

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on April 4, 2018

Board Members: Vincent Deon, Chairman
Stephen Mc Gill, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer - absent
Edward Farling III, Treasurer

Others: Thomas A. Zeuner, Executive Director
Jeffrey Greenwood - Chief of Operations
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor - absent
Christopher Walker P.E., Pennoni Assoc.
Frank O'Donnell, Northampton Supervisor Liaison
Debra Wirtz – Executive Assistant

Mr. Deon, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Deon, lead the Pledge of Allegiance and requested a moment of silence for our first responders, those in the military and those affected by gun violence.

2. Executive Director's Report

Mr. Zeuner provided the following updates:

Eurofins:

Eurofins is the laboratory that this Authority uses for routine water compliance testing. Eurofins is a Belgium based company publicly traded on the Paris stock exchange. On March 8, 2018 the Pennsylvania Department of Environmental Protection (DEP) fined Eurofins \$600,000. Based on audits conducted *"hundreds of cases of manipulated or falsified data, as well as hundreds of missing records, and samples were mishandled."* According to DEP secretary Patrick McDonnell; *"DEP relies on accredited, third-party laboratories to conduct testing and ensure that regulated entities are complying with state laws and regulations."* This Authority has reached out to Eurofins to discuss this matter.

The company has been non-responsive to our inquiries.

The Authority will be severing its relationship with Eurofins over the next several weeks. Jeff Greenwood (NBCMA Chief of Operations) is working to transfer any laboratory testing requirement of this Authority away from Eurofins to another DEP accredited facility. That facility is M.J. Reider Inc. out of Reading, PA, in calendar year the Authority spent \$19,353. with Eurofins for laboratory testing. We do not anticipate any significant cost differential with the change in laboratories.

Sanitary Sewer Laterals:

The Authority has for many years focused its inflow and infiltration initiative on facilities owned by NBCMA. Although the program has demonstrated significant quantitative success, the next step in the program is required in order to meet our long-term goals and expectations. That initiative is the

rehabilitation and/or replacement of laterals within our system. This program was outlined in the Authority's Five Year Strategic Plan. Management and professionals of the Authority will finalize our program for Board consideration with an anticipated implementation within this fiscal year. Without addressing laterals our goals will not meet the desired results.

Telephone System Conversion:

The Authority will be converting to an internet-based telephone system from the traditional wire system. The program will be hosted by VERIZON's government account services division. We will complete the conversion while we are located at our current facility to ease the transition to our new administrative offices. We anticipate saving of approximately \$7,000.00 annually.

Northampton Township letter to Aqua America Inc.

On behalf of the Authority employees and the Northampton Township residents Mr. Zeuner thanked the Northampton Township Supervisors on their recent response to Aqua America Inc. regarding their interest in acquiring the assets of the Authority. Supervisor Frank O'Donnell was in attendance and stated that "We are doing the right thing" for the community.

3. Citizens' Concerns

None

4. Approval of the Minutes of February 7, 2018

A motion (Jim-McGill) made to approve the Minutes of February 7, 2018 passed with 4 ayes.

5. Check Requisitions / Accounts Payable

A motion (Farling-Jim) adopting the following resolutions passed 4 with ayes.

Requisition No. 2136 dated February 21, 2018 in the amount of \$803,838.96

Requisition No. 2137 dated March 7, 2018 in the amount of \$299,373.96

Requisition No. 2138 dated March 21, 2018 in the amount of \$1,213,610.72

Requisition No. 2139 dated April 4, 2018 in the amount of \$545,902.52

The major items paid under **Requisition No. 2136** are as follows: BCWSA – Sewer - \$353,278.32; BCWSA – Water - \$162,256.34; Bee Bergvall & Co. - \$3,100.00; Guardian - \$4,042.70; Herbert Rowland & Grubic \$5,295.76; Independence Blue Cross - \$11,013.27; Interior Space & Design - \$4,554.00; JH Shanahan - \$2,802.00; Judd Assoc. - \$1,421.88; Karl Hops Inc. - \$1,269.13; Line Systems Inc. - \$2,461.02; Manko, Gold, Katcher & Fox - \$3,280.00; National Union - \$8,093.00; Norris McLaughlin & Marcus - \$1,000.00; Office Basics - \$1,157.14; Pennoni Assoc. Inc. - \$52,155.62; Phillips & Donovan Architects LLC - \$19,097.50; Southampton Post Office - \$5,000.00; Street Road Accessories - \$1,629.56; Univar - \$1,354.20; USA Blue Book - \$2,172.47; BCWSA disputed - \$71,434.26 and \$75,000.00 for payroll.

The major items paid under **Requisition No. 2137** are as follows: BC Group - \$11,209.19; Eagle Power Turf - \$47,585.60; Ebert Engineering Inc. - \$3,001.12; First Nat'l Bank of Newtown - \$59,129.38; JH Shanahan - \$3,426.00; Karl Hops Inc. - \$1,008.00; Link Computer Corp. - \$3,446.05; Office Basics - \$1,293.92; PECO - \$22,547.29; Rudolph Clarke LLC - \$44,415.00; TD Card Services - \$1,498.72; Teamster Health & Welfare Fund - \$18,962.16; Univar USA Inc - \$1,088.39; Verizon - \$1,295.68 and \$75,000.00 for payroll.

The major items paid under **Requisition No. 2138** are as follows: BCWSA – Sewer - \$621,193.36; BCWSA – Water - \$138,959.00; Cintas Corp. - \$1,496.57; Corporate Environments - \$33,630.58; CSL Services Inc. - \$24,500.00; Herbert Rowland & Grubic \$5,528.36; Independence Blue Cross - \$11,013.27; Interior Space & Design - \$2,848.00; Karl Hops Inc. - \$1,974.30; Look First Technology - \$1,665.98; Pennoni Assoc. Inc. - \$81,746.83; Upper Southampton MUA - \$76,669.20; USA Blue Book - \$2,257.93; BCWSA disputed - \$125,587.30 and \$75,000.00 for payroll.

The major items paid under **Requisition No. 2139** are as follows: Analytical Laboratories - \$10,725.00; BCWSA - \$18,400.00; Cues - \$1,553.39; Cutler Cuts - \$2,000.00; Ebert Engineering Inc. - \$1,062.90; First Nat'l Bank of Newtown - \$59,129.38; Guardian - \$4,042.70; Homeland Builders LLC - \$9,865.00; Karl Hops Inc. - \$1,013.48; Link Computer Corp. - \$3,532.20; Manko, Gold, Katcher & Fox - \$2,355.00; Phillips & Donovan Architects LLC - \$10,473.02; Rudolph Clarke LLC - \$36,674.39; Sewer Specialty Services - \$7,399.88; Tanners Lawn & Snow - \$1,637.70; TD Card Services - \$2,732.97; Traffic Control Services - \$1,015.92; Upper Southampton MUA - \$216,901.56 and \$150,000.00 for payroll.

6. Award Contract – General Construction 815 Bustleton Pike

A motion (McGill-Farling) made award the contract for General Construction for 815 Bustleton Pike to LBI Construction, LLC in accordance with their quote dated March 1, 2018 in the amount of \$319,000.00, subject to the Bidder's execution of a Contract and submission of required security and other applicable documentation passed with 4 ayes.

7. Award Contract – Mechanical Construction 815 Bustleton Pike

A motion (Farling-Jim) made to award the contract for Mechanical Construction for 815 Bustleton Pike to Myco Mechanical, Inc. in accordance with their quote dated March 1, 2018, in the amount of \$99,000.00, subject to the Bidder's execution of a Contract and submission of required security and other applicable documentation passed with 4 ayes.

8. Award Contract – Electrical Construction 815 Bustleton Pike

A motion (McGill-Deon) made to award the contract for Electrical Construction for 815 Bustleton Pike to Electri Tech Inc. in accordance with their quote dated March 1, 2018 in the amount of \$149,000.00, subject to the Bidder's execution of a Contract and submission of required security and other applicable documentation passed with 4 ayes.

9. Award Contract – Plumbing Construction 815 Bustleton Pike

A motion (Farling-Jim) made to award the contract for Plumbing Construction for 815 Bustleton Pike to Rogers Mechanical Company in accordance with their quote dated March 1, 2018 in the amount of \$44,000.00, subject to the Bidder's execution of a Contract and submission of required security and other applicable documentation passed with 4 ayes.

10. Purchase Order – Filing System/COSTARS™ - 815 Bustleton Pike

A motion (Jim-McGill) made to approve the of purchase a High Density Filing System from Datum Filing Systems of Emigsville Pennsylvania under PA-COSTARS™ Contract #035-036 in accordance their proposal dated March 1, 2018 identified as SRP14554PSr2 in the amount of \$20,789.04 passed with 4 ayes.

11. Purchase Order – Office “Fit-Out” – 815 Bustleton Pike

A motion (Deon-McGill) made to approve purchase of furniture from Corporate Environments of Bethlehem Pennsylvania under Project #NSWB18001 in accordance their proposal dated March 6, 2018 in the amount of \$ 67,261.15 with 4 ayes.

12. Purchase Order – “Diebold” – 815 Bustleton Pike

A motion (McGill-Jim) made to approve the purchase of one (1) “Deal Drawer” teller station from Diebold/Nixdorf of North Canton Ohio in accordance with their proposal No. 96519 dated March 7, 2018 in the amount of \$8,320.00 passed with 4 ayes.

13. Resolution No. 2018-1201 – Upper Southampton Sewer

A motion (Deon-Farling) made to adopt Resolution No. 2018-1201 dated April 4, 2018, settlement payment of \$216,901.56 to Upper Southampton Authority in accordance with the terms stated in Resolution No. 2018-1201 passed with 4 ayes.

14. Authorization – Prepare Bid Packet -Grouting Contract

A motion (Farling-Jim) made to approve the authorization of the Administration to prepare annual bid packets for Capital Project, CP-2018-S-4, Sanitary Sewer Grouting, and authorize the advertising of this competitive bid project on PennBid® passed with 4 ayes.

15. Authorization – Prepare Bid Packet – C.I.P.P.

A motion (Farling-McGill) made to approve the authorization of the Administration to prepare annual bid packets for Capital Project, CP-2018-S-3, Cured In Place Pipe, and authorize the advertising of this competitive bid project on PennBid® passed with 4 ayes.

16. Award Contract – Annual Lawn Maintenance 2-A-18

A motion (McGill-Deon) made to award the Authority’s Annual Lawn Maintenance Contract to White Oak Landscaping of Lansdale Pennsylvania in accordance with the Authority’s bid package dated March 1, 2018 in the amount of \$21,990.00 passed with 4 ayes.

17. Resolution No. 2018-1202 Amend By-Laws Section 5 Article III

Removed from Agenda

18. Acceptance of Dedication – Woods Pump Station

A motion (Deon-Jim) made to approve Resolution No. 2018-1203 accepting dedication from Leehurst Farms (also known as The Reserve at Northampton) the upgrades and discharge facilities to the Woods Pump Station passed with 4 ayes.

19. Change Order – 815 Bustleton Pike

A motion (Deon-McGill) made to adopt Resolution No. 2018-1204:

RESOLUTION NO. 2018-1204

RESOLUTION OF THE NORTHAMPTON, BUCKS COUNTY, MUNICIPAL AUTHORITY REGARDING ANTICIPATED CHANGE ORDERS DUE TO AMERICANS WITH DISABILITIES ACT REQUIRED ALTERATIONS TO 815 BUSTLETON PIKE

WHEREAS, the Northampton, Bucks County, Municipal Authority, (“Authority”) Board has approved on this date, April 4, 2018, contracts for the General Construction, Mechanical Construction, Electrical Construction and Plumbing Construction (“Contracts”) for building alterations (“Alterations”) at 815 Bustleton Pike (“Building”); and

WHEREAS, the Building was constructed in 1984, prior to the enactment of various code provisions specifically required under the Americans with Disabilities Act (“ADA”) and incorporated into the Building Code of Northampton Township; and

WHEREAS, due to the ADA requirements, it is anticipated that various additional Alterations will be required at the Building, causing change orders to the Contracts to be submitted in a total amount not to exceed \$75,000.00.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Executive Director is hereby authorized to make change order payments under the Contracts limited to ADA required Alterations in a total sum not to exceed the \$75,000.00, subject nevertheless to the prior written approval of the Chairman of the Authority.

ADOPTED at the Public Meeting held on this 4th day of April 2018.

ATTEST:

NORTHAMPTON, BUCKS COUNTY,
MUNICIPAL AUTHORITY

John T. Jim, Secretary

By: _____
Vincent Deon, Chairman

Passed with 4 ayes.

COMMENTS:

Frank O’Donnell – Supervisor Liaison, stated that the Northampton Township Supervisors appreciates the Authority in permitting the Northampton Fire Department use of the vacant building next to 815 Bustleton Pike for training purposes prior to it demolition

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. DEON ADJOURNED THE MEETING AT 8:00 P.M.