, 2011

Members Attending: Antonio Albano, Chairman
John T. Jim, Vice Chairman
Edward W. Farling, III, Treasurer
Margaret M. Weiner, Secretary
Donald S. George, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor
Christopher S. Walker, P.E., Pennoni Associates, Consulting Engineer
Carol A. Fishman, Stenographer

Mr. Albano, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Mr. Albano led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way.

2. Approval of Minutes from June 15, 2011

A motion (George-Jim) adopting a resolution to approve the Minutes from June 15, 2011 passed with 5 ayes.

3. Citizens Concerns

No residents appeared before the Board.

4. Check Requisitions / Accounts Payable

A motion (Farling-Weiner) adopting a resolution to approve Bond Redemption & Improvement Fund Requisition No. 507 dated July 6, 2011 in the amount of \$16,519.90 and Revenue Fund Requisition No. 1954 dated July 6, 2011 in the amount of \$653,238.94 passed with 5 ayes.

Requisition No. 507 in the amount of \$16,519.90 was paid to Pennoni Associates Inc.

The major items paid under Requisition No. 1954 were as follows: AquaPro - \$5,314.00; BCWSA (Sewer) - \$422,826.90; William Blacknell - \$2,000.00; Barbara Bucknum-Tax Collector - \$1,798.37; Chet's Printing - \$2,686.00; William Dick - \$2,000.00; Carl Emilius - \$2,000.00; Flow Assessment - \$4,540.00; John Grace - \$2,000.00; Hartford - \$3,181.35; Karl Hops Inc - \$1,730.18; PECO - \$27,752.22; Elizabeth Rewilak - \$2,000.00; Norman Rodowicz - \$2,000.00; Rudolph Clarke & Kirk LLC - \$46,044.00; TD Card Services - \$2,060.84; Univar USA Inc - \$2,530.85; Verizon Wireless - \$1,068.61; Michael Wolstenheim - \$2,000.00; and a \$70,000.00 payroll transfer.

5. Consumer Confidence Report (CCR)

Mr. Zeuner stated that the CCR's were mailed to all the Authority's 12,000 customers and is published on our website. Copies are also displayed at the Authority, the Township, the library, and the citizens senior center.

6. Executive Director's Report

Mr. Zeuner reported that the DEP has conducted a routine full inspection and audit during June. The Authority received a letter dated June 29, 2011 that states the following: "Overall, the 2011 inspection revealed no violations. The water system of NBCMA is a very well maintained public water system run by professional and knowledgeable staff." Mr. Zeuner stated that Don Johnson, Director of Operations, and Paul Angelini, Systems Manager, are to be congratulated on their fine work and professionalism as acknowledged by the regulatory agency.

Mr. Zeuner stated that he will be on vacation the first two weeks of August and recommended that the Authority only have one meeting in August.

Mr. Zeuner stated that he acknowledged receipt of a packet of documents received from Bucks County Water and Sewer Authority in response to his request and that he is currently reviewing the documents.

Mr. Zeuner stated that the Authority ordered and received reusable shopping bags to be provided to the first 500 visitors to our booth at Northampton Days. We will also be distributing materials for leak detection in toilets, dye tables and conservation suggestions and copies of the CCR.

7. Maintenance Report – May 2011

Mr. Zeuner pointed out to the Board that we have changed the layout of the agenda sheet for the maintenance reports to reflect the 2011 report as well as compare it with the 2010 data. Mr. Zeuner stated that we will be providing charts of comparison next month with the June 2011 report.

8. Amend 2011 Capital Budget

After a brief discussion, a motion (George-Jim) adopting a resolution to amend the 2011 Capital Budget to include the following items: (1) Tanner Pump Station wall screen - \$9,000.00; (2) CIPP Lining - \$150,000.00; (3) Water leak detection equipment - \$12,300.00; Truck chassis for jet truck - \$84,240.23; and the jet truck implement - \$130,822.00 passed with 5 ayes.

9. Award Contract No. 3-S-A-11 – Root Control

A motion (Jim-Weiner) to award Contract No. 3-S-A-11 for root control in the Authority's sewer lines to the low bidder, Duke's Root Control, Inc. of Syracuse, New York in the amount of \$49,020.00 passed with 5 ayes.

10. Award Contract No. 3-W-11 – Leak Detection Equipment (PA Co-Stars)

A motion (Jim-George) to award Contract No. 3-W-11 to Exeter Supply Co., Inc. of Reading, PA for Gutermann Leak Detection Equipment in accordance with their Quotation EXEQ50926 in the amount of \$12,300.00 via the Pennsylvania Co-Stars Cooperative Purchase Contract No. 016-011 passed with 5 ayes.

11. Award Contract No. 4-S-11 – Tanner Pump Station Wall Screen (Bids)

A motion (Farling-Weiner) to award Contract No. 4-S-11 for the construction of a decorative wall screen at the Tanner Pump Station to White Masonry Inc. of Doylestown, PA in accordance with their proposal dated June 20, 2011 in the total amount of \$9,000.00 passed with 5 ayes. Mr. Walker gave a description to the Board of the proposed wall screen.

12. Award Contract No. 5-S-11 – Vactor Sewer Jet Unit (PA Co-Stars)

A motion (George-Jim) to award Contract No. 5-S-11 for one Vactor Model P65202 Ramjet-Sewer Truck mounted module via the Pennsylvania Co-Stars Cooperative Contract Program No. 016-012 to Granturk Equipment Company of Bridgeport, PA in accordance with their proposal dated June 23, 2011 in the amount of \$130,822.00 passed with 5 ayes.

13. Award Contract No. 6-S-11 – Chassis for Jet Unit (PA Co-Stars)

A motion (George-Albano) to award Contract No. 6-S-11 for a 2012 International Model 2012 7400 SBA 4X2 (SA625) truck chassis via the Pennsylvania Co-Stars Cooperative Contract Program No. 25-061 to Ransome International LL of West Chester, PA in accordance with their proposal dated June 28, 2011 in the amount of \$84,240.23 passed with 5 ayes.

14. Permission to Advertise for Bids – Janitorial Service for Administration Building (PennBID) – Contract No. 1-A-A-11

A motion (Jim-Farling) to authorize the Authority staff to advertise for bids through PennBID under Contract No. 1-A-A-11 for janitorial services for the administration building passed with 5 ayes.

15. Permission to Advertise for Bids – Paving Restoration – Contract No. 2-A-A-11

A motion (Jim-Weiner) to authorize Pennoni Associates to prepare the bid documents and the Authority staff to advertise for bids under Contract No. 2-A-A-11 for paving restoration passed with 5 ayes.

The Board went into Executive Session at 8:01 and re-opened the meeting at 8:04 p.m.

Miscellaneous "A" – Resolution No. 2011-1116 - A motion (George-Albano) to adopt Resolution No. 2011-1116 reaffirming a previously adopted resolution establishing a sanitary sewer tapping fee in Sewer District No. 3 as calculated pursuant to the terms of a document entitled "Sewer District No. 3 Initial Tapping Fee Calculation October 15, 2010" prepared by Pennoni Associates Inc which contained a detailed itemization of all calculations, clearly showing the maximum fees allowable for each part of the tapping fee and the manner in which the fees were determined passed with 5 ayes..

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. ALBANO ADJOURNED THE MEETING AT 8:05 P.M.

THE NEXT MEETING IS SCHEDULED FOR JULY 20, 2011.