

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on May 3, 2017**

Board Members: Edward Farling III, Chairman  
Vincent Deon, Vice Chairman  
John T. Jim, Secretary  
Charles Rehm, Assistant Secretary-Treasurer  
Stephen Mc Gill, Treasurer

Others: Thomas A. Zeuner, Executive Director  
Jeffrey Greenwood - Chief of Operations  
Edward Rudolph, Esquire, Solicitor  
Melissa Fiala, Esquire, Solicitor - absent  
Christopher Walker P.E., Pennoni Assoc.  
Frank O'Donnell, Supervisor Liaison  
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women serving in harm's way.

**2. Executive Director's Report**

Mr. Zeuner provided information on the following:

There are 2 supplemental items on the agenda; a "Request for Proposal" for wastewater flow monitoring and a resolution for a Settlement Agreement with BCWSA regarding water services.

Mr. Zeuner briefed the Board and public on the water quality violation it received for not maintaining the disinfection residual level in our distribute system. On February 23, 2017 one (1) of our forty (40) monthly samples had a chlorine residual below the 0.02 mg/L level. Mr. Zeuner noted that the sample that was found below the level was at a dead-end road identified as Bridgestone Drive but did have detectible chlorine residual levels. This is a location that the Authority routinely flushes to maintain chlorine residual levels. The sample collected from this location was analyzed using the Coliart P/A test, which was negative for Total Coliform and E. coli bacteria. Unfortunately the way the regulations are written and interpreted by the PA DEP, the Authority is required to provide an official Violation Notice to all water customers of the Authority regardless of location. Mr. Zeuner expressed his frustration with that interpretation as it can create unwarranted concern of our ratepayers system-wide which he does not believe was warranted. Since the regulatory agency was unwilling to compromise on the public notification requirement, the Authority will be providing the required public notice as a separate information sheet incorporated in our annual mailing of the Authority's Consumer Confidence Report (CCR) for 2016 (which procedure was satisfactory to the regulatory agency). The notice will also be incorporated into our 2017 CCR.

Northampton Days will not occur this year, it will begin again in 2018.

The RFP for wastewater flow monitoring is due to the termination of services of Flow Assessment.

Conversion to sodium hypochlorite is going well, 2<sup>nd</sup> phase has begun. PA-DEP has provide the permit to allow us to turn on the first 6 wells. Should be completed by September.

C.I.P.P. (cured in place pipe) inspections are ongoing. Grouting work is being done.

### **3. Citizens' Concerns**

Bill Herbert, 11 Windy Knoll Drive had questions and concerns regarding the rate increase, conversion to monthly billing, how the meters detect a leak.

Mr. Zeuner, the Board and Mr. Rudolph supplied answers regarding conversion to monthly billing, the rate increase, the Five Year Strategic Plan, water supplies, sewer processing, and costs of running the Authority.

### **4. Approval of the Minutes of April 5, 2017**

A motion (Mc Gill-Jim) made to approve the Minutes of April 5, 2017 passed with 5 ayes.

### **5. Check Requisitions / Accounts Payable**

A motion (Rehm-Mc Gill) adopting a resolution to approve **Revenue Fund Requisition No. 2109** dated April 19, 2017 in the amount of \$420,448.55 passed with 5 ayes.

The major items paid under **Requisition No. 2109** are as follows: BC Group - \$2,753.20; BCWSA – Water - \$195,674.08; Ebert Engineering Inc. - \$3,750.81; Eclipse Exterior Cleaning - \$9,500.00; Eurofins QC - \$1,659.30; Herbert, Rowland & Grubic, Inc. - \$4,008.36; Independence Blue Cross - \$10,044.47; Line Systems Inc. - \$1,246.67; Link Computer Corp. - \$3,446.05; Lishman Fence - \$1,165.00; PECO - \$3,030.69; Pennoni Assoc. - \$54,285.04; Philadelphia Business Forms - \$1,237.02; PMAA UC Fund - \$5,657.72; Pollard Water - \$3,540.17; Teamsters Health and Welfare Fund - \$18,639.72; Teamsters Health and Welfare Fund - \$18,639.72; and \$75,000.00 for payroll.

A motion (Rehm-Mc Gill) adopting a resolution to approve **BRI Fund Requisition No. 569** dated April 19, 2017 in the amount of \$14,812.07 passed with 5 ayes.

A motion (Rehm-Mc Gill) adopting a resolution to approve **Revenue Fund Requisition No. 2110** dated May 3, 2017 in the amount of \$624,481.76 passed with 5 ayes.

The major items paid under **Requisition No. 2110** are as follows: All Seasons Lawn & Land - \$2,388.00; BCWSA – Sewer - \$380,444.32; Eurofins QC - \$1,187.40; Exeter Supply Co. - \$11,800.00; Flow Assessment - \$24,215.33; GMG Insurance Agency - \$2,500.00; Guardian - \$3,834.20; PECO - \$13,882.96; Rudolph Clarke LLC - \$19,789.35; USA Blue Book - \$1,278.61; BCWSA disputed \$76,925.26; and a \$75,000.00 transfer for payroll.

A motion (Rehm-Mc Gill) adopting a resolution to approve **BRI Fund Requisition No. 570** dated May 3, 2017 in the amount of \$24,168.82 passed with 5 ayes.

A motion (Rehm-Mc Gill) adopting a resolution to approve **BRI Fund Requisition No. 571** dated May 3, 2017 in the amount of \$17,390.70 passed with 5 ayes.

**6. Waverly Land Development**

A motion (Deon-Rehm) made to table this Agreement to the June meeting passed with 5 ayes.

**7. Dig-Up Repair Contract 3-S-A-17**

A motion (Mc Gill-Jim) made to reject the bid and authorize the Administration to go out to bid revising the performance bond passed with 5 ayes

**8. Insituform C.I.P.P. Change Order #1**

A motion (Jim-Deon) made to approve Change Order #1 with Insituform passed with 5 ayes.

**9. Request for Proposal – Wastewater Monitoring**

A motion (Rehm-Deon) made to authorize the Administration to solicit “Wastewater Flow Monitoring” professional services passed with 5 ayes.

**10. Resolution 2017-1186 – Settlement Agreement BCWSA**

A motion (Mc Gill- Jim) made to adopt Resolution 2017-1186; Settlement Agreement: Northampton, Bucks County, Municipal Authority vs. BCWSA Docket Number 2013-02031-37 accepting the sum of \$392,802.52 as full and final settlement payment as set forth in the Resolution passed with 5 ayes.

**11. Real Estate-Northampton, Bucks County, Municipal Authority**

A motion (Mc Gill-Jim) made to authorize the Authority Solicitor to prepare a proposal to the Township in the form of a Letter of Intent to sell to the Township the Authority property whereon the administration building is located and added property interest of the Authority for the appraised value previously obtained by the Authority. Further, the Letter of Intent is to propose a lease to the Authority from the Township of office and administration facilities to be constructed by the Township at a lease term of 20-25 years at rental terms that are deemed reasonable and appropriate by the parties passed with 5 ayes.

**COMMENTS**

Chairman Farling stated that the Authority provides potable water and sanitary sewer for the residents at under \$.02 per gallon even with the rate increase.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 8:30 P.M.