

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on February 7, 2018

Board Members: Vincent Deon, Chairman
Stephen Mc Gill, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer
Edward Farling III, Treasurer

Others: Thomas A. Zeuner, Executive Director
Jeffrey Greenwood - Chief of Operations
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Frank O'Donnell, Northampton Supervisor Liaison
Debra Wirtz - Executive Assistant

Mr. Deon, Chairman, called the meeting to order at 7:35 p.m.

1. Pledge of Allegiance

Chairman Deon, lead the Pledge of Allegiance and requested a moment of silence for our first responders and those in the military.

2. Executive Director's Report

Mr. Zeuner thanked Joann Paris for her work regarding planning the renovations at the Authority's future location at 815 Bustleton Pike and also thanked Jeff Greenwood for his efforts this week dealing with issues related to the sewer overflow on Fairhill Drive.

3. Citizens' Concerns

None

4. Approval of the Minutes of January 17, 2018

A motion (McGill-Rehm) made to approve the Minutes of January 17, 2018 passed with 5 ayes.

5. Check Requisitions / Accounts Payable

A motion (Farling-McGill) adopting the following resolutions passed 5 with ayes.

Requisition No. 2134 dated January 31, 2018 in the amount of \$ 608,855.74

Requisition No. 2135 dated February 7, 2018 in the amount of \$ 150,401.48

The major items paid under **Requisition No. 2134** are as follows: Able Recon. - \$17,020.72; ABJ Sprinkler Co. - \$2,700.00; BCWSA - \$1,479.52; BCWSA - Sewer - \$283635.60; BCWSA - Water - \$14,278.16; First Nat'l Bank of Newtown - \$59,129.38; Guardian - \$4,042.70; JH Shanahan - \$6,190.00; Line Systems Inc. - \$1,224.37; Phillips & Donovan Architects LLC - \$4,214.50; RIO Supply - \$9,739.02; Sewer Specialty Services - \$20,120.05; Teamster Health & Welfare Fund - \$18,962.16;

Warminster Municipal Authority - \$23,299.41; BCWSA disputed - \$57,357.54 and \$75,000.00 for payroll.

The major items paid under **Requisition No. 2135** are as follows: JH Shanahan - \$1000.00; Link Computer Corp. - \$3,446.05; Office Basics - \$3,980.82; PECO - \$26,725.98; Rudolph Clarke LLC - \$42,856.00; Teamster Health & Welfare Fund - \$18,962.16; USA Blue Book - \$3,426.50; W. Bruce Beaton Co. - \$8,637.00; Whitmoyer Ford - \$37,940.00.

6. Release of Cash Escrow – Poet’s Walk – Judd Builders

A motion (McGill-Deon) made to approve a cash escrow release (per Pennoni Assoc. Inc. letter dated 1/31/18) in the amount of \$2,500.00 for the development known as Poet’s Walk, as the 18 Month Maintenance period is over passed with 5 ayes.

7. Authorization to prepare and advertise for bids – 815 Bustleton Pike

A motion (McGill-Farling) made to authorize the public bidding of renovations at 815 Bustleton Pike Richboro PA via the PennBid® electronic bidding platform in accordance the **Project Manual and Specification** book prepared by Phillips & Donovan Architects LLC dated February 2018 passed with 5 ayes.

8. Authorization to prepare and advertise for bids – Lawn Service

A motion (Farling-Jim) made to approve the authorization of the Administration and Consulting Engineer to prepare bid packets for “Lawn Service” via the PennBid® public bidding system

9. Services Contract – Demolition of Certain Items at 815 Bustleton Pike

A motion (Deon-Jim) made to approve the ****List of Terms** (attached) under which an individual and/or company shall be engaged to cause demolition to occur to certain fixtures and equipment at 815 Bustleton Pike, Richboro PA as shall be defined by Authority Administration at a cost not to exceed the monetary requirements for public bidding and further to authorize the Administration and Solicitor’s office to draft a services agreement with said vendor and for the Executive Director to enter into the services agreement with the vendor upon final approval by the Solicitor’s office, passed with 5 ayes.

COMMENTS:

Christopher Walker P.E. Pennoni Assoc. Inc. stated that he, Lisa Morrison and Jeff Greenwood met with CSL this morning and that the 16 sewer meters will be installed next week.

Mr. Deon stated that the newsletter is coming out and Mr. McGill stated that it will be much easier to read and suggested that a note on the bill might be helpful.

SUPER BOWL LII - FLY EAGLES FLY!

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. DEON ADJOURNED THE MEETING AT 7:52 P.M.

****List of Terms**

- Work to be performed at 815 Bustleton Pike, Richboro Road.
- Removal, disposal and/or recycling of the contents of the vaults, cabinets located in and at the bank teller stations, countertops, shelving and other such fixtures and appurtenances identified by the Authority to the contractor.
- Owner to pay contractor for time and materials which shall not exceed the monetary amount for public bidding. (Must be less than \$10,900.00)
- Contractor shall be insured, shall produce a standard minimum insurance certificate and shall add the Authority as an additional insured against claims which arise during the work and after the work which allege to be related to the work performed by the contractor hired.
- Any and all other terms and conditions thought necessary and/or essential by Authority Administration and the Solicitor's office.