

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on March 3, 2021

Board Members: Edward Farling III, Chairman
Stephen McGill, Vice Chairman
Francis O'Donnell, Secretary
Charles Rehm, Treasurer
Vincent Deon, Assistant Secretary-Treasurer

Others: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esq., Rudolph Clarke LLC
Christopher Walker P.E., Pennoni Assoc.
Jeffrey Greenwood, Chief of Operations
Robert Tagert, Chief Technical Director
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 6:30 p.m., Mr. Farling, Mr. Greenwood, Mr. McGill, Mr. Deon, and Christopher Walker of Pennoni Assoc. Inc. attended the meeting in the Authority building (open to the public). All other communication was by ZOOM video conference.

1. Pledge of Allegiance

Chairman Farling lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

2. Executive Director's Report

Mr. Zeuner provided the following:

EXECUTIVE SESSION: At the end of the agenda items this evening, Solicitor Rudolph would like to brief the Board on matters of litigation between USMA and NBCMA. Once the Executive Session is concluded, we will reopen the meeting for adjournment.

CONSUMER CONFIDENCE REPORT (CCR 2020): In a typical year, the Authority would be sending out its CCR to our water customers in June. This year our customers will receive their CCR within the next 30 days. In June of 2020, the Authority was notified by our lab of a coliform detection in one our sampling locations. The Authority is required to resample the site within 24 hours of the notification. Unfortunately, the lab told us the incorrect location of the detection that we resampled. As a result, the Authority was required to conduct a Level I Assessment within 30 days. As a result, a Tier 3 notification is required. That notification is included as a separate page within our CCR. A Tier 3 notification is also included in the CCR as the TTHM & HAAS's were to be sampled between the 12th and 18th of October, but we collected them on October 28th. Radiological testing was required to be completed by the end of December 2020. The Authority did complete the sampling by the end of December 2020, but the laboratory posting did not occur until early January. PA DEP considers this a violation which is noted in the CCR. Today we approved the "printers-proof" of the CCR.

FAIRHILL DRIVE SANITARY SEWER REPLACEMENT/REHABILITATION: The Authority has identified two runs of sanitary sewer pipe on Fairhill Drive that clearly demonstrate that replacement or Cured in Place Lining (CIPP) rehabilitation will be required. Should replacement be required, the expense could be in excess of \$400,000.00. We anticipate this to be an agenda item at the Authority's

April Board meeting at which time the administration will seek authorization to prepare bid packages or COSTARS™ authorization to replace or rehabilitate based upon further investigations in the coming weeks.

CONSTELLATION ENERGY: We have a supplemental agenda item on this evenings agenda to acquire at a very favorable rate lock on our energy costs for the twenty-eight (28) Authority locations. The rate is 5.9 percent below our current costs for power with an effective date of October 2021 for a 26-month term.

3. Citizens' Concerns

None

4. Approval of the Minutes of February 3, 2021

A motion (Deon-Rehm) made to approve the Minutes of February 3, 2021 passed with 5 ayes.

5. Check Requisitions / Accounts Payable

A motion (McGill-Rehm) adopting the following resolutions passed 5 with ayes.

Requisition No. 2219 dated 02/17/2021 in the amount of \$398,386.72

The major items paid under **Requisition No. 2219** are as follows: BCWSA - \$4,600.00; BCWSA – Water - \$158,367.97; Coyne Chemical - \$1,466.00; CSL Services Inc. - \$6,775.00; Ferguson Waterworks - \$4,441.05; Independence Blue Cross - \$14,097.09; JH Shanahan - \$13,425.00; Karl Hops Inc. - \$1,646.46; LB Water Service - \$1,884.26; Link Computer Corp. - \$3,711.02; PECO - \$19,754.26; Pennoni Assoc. Inc. - \$36,898.29; Rudolph Clarke LLC - \$15,330.00; Teamster Health & Welfare Fund - \$19,284.60; USA Blue Book - \$3,230.81; USPS - \$7,500.00; and \$75,000.00 for payroll.

Requisition No. 2220 dated 03/03/2021 in the amount of \$798,906.39

The major items paid under **Requisition No. 2220** are as follows: BCWSA - Sewer - \$524,275.50; Bergey Creative Group - \$1,146.00; Chet's Printing - \$1,146.00; Cues - \$1,282.31; Ebert Engineering Inc. - \$1,884.50; National Bank of Newtown - \$59,129.38; Guardian - \$4,042.18; JGT Petroleum Equipment - \$2,092.50; M.J. Reider Assoc. - \$1,765.00; Offit Kurman - \$1,260.00; Passerini & Sons Inc. - \$109,552.50; Steve Thomas - \$1,780.36; USA Blue Book - \$1,519.82; Verizon - \$1,184.15; William Schenk - \$2,161.35 and \$75,000.00 for payroll.

6. Laurel Road – Sanitary Sewer Extension – Survey Results

All 4 (four) property owners have voted YES to move forward with the project known as Laurel Road Sanitary Sewer Extension. Those property owners impacted by this project attended this public meeting via ZOOM. Edward Rudolph, Esq. provide information on the next steps moving forward. Mr. Zeuner will contact the 4 homeowners to provide additional information.

A motion – (Deon-O'Donnell) made to authorize the Edward Rudolph, Esq. Authority solicitor to prepare the Agreement and Christopher Walker of Pennoni Assoc. Inc. to prepare specifications and bid package, cost to be borne by the 4 homeowners passed with 5 ayes.

7. Acceptance of Dedication – Toner Homes LLC-444 St. Leonard’s Road Subdivision

A motion (McGill-Deon) made to accept dedication from Toner Homes Northampton LLC (444 St. Leonards Road Development) for the public water facilities and public sewer facilities including Deed of Easement for TMP 31-023-045 and further move releasing all Letters of Credit previously posted for this land development passed with 5 ayes.

8. Letter of Credit Reduction #5 – Toner Homes LLC-444 St. Leonard’s Road Subdivision

A motion (Farling-McGill) made to authorize the following reductions in the Letter of Credit No. 540001950/Sewer & No. 540001951/Water) with Tomkins VIST Bank for Toner Homes Northampton LLC, 444 St. Leonard’s Road Subdivision in the amounts of \$20,346.41 Sewer, \$21,816.65 Water, in accordance with the Pennoni Assoc. Inc. review letter of February 16, 2021 passed with 5 ayes.

9. AMC Delancey Richboro Partners LP – Giant Land Development Agreement

A motion (Deon-McGill) made to approve the Public Water and Sanitary Sewer Improvement Agreement, for the land development identified as Giant, TMP 31-005-103 Units 1019, 1025, 1031, 1033, 1035, and 1037. This approval is contingent upon compliance with all terms, conditions, payment of fees, including satisfaction of all issues by Tuesday, April 6, 2021 to the satisfaction of the Authority Solicitor and Executive Director passed with 5 ayes

10. Letter of Credit Reduction #11 – Spring Mill Townhouses

A motion (McGill-Rehm) made to authorize the following reductions in the Letters of Credit with M & T Bank for Spring Mill Townhouses; LOC# SB2284570001 in the amount of \$49,209.80 (Sewer) and \$0.00 (Water) and \$350,740.00 (Pump Station) in accordance with the Pennoni Assoc. Inc. review letter of December 21, 2020 passed with 5 ayes.

11. Award Contract – Lawn Maintenance

A motion (Deon-Farling) made to award the Annual Lawn Maintenance Contract NO. 1-A-21 to M & M Landscaping LLC of Lansdale PA, in the amount of \$25,350.00 in accordance with their proposal dated February 26, 2021 passed with 5 ayes.

12. DGS Homes LLC – 48 E. Holland Road Land Development Agreement

A motion (McGill-Rehm) made to approve the Public Water and Sanitary Sewer Improvement Agreement, for the land development identified as DGS Homes LLC (48 E. Holland Road) TMP 31-015-154 This approval is contingent upon compliance with all terms, conditions, payment of fees, including satisfaction of all issues by Tuesday, April 6, 2021 to the satisfaction of the Authority Solicitor and Executive Director passed with 5 ayes.

**13. Authorization to Prepare Bid Package and Advertise for Bids
Replacement of a Roof at Maintenance Building**

A motion (McGill-Rehm) made to authorize the Administration and Christopher Walker of Pennoni Assoc. Inc. to prepare specifications, advertise and obtain competitive bids on the PennBid® platform for replacement of the roof at the Authority’s maintenance building passed with 5 ayes.

14. Authorization to Sell Vehicle

A motion (McGill-O'Donnell) made to authorize the sale of the 2008 Ford Escape V6 XLT 4WD VIN# 1FMCU93198KB75417 subject vehicle via the MUNCIBID electronic bidding platform passed with 5 ayes.

15. Authorization to Sell Equipment

A motion (McGill-Deon) made to authorize the sale of the noted equipment (DeWALT radial arm saw, Sears/Craftsman table saw) via the MUNCIBID electronic bidding platform passed with 5 ayes.

16. CONSTELLATION NEW ENERGY

A motion (McGill-O'Donnell) made to approve the 26-month fixed price energy contract presented by Constellation New Energy and authorize the Executive Director to sign on behalf of the Northampton, Bucks County, Municipal Authority passed with 5 ayes.

COMMENTS:

Christopher Walker provided an update on the status of the Cherry Blossom Watermain Extension Project.

The Board went into Executive Session to discuss matters of litigation at 7:35.

The Board reopened the meeting, at 8:19, there being no further business to discuss, Mr. Farling adjourned the Board Meeting at 8:20 p.m.