

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on July 7, 2021**

Board Members: Edward Farling III, Chairman  
Stephen McGill, Vice Chairman  
Francis O'Donnell, Secretary  
Charles Rehm, Treasurer  
Vincent Deon, Assistant Secretary-Treasurer

Others: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esq., Rudolph Clarke LLC  
Christopher Walker P.E., Pennoni Assoc.  
Jeffrey Greenwood, Chief of Operations  
Robert Tagert, Chief Technical Director  
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 6:30 p.m.

**1. Pledge of Allegiance**

Chairman Farling lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

**2. Executive Director's Report**

Mr. Zeuner briefed the Board on water service termination and lien notices being delayed another month to provide a 2<sup>nd</sup> round of notices, as a result of discussions at the last Board meeting Mr. Zeuner provided customer call data information metrics for discussion. Mr. Zeuner recommended amending the website, implementing a monthly topic newsletter, and website redesign and updates.

**3. Citizens' Concerns**

None

**4. Approval of the Minutes of June 2, 2021**

A motion (McGill-O'Donnell) made to approve the Minutes of June 2, 2021, passed with 5 ayes.

**5. Check Requisitions / Accounts Payable**

A motion (Rehm-O'Donnell) adopting the following resolutions passed 5 with ayes.

**Requisition No. 2228** dated 06/16/2021 in the amount of \$470,334.16.

The major items paid under **Requisition No. 2228** are as follows: BCWSA - \$4,600.00; BCWSA - Water - \$175,663.90; CSL Services Inc. - \$6,775.00; Custom Care Property Maintenance - \$1,080.00; Grainger - \$2,145.74; Independence Blue Cross - \$14,097.09; Karl Hops Inc. - \$1,134.15; Link

Computer Corp. - \$3,803.79; M & M Landscaping - \$3,380.00; M.J. Reider Assoc. - \$1,322.00; PECO - \$14,952.70; Pennoni Assoc. Inc. - \$63,119.77; RIO Supply Inc. - \$44,777.70; Rudolph Clarke LLC - \$16,454.50; TD Card Services - \$1,154.08; Teamsters Health & Welfare Fund - \$19,284.60; USPS - \$7,500.00; Wind River Environmental - \$4,545.00 and \$75,000.00 for payroll.

**Requisition No. 2229** dated 06/30/2021 in the amount of \$606,875.28.

The major items paid under **Requisition No. 2229** are as follows: BCWSA – Sewer - \$393,338.93; Control Techniques - \$4,192.52; Coyne Chemical - \$1,406.00; First National Bank of Newtown - \$59,129.38; Guardian - \$4,042.18; Hajoca Corp. - \$17,387.27; Hannon Auto Service - \$2,237.13; JH Shanahan - \$2,080.00; Karl Hops Inc. - \$1,283.37; LB Water Service - \$2,336.36; Link Computer Corp. - \$3,803.79; M.J. Reider Assoc. - \$1,061.00; Maxsolar Energy LLC - \$1,148.16; Tanner’s Lawn & Snow - \$1,091.66; TD Card Services - \$2,828.67; Verizon - \$1,187.56; Warminster Municipal Authority - \$23,433.51 and \$75,000.00 for payroll.

## **6. Laurel Road – Sanitary Sewer Extension (1-S-21) Cost Review**

A motion (Deon-McGill) made to adopt and approve Resolution 2021-1245:

*Subject to receipt by the Authority of payments in the sum of \$122,946.00 from Laurel Road property owners of T.M.P. Nos. 31-046-126, 31-046-127, 31-046-132, and 31-046-131 and executed Project Cost Approval by the subject property owners on or before August 9, 2021, Contract 1-S-21 for the Laurel Road Sanitary Sewer Extension Project is awarded to Passerini and Sons, Inc. of Pipersville, PA in the base bid amount of \$101,561.00.*

*APPROVED AND ADOPTED this 7<sup>th</sup> day of July 2021*  
passed with 5 ayes.

## **7. Release of Cash Escrow, 48 East Holland Road Land Development – DGS Homes LLC**

A motion (O’Donnell-McGill) made to approve a cash escrow release in the amount of \$49,812.01 for Sewer and \$13,086.00 for Water for the development known as 48 East Holland Road as recommended by Christopher Walker of Pennoni Assoc. Inc., passed with 5 ayes

## **8. Engineering Design Standards – Fire Hydrants**

A motion (McGill-Rehm) made to approve the amendment to the Standard Construction Specification – Public Water System for the hydrant painting specifications in accordance with the amendments provided by the Authority Engineer, passed with 5 ayes.

\*\*7:20 - Mr. Rehm left the Board meeting.

## **9. Addendum to Contract 4-S-A-17 CSL Services Inc.**

A motion (McGill-O’Donnell) made to approve the amendment to Contract 4-S-A-17 with CSL Services Inc. in accordance with their proposal dated June 23, 2021, for sanitary sewer flow metering and authorized the Executive Director to sign on behalf of the Board passed with 4 ayes.

## **10. Sanitary Sewer Rehabilitation Plan**

Executive Director Thomas A. Zeuner updated the Board on the scope of the Sanitary Sewer Rehabilitation Project.

- Update on scope of PR-1 Basin (Area 200)
- Update on Upper Southampton Basin (Area 100)

We are intending to issue the Project under one bid, with the primary bidder responsible for all specialized contracts. The work would be completed within one year of authorization to proceed. Financing option under consideration are conventional with a favorable rate of 1.65%.

No action was needed by the Board

## **11. Finances / Banking**

A motion (Farling-McGill) made to direct the Executive Director and Solicitor to proceed with preparing the necessary documents regarding the Sanitary Sewer Rehabilitation Project for consideration at the August Board meeting passed with 4 ayes.

## **12. Reduction Letter of Credit- Spring Mill Townhouses**

A motion (McGill-O'Donnell) made to authorize the following reductions in the Letters of Credit with M & T Bank for Spring Mill Townhouses; LOC# SB2284570001 in the amount of \$20,385.45 (Pump Station) in accordance with the Pennoni Assoc. Inc. review letter of July 6, 2021, passed with 4 ayes.

Comments

Christopher Walker PAI – per the contractor, paving will be done by July 19<sup>th</sup> for the Cherry Blossom Navy Cooperative Agreement project.

Vincent Deon – announce the passing of Pat Komalasky.

None

There being no further business Chairman Farling adjourned the meeting at 7:38 P.M.