

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on January 17, 2018

Board Members: Vincent Deon, Chairman
Stephen Mc Gill, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer
Edward Farling III, Treasurer

Others: Thomas A. Zeuner, Executive Director
Jeffrey Greenwood - Chief of Operations
Joann Paris, Finance Director
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Frank O'Donnell, Northampton Supervisor Liaison
Debra Wirtz – Executive Assistant

Mr. Deon, Chairman, called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance

Chairman Deon, lead the Pledge of Allegiance and requested a moment of silence for our first responders and those serving in harm's way. There was an Executive Session held prior to tonight's meeting regarding the Audit Report presented to and accepted by the Authority by Bee Bergvall & Company. The report will be posted on the Authority website.

2. Executive Director's Report

Mr. Zeuner noted that he and Joann (Paris) have been working with professionals, and reviewed the anticipated time schedule for renovations at the former Fox Chase Bank building.

3. Citizens' Concerns

None

4. Professional Services – Architect

Mr. Phillips provided a comprehensive update on the renovation project at 815 Bustleton Pike.

A motion (Deon-McGill) made to engage professional architectural design services from Phillips & Donovan Architects LLC of Bedminster PA for the renovations at 815 Bustleton Pike in accordance with their proposal dated January 17, 2018 passed with 5 ayes.

5. Professional Services – Interior Design Services

A motion (McGill-Rehm) made to engage professional interior design services from Interior Space & Design of Bedminster PA for the design and fit-out of 815 Bustleton Pike in accordance with their proposal dated January 17, 2018 passed with 5 ayes.

6. Professional Services – MECHANICAL, ELECTRICAL AND PLUMBING (MEP) ENGINEERING SERVICES

A motion (Jim-Farling) made to BSEG, LLC of Allentown PA for professional engineering services including mechanical, electrical and plumbing (MEP) engineering services in accordance with proposal dated December 18, 2017 identified as Proposal Number P17.0199 passed with 5 ayes.

7. Approval of the Minutes of January 3, 2018

A motion (McGill-Rehm) made to approve the Minutes of January 3, 2018 passed with 5 ayes.

8. Check Requisitions / Accounts Payable

A motion (Farling-McGill) adopting the following resolutions passed 5 with ayes.

Requisition No. 2132 dated January 10, 2018 in the amount of \$ 84,743.66

Requisition No. 2133 dated January 17, 2018 in the amount of \$202,567.67

The major items paid under **Requisition No. 2132** are as follows: Bee Bergvall & Co. - \$12,000.00; H. A. Dehart & Son - \$36,099.00; Look First Technology - \$9,540.00; PECO - \$21,066.27; Univar USA - \$1,088.39; W. Bruce Beaton Co. - \$1,483.00; and \$75,000.00 for payroll.

The major items paid under **Requisition No. 2133** are as follows: AC Schultes Inc. - \$15,566.00; Core & Main LP - \$2,853.96; Eurofins QC - \$1,836.60; Gran Turk Equipment - \$2,337.55; Herbert Rowland & Grubic - \$8,220.50; Independence Blue Cross - \$11,013.27; Karl Hops Inc. - \$1,135.52; Pennoni Assoc. Inc. - \$45,910.70; Robert & Theresa Flanagan - \$1,075.00; Rudolph Clarke LLC - \$33,528.60; and \$75,000.00 for payroll.

9. Professional Services – Sanitary Sewer Flow Monitoring

A motion (McGill-Jim) made to engage CSL Services Inc. of Pennsauken New Jersey for purposes of sanitary sewer flow monitoring services in accordance with their letter dated January 12, 2018 under contract number 4-S-A-17 passed with 5 ayes.

10. Professional Services – Pennoni Assoc. Inc.

A motion (McGill-Rehm) made to authorize Pennoni Associates to manage at its' previously approved rates, the remediation issues at 815 Bustleton Pike Richboro PA including the contracting at reasonable rates with the appropriate contractors and remediation entities to perform the necessary work and disposal of materials in accordance with applicable governmental regulations, and to obtain the necessary permits and approval as may be required passed with 5 ayes.

11. Resolution 2018-1200 – Toner Northampton LLC 444 St. Leonards Road

A motion (McGill-Deon) made to approve the following resolution;

Resolved, that subject to receipt of a duly executed Deed of Dedication satisfactory in form and substance and receipt of all required payments to the Executive Director of the Authority, the Authority Board does hereby approve the Sanitary Sewer and Public Water Improvement Agreement with Toner Homes Northampton, LLC as the Developer regarding the construction of nine (9) single family homes and related public water and sanitary sewer improvements

on the property currently known as 444 St. Leonards Road, being also known as T.M.P. 31-023-045 and authorizes the appropriate Authority officers to execute the Agreement passed with 5 ayes.

12. Chairman's Comments

A motion (McGill-Rehm) was made to grant Mr. Thomas Zeuner, Executive Director a performance bonus award in the amount of \$5,000.00 passed with 5 ayes.

COMMENTS:

Mr. McGill stated that he appreciates the hard work of the staff this year in regards to the forgiveness of late fees project.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, MR. DEON ADJOURNED THE MEETING AT 6:32 P.M.