

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on August 7, 2013

Members Attending:

Edward W. Farling III, Vice Chairman
Charles Rehm, Treasurer
John Jim, Secretary
Michelle Held, Assistant Secretary-Treasurer

Others Attending:

Thomas A. Zeuner, Executive Director
Melissa Fiala, Solicitor
Christopher Walker, Engineer
Debra E. Wirtz, Stenographer/Executive Assistant

Mr. Farling, Vice Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Mr. Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way. Mr. Farling stated the Board met in prior to this meeting to discuss matters of personnel, also there was a special meeting held July 31, 2013 to discuss changes to the Authority administrative healthcare program.

2. Approval of the Minutes

A motion (Jim-Held) was made to approve the Minutes from July 3, 2013, passed with 4 Ayes.

A motion (Jim-Rehm) was made to approve the Minutes from July 31, 2013 passed with 4 Ayes.

3. Executive Directors Report

SPECIAL BOARD MEETING OF JULY 31, 2013: The special board meeting was limited in scope to the topic of renewal of insurance policies for healthcare, dental STD, LTD and life policies.

TCG REALTY: The Authority has a request from TCG Realty to release escrow funds on their land development. The Authority administration, engineer and solicitor have not had the opportunity to review the documents received this week. In order to facilitate their request and protect the Authority's interest, Mr. Zeuner requested the Board's approval of the ability to allow him as Executive Director the authorization to release escrow funds in the monetary amount determined by our engineer (Chris Walker of Pennoni Associates) once the documents are reviewed and deemed satisfactory by our engineer Chris Walker and solicitor Melissa Fiala.

The calculation of the escrow fund release must be reviewed and certified by the Authority's engineer before any escrow monies or L.O.C. reductions can be confirmed. It is noted monetary amount may be different than the amount requested by your contractor

(Blair). The Authority will utilize the calculations determined by its engineer (PAI). Mr. Zeuner sought Board approval to proceed as outlined.

A motion (Farling – Jim) was made to approve the cash escrow release for TCG Realty (Giaino Land Development) in the amount of \$17,506.60 for sanitary sewer and water improvements associated with the project once the documents are reviewed by and deemed satisfactory by our engineer Chris Walter of Pennoni Associates and solicitor Melissa Fiala passed with 4 Ayes

2014 BUDGET PREPARATION: The Authority administration has begun work on its 2014 fiscal year capital and operation budgets. The five (5) year strategic plan will be amended and updates as part of the budget process.

AGENDA REVIEW: Agenda item No.9 “acceptance of Dedication from Northampton Township- West end Water Infrastructure” is being deferred to our September 3, 2013 public meeting due to outstanding issues remaining. Agenda item No., 11 “credit card services” is also being deferred to our September 3, 2013 public meeting to allow time to adequately review by our solicitor the terms and condition of the contracts presented by Fox Chase Bank.

RESOLUTION NO. 2013-1144: During the July 3, 2013 Authority Board meeting Resolution No. 2013-1144 was passed. Based upon information learned since the last meeting an amendment to the motion is in order. Solicitor Fiala has prepared a ‘Motion to Amend’ for Board consideration. The administration is seeking a motion by the Board as prepared by solicitor Fiala.

“I move that the Northampton, Bucks County Municipal Authority (“Authority”) Board, by its authorized officers, approve the amendment of Resolution No. 2013-1144 passed by the Authority Board July 3, 2013 to alter the language in the resolution from: to Bank Statements prior to January 1, 2006” to bank Statements prior to January 1, 2009, it came to the attention of Authority staff that records for the years 2006, 2007 and 2008 do not exist. Thus, this amendment does not affect the intent of substance of the Resolution No. 2013-1144; it is only a numerical change. All remaining language in Resolution No. 2013-1144 remains unaltered. ”

Motion Farling Second Held Aye 4 Nays 0

AGENDA ITEM NO.5 ACCOUNT PAYABLE: When the Board is deliberating and voting on Revenue Fund Requisition No. 2008 this evening, please be advised that a question came up on one item by Ms. Held that requires additional clarification by the administration. The administration will seek and provide the clarification requested and will hold check No. 8524 until resolved.

4. Check Requisitions / Accounts Payable

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2007** dated July 17, 2013 in the amount of \$148,452.44, passed with 4 Ayes, Mr. Jim abstained.

A motion (Rehm-Farling) adopting a resolution to approve **BRI Fund No. 536** dated August 7, 2013 in the amount of \$3,172.50 passed with 4 Ayes.

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2008** dated August 7, 2013 in the amount of \$887,822.49 passed with 3 Ayes. Mr. Jim abstained.

The major items paid under **Requisition No. 2007** are as follows: W. Bruce Beaton Co. - \$7,314.00; Golden Equipment - \$6,389.98; Herbert Rowland & Grubic - \$6,349.98; Manko, Gold, Katcher & Fox. - \$17,977.41; Peco - \$1,412.15; Teamsters Health & Welfare - \$12,828.60; Warminster Municipal Authority - \$15,906.90 and a \$70,000.00 payroll transfer.

The major items paid under **Requisition No. 2008** are as follows: Bank Direct Capital Finance - \$2,918.80; BCWSA - Water - \$190,971.60; BCWSA - Sewer - \$497,410.40; W. Bruce Beaton Co. - \$7,320.00; Ellen Distefano - \$3,050.00; Eckert Seamans Cherin - \$2,611.78; Guardian - \$3,164.32; Independence Blue Cross - \$14,624.49; Don Johnson - \$1,029.68; Karl Hops Inc- \$2,304.39; PECO - \$20,110.44; Pennoni Assoc. - \$30,780.06; Rio Supply - \$1,256.50; Rudolph Clarke & Kirk LLC - \$28,879.61; and a \$70,000.00 payroll transfer.

5. Citizens Concerns

Don George deferred comments.

Mr. Roger Bushnell, 91 Hunt Drive had comments regarding the inspection of private wells in the west end of the Township for contamination. Mr. Zeuner provided an explanation of the Authority's concerns regarding cross contamination between private wells and public water supply in the West End. Mr. Bushnell stated that he received an anonymous notice in the mail stating that there is contamination. He also had and questions regarding funding of the West End Water Project done by the Township.

Mr. Bill O'Neill, Rocksville Road deferred comments.

Donald George, Watergate Drive had no comments

Mr. Bill O'Neill, Rocksville Road had comments regarding the term "Taxpayers", and on the water meter setters used by the Authority and his alternatives.

Mr. Farling asked if there were any further citizens who wished to speak, Mr. Don George began speaking. Once Mr. George began to speak Mr. Bill O'Neill objected and refused to yield to the Vice Chairman Farling. In order to control the meeting Mr. Farling called for a 10 minute recess. After a 10 minute recess the Board reconvened and Mr. Rehm made a motion which by seconded by Mr. Jim to adjourn the meeting, the motion passed with 4 Ayes.