

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on August 4, 2021

Board Members: Edward Farling III, Chairman
Stephen McGill, Vice Chairman
Francis O'Donnell, Secretary
Charles Rehm, Treasurer
Vincent Deon, Assistant Secretary-Treasurer - absent

Others: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esq., Rudolph Clarke LLC
Christopher Walker P.E., Pennoni Assoc.
Jeffrey Greenwood, Chief of Operations
Robert Tagert, Chief Technical Director
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 6:42 p.m.

1. Pledge of Allegiance

Chairman Farling lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

Chairman Farling announced that the Board met in Executive Session at 6:00PM to discuss personnel matters.

2. Executive Director's Report

Mr. Zeuner briefed the Board on following topics:

WOOD'S SANITARY SEWER PUMP STATION

The "Wood's Sanitary Sewer Pump Station" had a pump failure in July. This pump was only several years old when it was upgraded for the Leehurst Residential Land Development. A pump replacement (Fairbanks Morse) was not anticipated. The replacement pump will cost around \$40,000.00. It is anticipated to be on the Board agenda for the public meeting of September 1, 2021, for consideration. This is an unbudgeted item. Due to delivery lead-time for the replacement, it will be included in our 2022 capital Budget.

WATER MAIN BREAKS - JULY

We had several water main breaks during the month of July (Cherry Blossom Drive and Crossroad Shopping Center). The 4-inch line centered in the Crossroad's Plaza parking lot is privately owned. The Authority completed the emergency repairs and will be billing KIMCO (the property management company) for our costs and expenses.

LAUREL ROAD SANITARY SEWER EXTENSION

The Authority received all the funds required for the project. The contract has been awarded and our Authority engineer Mr. Christopher Walker of Pennoni Associates is scheduling a Pre-Construction

meeting with the Contractor. Progress notifications will be provided to the four (4) impacted property owners.

PLANNING – OPERATIONAL & CAPITAL BUDGETS FOR NEXT FISCAL YEAR (Nov.1st 2021 to Oct. 31, 2022)

Work is beginning in preparation of our Operational and Capital Budgets for our upcoming fiscal year, This November will make it five (5) years since the Authority raised water and or wastewater service rates to our customers. Due to continued best management practices and cost reduction initiatives, no rate increases will be recommended for the upcoming year. Asset Management and Inflow and Infiltration abatement will be target topics for the next fiscal year.

SEPTEMBER 2021- PUBLIC MEETING

We anticipate three (3) contracts to be presented for Board consideration at the September public meeting:

- Generator- Administrative Building
- HVAC Replacement with filtration system -Administrative Building
- Roof Replacement – Maintenance facility Upper Holland Road

OCTOBER 2021 PUBLIC MEETING

We anticipate that the award for the Inflow and Infiltration Abatement program as previously outlined for the Upper Southampton Basin and PR-1 will be ready for Board consideration.

3. Citizens' Concerns

None

4. Approval of the Minutes of July 7, 2021

A motion (McGill-O'Donnell) made to approve the Minutes of July 7, 2021, passed with 4 ayes.

5. Check Requisitions / Accounts Payable

A motion (Rehm-McGill) adopting the following resolutions passed 4 with ayes.

Requisition No. 2230 dated 07/14/2021 in the amount of \$453,934.21.

The major items paid under **Requisition No. 2230** are as follows: Aflac - \$1,017.90; Analytical Laboratories - \$14,450.00; BCWSA – \$2,300.00; CSL Services Inc. - \$6,775.00; Custom Care Property Maintenance - \$1,295.00; DGS Homes LLC - \$62,898.01; Eagle Power Turf - \$1,362.47; Gannett Fleming Co. - \$1,900.00; JH Shanahan - \$4,008.00; LB Water Service - \$4,613.35; M & M Landscaping - \$4,225.00; PECO - \$14,473.49; Pennoni Assoc. Inc. - \$46,457.56; PNOL RE Solutions - \$2,501.60; Richboro Plaza Assoc. - \$1,361.60; RIO Supply Inc. - \$84,686.42; Rudolph Clarke LLC - \$11,382.50; Teamsters Health & Welfare Fund - \$17,677.55; USPS - \$7,500.00; Vincent J. Deon, Tax Collector - \$2,157.91 and \$150,000.00 for payroll.

Requisition No. 2231 dated 07/28/2021 in the amount of \$918,685.08.

The major items paid under **Requisition No. 2231** are as follows: Advanced Enterprises - \$15,300.00; BCWSA – Sewer - \$486,999.98; BCWSA – Water - \$174,437.48; Coyne Chemical -

\$1,266.00; Cues - \$3,491.09; Environmental Systems - \$1,570.00; G & G Electric Construction - \$3,637.65; Guardian - \$4,042.43; Independence Blue Cross - \$14,523.64; JH Shanahan - \$4,008.00; Karl Hops Inc. - \$1,836.88; Kennedy Culvert & Supply - \$2,928.90; Keystone Engineering - \$5,698.04; Link Computer Corp. - \$3,803.79; Maxsolar Energy LLC - \$1,372.80; Offit Kurman - \$3,024.00; Upper Southampton Municipal Authority - \$108,328.008.67; and \$75,000.00 for payroll.

Requisition No. 2232 dated 08/04/2021 in the amount of \$226,832.69.

The major items paid under **Requisition No. 2232** are as follows: First National Bank of Newtown - \$59,129.38; JH Shanahan - \$18,830.00; Karl Hops Inc. - \$1,724.38; M & M Lawn Care East Inc. - \$3,380.00; M.J. Reider Assoc. - \$1,024.00; PECO - \$12,579.88; TD Card Services - \$2,021.72; Upper Southampton MUA - \$48,371.86; Verizon - \$1,187.72 and \$75,000.00 for payroll.

6. Purchase – Source Meters

A motion (O'Donnell-McGill) made to adopt and approve the purchase of replacement meters at 10 active wells from RIO Supply Inc. of Lebanon PA in the amount of \$29,810.79 in accordance with their proposal dated July 19, 2021, under Estimation #5535 passed with 4 ayes

7. Finances – Modification Proposal (Existing Loan)

A motion (McGill -O'Donnell) made to authorize the Executive Director to sign the commitment letter dated July 13, 2021, with First National Bank of Newtown for the Modification Proposal of our existing Note dated July 10, 2017, passed with 4 ayes

8. Finances – New Note (I & I Abatement Capital Project)

A motion (McGill-Farling) made to authorize the Executive Director to sign the Water Sewer Revenue Note Commitment letter dated July 13, 2021, with the First National Bank of Newtown for purposes in support of repairs and rehabilitation to the Upper Southampton Sewer Basin in the amount of \$3,820,162.50 for a 240-month term from date of closing loan with a 24-month advance period, passed with 4 ayes.

9. Resolution 2021-1246 – Extension of Forbearance Period

A motion (O'Donnell-Farling) made to pass Resolution No. 2021-1246 for the extension of the forbearance period related to all payments and collections procedures passed with 4 ayes.

10. Resolution 2021-1247 – Amendment to the “Fee Schedule -Water Meters/Setters”

A motion (McGill-O'Donnell) made to adopt Resolution No. 2021-1247 an amendment to the Authority's Fee Schedule in accordance with the recommendation of the Administration in accordance with the highlighted portion of the exhibit attached passed with 4 ayes.

Comments

None

There being no further business Chairman Farling adjourned the meeting at 7:06 P.M.