

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on August 5, 2015

Members Attending: Edward Farling III, Chairman
Vincent Deon, Vice Chairman
Michelle Held, Treasurer
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer

Others Attending: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esquire, Solicitor-absent
Melissa Fiala, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Farling led the Pledge of Allegiance and requested a moment of silence for our service men and women in harm's way. Mr. Farling noted that the Board met in executive session on matters of litigation and personnel.

2. Executive Directors Report

Mr. Zeuner gave an update on the following topics:

Grouting Contract: Two (2) crews from our contractor Video Pump Services have been mobilized and operational in the Authority completing required cleaning, video inspection and grouting of sanitary sewer mains in the Upper Southampton basin and the Highspire Basin.

Woods of Northampton Pump Station: The contractor (MGK) is near completing the upgrade work at the Woods of Northampton sanitary sewer pump station. Pumps, generators, chemical feed tanks, pumps controls have all been installed. Anticipated test run is scheduled for next week.

The Woods of Northampton force main extension: The contractor (CVA) is in the process of excavating and installing pipe on Hatboro Road and Virginia Drive. We anticipate completion of the force main and splitter chamber by the end of August.

Highspire sanitary sewer pump station commutator: The contractor (Blooming Glen) was provided a notice to proceed on August 3, 2015. The work is scheduled to be completed within 90 days. Therefore the contract will be completed by October 31, 2015

Five (5) Year Strategic Plan: An update to the Authority's Five (5) Year Strategic Plan is in process by the Authority administration. The Board may wish to have a workshop on the issue in early September in combination with the 2015/2016 Operational and Capital Budget process.

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Sanitary Sewer Certification Denial (Pinnacle Estates): The Authority received a request for feasibility and sanitary sewer certification for a land development identified as PNOL (Pinnacle Estates). The subject land development (located on 2nd Street Pike) sanitary sewer collection system as proposed would flow by gravity into the Authority's Highspire pump station and be conveyed to the Philadelphia Northeast Plant for treatment with conveyance provided by the Neshaminy Interceptor owned and operated by the Bucks County Water and Sewer Authority. The Authority's Highspire sanitary sewer pump station, during periods of high ground water and significant storm events is subject to capacity issues. Specifically two (2) pumps running at one time is not permitted. As the Board is aware, the Authority has ongoing maintenance and rehabilitation efforts to improve this situation, but confirmation that our efforts have been proven successful cannot be confirmed as of this date. Any new land development or planning module requires this Authority to provide a certification stating that the sanitary sewer system from this project would not create a hydraulic or organic overload condition for a five (5) year period. Due to the current condition, the Authority could not provide the applicant with the necessary certification.

Christopher Walker - Pennoni Assoc. provided information on sanitary sewer flows, groundwater, I & I abatement program, and daily flows. USGS monitoring well proves that the ground water levels are a mirror image of our flows. Showing that there is a direct correlation between ground water and I & I flows.

3. Citizens' Concerns

No citizen's wished to address the Board.

4. Approval of the Minutes of July 1, 2015

A motion (Rehm-Jim) made to approve the Minutes of July 1, 2015 passed with 4 ayes, Mr. Deon abstained.

5. Check Requisitions / Accounts Payable

A motion (Held-Farling) adopting a resolution to approve **Revenue Fund Requisition No. 2060** dated July 15, 2015 in the amount of \$136,385.93 passed with 5 ayes.

The major items paid under **Requisition No. 2060** are as follows: CKS Engineering Inc.- \$1,277.00; HD Supply - \$2,369.94; Karl Hops Inc. - \$1,193.00; Look First Tech. - \$1,977.36; Office Basics - \$2,880.29; PECO - \$3,000.69; Robert Borkowski - \$1,868.73; Rudolph Clarke - \$6,769.00; Chad Slutzky - \$1,368.95; Teamsters Health - \$16,829.76; Verizon Wireless - \$1,122.74; Warminster MUA - \$21,184.80 and a \$70,000.00 transfer for payroll.

A motion (Held-Rehm) adopting a resolution to approve **Revenue Fund Requisition No. 2061** dated August 5, 2015 in the amount of \$790,677.97 passed with 5 ayes.

The major items paid under **Requisition No. 2061** are as follows: BCWSA - Sewer - \$334,012.08; BCWSA - Water - \$187,056.88; Custom Care Properties - \$3,250.00; Eurofins QC - \$2,341.10; Flow Assessment - \$8,775.00; Golden Equip. - \$3,706.57; Guardian - \$4,237.75; HD Supply - \$3,621.67; Independence Blue Cross - \$13,211.57; Karl Hops Inc. - \$1,925.70; Kuts Russo - \$4,642.07; Line Systems Inc. - \$1,039.49; Link Computer Corp. - \$3,280.00; Lishman Fence - \$2,535.00; Manko Gold Katcher & Fox - \$3,193.40; PECO - \$13,051.56; Pennoni Assoc. - \$43,865.39; Phila. Business Forms - \$1,568.41; Ricks Expert Tree Serv. - \$10,150.00; Rudolph Clarke LLC - \$40,314.27; Southampton

Post Office - \$5000.00; The Bancorp - \$11,000.00; Verizon Wireless - \$1,272.17; W. Bruce Beaton - \$8,515.00; Wrightstown Auto Repair - \$1,196.96 and a \$70,000.00 transfer for payroll.

A motion (Held-Jim) adopting a resolution to approve **BRI Fund Requisition No. 550** dated August 5, 2015 in the amount of \$42,437.91 passed with 5 ayes.

6. Variable Frequency Drive - Contract 1-W-15 - Award

A motion (Jim-Rehm) made that the Northampton, Bucks County, Municipal Authority Board award contract # 1-W-15 (Variable Frequency Drive) to Emerson Industrial Automation of Eden Prairie, MN in the amount of \$25,535.00 as summarized on their proposal dated July 22, 2015, passed with 5 ayes.

7. VALIC - Pension Protection Act - Restatement

A motion (Deon-Farling) made that the Northampton, Bucks County, Municipal Authority Board execute the Adoption Agreement to restate the VALIC Retirement Plan under the VALIC Retirement Services Company Retirement Plan for Government Employees passed with 5 ayes. The law changes incorporated in the restatement include:

- Pension Protection Act ("PPA")
- Final Regulations under Internal Revenue Code Section 415
- Heroes Earnings Assistance and Relief Tax Act ("Heart")
- Worker, Retiree and Employer Recovery Act ("WRERA")
- Small Business Jobs Act ("Jobs")

Collectively these are included in the "PPS document"

8. Amend Fee Schedule - Water Meters

A motion (Farling-Rehm) made that the Northampton, Bucks County, Municipal Authority Board adopt Resolution No. 2015-1148 revising the Authority's "Fee Schedule" attached as Exhibit "A" to its' Rates, Rules and Regulations for water meters passed with 5 ayes.

BOARD COMMENTS

Michelle Held - Reminded everyone that Northampton Days is on Sunday September 13, 2015.

Mr. Zeuner recommended and the Board endorsed a workshop for the 5 Year Strategic Plan and 2016 budget, a date was set for September 16th at 6:30pm.

ENGINEER COMMENTS

Christopher Walker - Pennoni Assoc. - Provided an update on the C.I.P.P. (Cured In Place Pipe) project.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. FARLING ADJOURNED THE MEETING AT 8:00P.M.