

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on January 8, 2020

Board Members: Edward Farling III, Chairman
Stephen Mc Gill, Vice Chairman - absent
John T. Jim, Secretary
Charles Rehm, Treasurer
Vincent Deon, Assistant Secretary-Treasurer

Others: Thomas A. Zeuner, Executive Director
Alex Glassman, Esquire, Rudolph Clarke LLC
Christopher Walker P.E., Pennoni Assoc. - excused
Frank O'Donnell, Northampton Supervisor Liaison
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Farling, lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

2. Executive Director's Report

- There will be second meeting in January on the 15th, for the Audit Presentation
- Renewal of the First National Bank of Newtown line of credit.
- Agenda Item #8, the Navy Cooperative Agreement will be deferred to the 15th as the Authority is waiting on information and endorsement from the Navy.
- Sanitary sewer flows are down as compared to last year.

3. Reorganization of the Board

A motion (Deon-Rehm) made to have the Board Members remain in their current positions for the calendar year 2020:

Edward Farling III, Chairman
Stephen Mc Gill, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Treasurer
Vincent Deon, Assistant Secretary-Treasurer

passed with 4 ayes.

A motion (Deon-Rehm) to appoint the following professionals for the Northampton, Bucks County, Municipal Authority:

Appointment of Solicitor – *Edward Rudolph, Esq. Rudolph, Clarke LLC*
Appointment of Consulting Engineer – *Christopher Walker P.E., Pennoni Assoc. Inc.*
Appointment of Labor Special Counsel – *Neil A. Morris Esq. Offit Kurman*
Appointment of Trustees of Administration Pension Plan (Principal) – *Board Members*

Appointment of Trustees for AIG VALIC Deferred Pension Plan – *Board Members*
Appointment of Insurance Broker of Record – Health Care – *Brokers Network*
Appointment of Insurance Broker of Record - Liability Insurance – *W. Bruce Beaton Co. Inc.*
Appointment of Consultant for Special Projects – *Adrienne Vacari, Herbert Rowland & Grubic*
Appointment of Consultant for Conflict Engineer – *Fred Ebert, Ebert Engineering Inc.*

passed with 4 ayes.

A motion (Farling-Jim) made to appoint Thomas A. Zeuner as Executive Director of Northampton, Bucks County, Municipal Authority.

A motion (Farling-Deon) made to award Thomas A. Zeuner Executive Director a \$5000.00 performance bonus passed with 4 ayes.

4. Citizens' Concerns

None

5. Approval of the Minutes of December 4, 2019

A motion (Rehm-Jim) made to approve the Minutes of December 4, 2019 passed with 4 ayes.

6. Check Requisitions / Accounts Payable

A motion (Rehm-Deon) adopting the following resolutions passed 4 with ayes.

Requisition No. 2189 dated 12/18/2019 in the amount of \$353,942.49

The major items paid under **Requisition No. 2189** are as follows: BCWSA - Water - \$162,910.42; Bee Bergvall & Co. - \$7,500.00; Coyne Chemical - \$1,257.60; CSL Services Inc. - \$6,775.00; Cues - \$1,553.67; Custom Care Property Maintenance - \$4,835.00; Hach Co. - \$1,234.60; Hannon Auto Service - \$1,060.53; Independence Blue Cross - \$10,175.36; JH Shanahan - \$2,880.00; LookFirst Tech. - \$10,092.00; M.J. Reider Assoc. - \$9,417.00; Office Basics - \$3,027.11; PMAA - \$2,500.00; Pennoni Assoc. Inc. - \$29,728.22; Teamster Health & Welfare Fund - \$17,978.07; and \$75,000.00 for payroll.

Requisition No. 2190 dated 01/08/2020 in the amount of \$714,428.08

The major items paid under **Requisition No. 2190** are as follows: BCWSA - \$6,900.00; BCWSA - Sewer - \$436,837.00; Chet's Printing - \$1,375.00; Core & Main LP - \$3,198.06; CSL Services Inc. - \$6,775.00; First National Bank of Newtown - \$59,129.38; Grainger - \$1,274.20; Guardian - \$3,796.69; Hach Co. - \$1,014.60; JH Shanahan - \$8,237.00; Karl Hops Inc. - \$2,152.75; Link Computer Corp. - \$3,620.51; LookFirst Tech. - \$12,270.00; Mr. Rehab LLC - \$2,100.00; Office Basics - \$1,204.63; PECO - \$17,437.86; RIO Supply Inc. - \$8,936.02; Swerp Inc. - \$23,295.85; TD Card Services - \$1,464.69; US Postal Service - \$5,000.00; Verizon - \$1,014.62; Warminster MUA - \$22,222.87 and \$75,000.00 for payroll.

7. Resolution 2020-1230 – Destruction of Records

A motion (Farling-Rehm) made to adopt Resolution No. 2020-1230 allowing for the destruction of certain Authority records and documents in accordance with the Pennsylvania Municipal Authorities Act as amended passed with 4 ayes.

8. Authorization to Prepare Bid Package – Navy Cooperative Agreement

This Agenda Item is deferred to the next Board Meeting (January 15, 2020).

9. Univest – Supplemental Agreement

A motion (Farling-Deon) made to approve the Univest Bank & Trust Co. Master Services Agreement and related Appendix(s) I, II, IV, VII ACH Services Rev. 6.2018 passed with 4 ayes.

COMMENTS:

Mr. Zeuner thanked the Board for the bonus.

There being no further business to discuss, Mr. Farling adjourned the Board Meeting at 7:45 p.m.