

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on October 19, 2016**

Members Attending: Edward Farling III, Chairman  
Vincent Deon, Vice Chairman  
John T. Jim, Secretary  
Charles Rehm, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esquire, Solicitor  
Melissa Fiala, Esquire, Solicitor - absent  
Christopher Walker P.E., Pennoni Assoc.  
Eileen Silver, Supervisor Liaison - absent  
Debra E. Wirtz, Stenographer

Mr. Farling, Chairman, called the meeting to order at 7:30 p.m.

**1. Pledge of Allegiance**

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for all those serving in harm's way.

**2. Executive Director's Report**

Mr. Zeuner made the following statement:

The Northampton Bucks County Municipal Authority (NBCMA) is applying for a Pennsylvania Small Water & Sewer Grant. As required by the Grant application, the Authority is committed to funding the matching fund requirement of the project in the amount of \$70, 588.00 or 15% of the Total Estimated Project Cost of \$470,588.00. A motion is needed after Citizens' Concerns.

On the agenda we have listed the renewal for our Workman's Compensation and General Liability Insurance with our broker of record (W. Bruce Beaton Co.). Our general liability insurance for 2017 fiscal year has remained nearly constant with our 2016 rates. Our worker compensation insurance increased significantly for the 2017 fiscal year due to events of 2016. A motion and vote by the Board is not necessary as W. Bruce Beaton Co. Insurance is our broker of record by appointment.

Tonight we have a workshop related to the Herbert, Rowland & Grubic, Inc. (HRG) rate study report. In concert with that report, the administration has prepared the "draft" Operational and Capital budgets for fiscal year 2017. Both the rate study and the 2017 Budgets will be on the Authority's November Board agenda and posted on the Authority website for public review. In attendance with us this evening is Jeff Greenwood (Director of Operations) and Joann Paris (Director of Finance). There is no action, deliberation or voting recommended for this evening related to those issues. Should the Board have any concerns or questions the executive team and myself will make sure they are properly responded to prior to our November Board meeting.

### **3. Citizens' Concerns**

Victoria Black, Jacksonville Road, had questions and concerns on the following:

- Comingling of water with Upper Southampton. Mr. Zeuner stated that according to the paper (Courier Times) there is no mingling of the water.
- Tests at the interconnections.
- PFOA and PFOS testing by EPA

Ms. Black thanked Mr. Zeuner for attending the Board of Supervisor's meeting and answering questions.

Mr. Black, Jacksonville Road, asked if the Navy is paying for the water testing at the interconnections, Mr. Zeuner stated that the Authority is paying for the quarterly tests.

Mr. Deon announced that Francis O'Donnell, Northampton Supervisor, is in attendance this evening.

Chairman Farling stated that the Board met in Executive Session prior to the meeting to discuss matters of litigation with BCWSA regarding the standards used by BCWSA and availability of additional EDU's for this township.

### **4. Approval of the Minutes of October 05, 2016**

A motion (Deon-Rehm) made to approve the Minutes of October 5, 2016 passed with 4 ayes.

### **5. Check Requisitions / Accounts Payable**

A motion (Rehm-Jim) adopting a resolution to approve **Revenue Fund Requisition No. 2095** dated October 19, 2016 in the amount of \$555,127.80 passed with 4 ayes.

The major items paid under Requisition No. 2095 are as follows: BCWSA – Water - \$218,615.44; Custom Care Property - \$1,950.00; Eurofins QC - \$1,688.90; Independence Blue Cross - \$10,416.13; JH Shanahan Inc. - \$1,200.00; Line Systems Inc. - \$1,155.73; Link Computer Corp. - \$3,362.00; PECO - \$1,894.13; Pennoni Assoc. - \$46,871.37; United Tire - \$1,744.30; W. Bruce Beaton Co. - \$153,943.00; Warminster MUA - \$28,434.09; Wayne Bailey - \$4,510.28; Xylem Water Solutions - \$1,947.12 and \$70,000.00 for payroll.

### **6. Grant Application – Matching Funds**

A motion (Deon-Rehm) made to commit the Authority to funding the required matching fund of the Small Water and Sewer Grant (if granted) in the amount of \$70,588.00 or 15% of the Total Estimated Project Cost of \$470,588.00 passed with 4 ayes.

### **7. Budget Workshop – Rate Study**

Mr. Zeuner provided the Capital and Operational Budgets along with the 5 Year Strategic Plan and the rate study done by Herbert, Rowland & Grubic, Inc. There was discussion on the increased costs to the Authority and the need for revenue to fund the Authority.

### **8. Railroad Drive TCE Water Main Project**

A motion (Rehm-Jim) made to approve Add Alternate No. 1 for the interconnection of the 8-inch water main on Steamwhistle Drive and Hill Road to Joao & Bradley Construction Co. Inc. in the

amount of \$67,330.00 in accordance with the Summary of Bids prepared by CKS Engineers' Inc., dated October 5, 2016 passed with 4 ayes.

**BOARD COMMENTS**

None

**SOLICITOR COMMENTS**

None

**ENGINEER COMMENTS**

Christopher Walker, P.E. - Pennoni Assoc. noted that the sodium hydrochloride project is going out to bid on October 28<sup>th</sup> and will be opened on November 30<sup>th</sup>. Bid tabulation will be available for the December Board meeting.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 8:45 P.M.