

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on June 6, 2018**

Board Members: Vincent Deon, Chairman  
Stephen Mc Gill, Vice Chairman  
John T. Jim, Secretary  
Charles Rehm, Assistant Secretary-Treasurer  
Edward Farling III, Treasurer

Others: Thomas A. Zeuner, Executive Director  
Jeffrey Greenwood - Chief of Operations  
Edward Rudolph, Esquire, Solicitor  
Melissa Fiala, Esquire, Solicitor - excused  
Christopher Walker P.E., Pennoni Assoc.  
Frank O'Donnell, Northampton Supervisor Liaison  
Debra Wirtz – Executive Assistant

Mr. Deon, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Chairman Deon, lead the Pledge of Allegiance and requested a moment of silence for our first responders.

**2. Executive Director's Report**

Mr. Zeuner provided updates on the renovations of the Authority's new office at 815 Bustleton Pike and the reason for the move. Mr. Zeuner noted that the Consumer Confidence Report is in its final draft and will be delivered to our customers by the end of the month.

**3. Citizens' Concerns**

Tania Kinniry, 150 Woodland Drive, had questions regarding rates, intermittent leaks. The Board and Solicitor provided an explanation for the increase, our litigation with BCWSA regarding sewer rates, intermittent leaks, how to the read the water meter, billing in 1000-gallon increments, EPA regulations and unfunded mandates from the EPA. Mr. Zeuner stated that anyone can come and speak to him regarding any concerns.

Ms. Harriette Emerson had comments on the rates and the litigation with BCWSA.

Resident unnamed (no address provided) had questions regarding the privatization of the water authority. The Board provided information on how privatization works and how it would affect the rate payers. The Authority is a non-profit with no shareholders. Frank O'Donnell provided information on the adverse impacts to ratepayers when an Authority is sold to a private company.

Resident unnamed (no address provided) had questions regarding intermittent leaks, ownership of the water meter, how sensitive the meters are, where the water originates from and where sewer is treated.

#### **4. Approval of the Minutes of May 2, 2018**

A motion (Farling-McGill) made to approve the Minutes of May 2, 2018 passed with 5 ayes.

#### **5. Check Requisitions / Accounts Payable**

A motion (Farling-McGill) adopting the following resolutions passed 5 with ayes.

**Requisition No. 2142** dated May 16, 2018 in the amount of \$188,335.16

**Requisition No. 2143** dated May 30, 2018 in the amount of \$1,436,860.66

**Requisition No. 2144** dated June 06, 2018 in the amount of \$402,658.20

The major items paid under **Requisition No. 2142** are as follows: PECO - \$21,201.91; BCWSA - 16,100.00; Emergency Generator - \$2,160.00; Exeter Supply Co. Inc. - \$11,800.00; Herbert Rowland & Grubic - \$15,866.03; Independence Blue Cross - \$11,013.27; Interior Space and Design - \$1,031.50; Karl Hops Inc. - \$1,032.25; Teamster Health & Welfare Fund - \$18,962.16; Univar USA Blue Book Inc. - \$1,088.39; US Postal Service - \$5000.00; and \$75,000.00 for payroll.

The major items paid under **Requisition No. 2143** are as follows: BCWSA - Sewer - \$590,620.80; BCWSA - Water - \$148,438.34; Block Communications - \$1,242.31; Cues - \$20,000.00; Eurofins QC - \$4,734.90; First Nat'l Bank of Newtown - \$421,597.87; Gannett Fleming Corp. - \$6,281.32; Guardian - \$4,042.70; JH Shanahan - \$5,555.00; Karl Hops Inc. - \$1,476.22; Link Computer Corp. - \$3,532.20; LookFirst Technology - \$10,396.51; LRM Inc. - \$6,987.00; Office Basics - \$2,675.89; Phillips & Donovan Architects LLC - \$9,996.58; BCWSA disputed - \$119,407.74 and \$75,000.00 for payroll.

The major items paid under **Requisition No. 2144** are as follows: CSL Services Inc. - \$17,950.00; D J Pinciotti Construction - \$11,010.50; Eagle Power Turf - \$1,407.00; Electri-Tech Inc. - \$10,755.00; Exeter Supply Co. Inc. - \$2,112.39; First Nat'l Bank of Newtown - \$59,129.38; LB Water Service - \$3,293.52; LBI Construction, LLC - \$32,856.17; Loretta Ostroff - \$2,200.00; Myco Mechanical Inc. - \$47,062.80; PECO - \$17,907.52; RIO Supply Inc. - \$11,540.70; Rodgers Mechanical Co. - \$21,600.00; Rudolph Clarke LLC - \$37,962.75; TD Card Services - \$12,662.76; Teamster Health & Welfare Fund - \$18,962.16; US Postal Service - \$5000.00; USA Blue Book - \$2,065.14; Witmer Public Safety Group - \$2,427.00 and \$75,000.00 for payroll.

#### **6. Annual Grouting Contract 1-S-A-18**

A motion (McGill-Jim) made to award Project #1-S-A-18 Sewer Grouting, to the lowest responsible bidder, Diversified Infrastructure Inc. of Watertown Connecticut, in the amount of \$220,650.00 for base bids and add alternates passed with 5 ayes.

#### **7. Toner Homes NTPN LLC – Letter of Credit Reduction #1**

A motion (McGill-Rehm) made to authorize the following reductions in the Letters of Credit with Tompkins VIST Bank for Toner Homes Northampton LLC (444 St Leonards Subdivision)

LOC# 540001950 in the amount of \$51,568.92

LOC# 540001951 in the amount of \$10,337.20

in accordance with the Pennoni Assoc. Inc. review letter of May 21, 2018 passed with 5 ayes.

#### **8. Toner Homes NTPN LLC – Letter of Credit Reduction #2**

A motion (Deon-Jim) made to authorize the following reductions in the Letters of Credit with Tompkins VIST Bank for Toner Homes Northampton LLC (444 St Leonards Subdivision)

LOC# 540001951 in the amount of \$35,548.42

in accordance with the Pennoni Assoc. Inc. review letter of June 1, 2018 passed with 5 ayes.

**9. Change Orders – 815 Bustleton Pike - LBI Construction, LLC**

A motion (Jim-Rehm) made to approve Change Orders No. 6, 7, 8, 9 & 10 for the Authority's new office at 815 Bustleton Pike as quoted by LBI Construction, LLC of Feasterville Pennsylvania for a total amount of \$72,449.07 passed with 5 ayes.

**10. Change Orders – 815 Bustleton Pike – Rodgers Mechanical Co.**

A motion (Farling-Jim) made to approve Change Orders No. 1, 2, 3, 4 5, & 6 for the Authority's new office at 815 Bustleton Pike as quoted by Rodgers Mechanical of Boyertown Pennsylvania for a total amount of \$3,815.00 passed with 5 ayes.

**11. Resolution 2018-1206 – Revising Rates Rules and Regulations  
Adding Article III, Section 3A**

A motion (Farling-Jim) made to adopt Resolution No. 2018-1206 revising the Authority's Rates, Rules and Regulations adding Article III, Section 3A – Cross Connection Control passed with 5 ayes.

**12. Resolution 2018-1207 – Revising Rates Rules and Regulations  
Adding Article III, Section 3A**

A motion (Farling-Jim) made to adopt Resolution No. 2018-1207 revising the Authority's Rates, Rules and Regulations adding Article III, Section 3 Paragraph D – Cross Connection Control passed with 5 ayes.

**13. Resolution 2018-1208 – Revising Rates Rules and Regulations  
Adding Article III, Section 3A**

A motion (Farling-Jim) made to approve Resolution No. 2018-1208 which amends the Fee Schedule in the Authority's Rates, Rules and Regulations passed with 5 ayes.

**14. Professional Services – H2O Cross Connection & Enforcement**

A motion (Jim-McGill) made to engage under professional services, National Water Specialties Company of Pittston PA to administer the Authority Water Cross Connection Control, Enforcement & Administration Program for the Authority, as set forth in the Professional Services Agreement presented to the Board this date and authorize the Executive Director to execute such Agreement on behalf of the Board passed with 5 ayes.

**COMMENTS:**

Mr. McGill, Vice Chair suggested a motion that the Northampton, Bucks County, Municipal Authority Board authorize the Executive Director to develop a scope of work document for a Communication Plan for the full scope of Northampton, Bucks County, Municipal Authority operations to inform and educate the rate payers and the general public; and also, to shop this document to potential vendors as an RFP (Request for Proposal), the motion made (Deon-Rehm) passed with 5 ayes

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. DEON ADJOURNED THE MEETING AT 8:59 P.M.