

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on December 1, 2021**

Board Members: Edward Farling III, Chairman  
Stephen McGill, Vice Chairman  
Francis O'Donnell, Secretary  
Charles Rehm, Treasurer  
Vincent Deon, Assistant Secretary-Treasurer

Others: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esq., Rudolph Clarke LLC  
Christopher Walker P.E., Pennoni Assoc.  
Jeffrey Greenwood, Chief of Operations  
Robert Tagert, Chief Technical Director  
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 6:30 p.m.

**1. Pledge of Allegiance**

Chairman Farling lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

**2. Executive Director's Report**

**INFRASTRUCTURE INVESTMENT AND JOBS ACT**

The United States passed into law the subject ACT which reauthorizes a number of water programs and appropriates expanded funding. There may be funds available for filtration systems to address PFOA & PFAS contamination of water systems. Currently, NBCMA has five (5) of its fifteen (15) municipal wells idle related to the PFOA & PFAS issue. We will be investigating if Federal funding is available to address this issue. We will engage to professional services of Pennoni Associates to determine the technical filtration requirements of the Authority.

**PUBLIC RELATIONS**

We have reached out to several local PR firms to obtain proposals to support the public relations issue as approved as a part of the 2022 budget at the November Board meeting. It is anticipated that all viable proposals will be submitted by December 31, 2021. The Executive Director would like to "beta" test a firm under consideration focused strictly on the C.I.P.P. Contract which is on the agenda for Board consideration this evening. That project impacts in varying degrees over one thousand NBCMA customers. The focus would provide an effective communication to those impacted by the project. Such professional services would most likely be on a time and material basis. I would welcome Board comment or suggestions on such a proposal. (See presentation as provided by the PR firm).

## **TEAMSTER'S LOCAL 107 UNION CONTRACT (COLLECTIVE BARGAINING AGREEMENT)**

The Authority Collective Bargaining Agreement expires on December 31, 2021. A negotiation session will occur on December 15, 2021.

### **ORDINANCE NO. 492 VIOLATIONS**

As a result of "smoke testing" of select sanitary sewer lines, twenty-four (24) properties have been identified to be in violation of Northampton Township Ordinance No. 492. Certified letters have been sent providing the proper notice and documentation of such violations to the property owners. The Violation provided the property owners 90 days to remedy the Violations.

### **NBCMA ANNUAL AUDIT**

Our annual audit began on Monday of this week. It is planned to have the completed Audit presentation by Bee Bergvall & Company as an agenda item for our February 2, 2022, public meeting.

### **NORTHAMPTON TOWNSHIP SIDEWALK INSTALLATION PROJECT**

The Township's traffic engineer and primary contractor have run into public water utility conflicts in the scope of the project construction. Authority and Township representatives met today (December 1<sup>st</sup>) to resolve the issues. The Authority will be providing materials for one fire-hydrant (planned) and materials for the relocation of seven (7) service laterals. As a result of those discussions, the Authority will provide the labor for the relocation of the utilities (going into pits, copper lines, meter pits, meters etc.). The Township's contractor will provide the excavation and restoration required for the infrastructure relocation. The Authority materials costs is estimated at \$15,000 with 50% being reimbursed by the Municipality.

### **3. Citizens' Concerns**

None

### **4. Approval of the Minutes of November 3, 2021**

A motion (Deon-Rehm) made to approve the Minutes of November 3, 2021, passed with 4 ayes, Mr. Deon abstained.

### **5. Check Requisitions / Accounts Payable**

A motion (Rehm-Deon) adopting the following resolution(s) passed 5 with ayes.

**Requisition No. 2240** dated 11/17/2021 in the amount of \$461,422.18.

The major items paid under **Requisition No. 2240** are as follows: BCWSA – \$25,300.00; BCWSA – Water -\$175,594.46; Coyne Chemical - \$1,546.00; CSL Services Inc. - \$7,050.00; Hannon Auto Service - \$1,749.61; Independence Blue Cross - \$12,303.81; JH Shanahan - \$2,596.00; Karl Hops Inc. - \$4,552.54; LookFirst Tech. - \$1,080.00; M & M Landscaping LLC - \$3,380.00; M.J. Reider Assoc. - \$1,040.00; Pennoni Assoc. Inc. - \$63,314.51; Robert Little Inc. - \$1,794.31; Rudolph Clarke LLC - \$4,872.50; Teamsters Health & Welfare Fund - \$17,677.55; Upper Southampton MUA - \$43,254.78 and \$85,000.00 for payroll.

**Requisition No. 2241** dated 12/01/2021 in the amount of \$713,965.25.

The major items paid under **Requisition No. 2241** are as follows: BCWSA – Sewer - \$338,563.05; First National Bank of Newtown - \$59,129.38; Guardian - \$4,052.43; Hannon Auto Service - \$2,986.91; JH Shanahan - \$8,856.00; Karl Hops Inc. - \$2,060.84; Link Computer Corp. - \$3,803.79; LRM Inc. - \$2,365.00; M.J. Reider Assoc. - \$1,435.00; Mr. Rehab LLC - \$91,865.00; Office Basics - \$1,005.92; Passerini & Sons Inc. - \$97,910.82; Rudolph Clarke LLC - \$6,500.00; Verizon - \$1,180.73; and \$85,000.00 for payroll.

**6. Award Contract 2-S-21 - C.I.P.P. (Cured in Place Pipe)**

A motion (O'Donnell-Rehm) made to award Contract 2-S-21 C.I.P.P. to Insituform Technologies LLC of Chesterfield, Missouri in accordance with their proposal dated October 26, 2021, in the amount of \$2,951,735.00 passed with 5 ayes.

**7. Township Sidewalk Project**

A motion (Deon-McGill) made to authorize the purchase of material and supplies as necessary to modify certain public water connections to specified properties along Second Street Pike as will be required as a result of the Sidewalk Project currently being conducted by Northampton Township, at a cost not to exceed \$20,000.00, noting that the Authority has agreed with the Township to split the cost of the purchases referenced in this resolution, passed with 5 ayes.

**8. Resolution No. 2021-1255 – Extension of Forbearance Period**

A motion (Deon-O'Donnell) made to approve Resolution No. 2021-1255 for the extension of the forbearance period related to all payments and collections procedures beyond December 31, 2021, without a date certain as to the eventual termination date of such Period of Forbearance passed with 5 ayes. Mr. Farling noted that he would not be in favor of extending the forbearance period beyond February.

**Comments**

Jeff Greenwood noted that we had a letter from a customer praising our sewer crew and foreman for the great work done by the Authority on a sanitary sewer repair.

The Board wished everyone Happy Holidays.

There being no further business Chairman Farling adjourned the meeting at 7:06 P.M.