

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on September 1, 2021**

Board Members: Edward Farling III, Chairman  
Stephen McGill, Vice Chairman  
Francis O'Donnell, Secretary  
Charles Rehm, Treasurer  
Vincent Deon, Assistant Secretary-Treasurer

Others: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esq., Rudolph Clarke LLC  
Christopher Walker P.E., Pennoni Assoc.  
Jeffrey Greenwood, Chief of Operations  
Robert Tagert, Chief Technical Director  
Debra Wirtz, Executive Assistant

Mr. Farling, Chairman, called the meeting to order at 6:30 p.m.

**1. Pledge of Allegiance**

Chairman Farling lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

**2. Executive Director's Report**

Mr. Zeuner briefed the Board on following topics:

**LAUREL ROAD SANITARY SEWER EXTENSION PROJECT**

The project is currently scheduled to start the week of September 13<sup>th</sup>. The project is expected to be substantially completed approximately 4 weeks after the work commences.

**FINANCING**

The new borrowing facility for use on the Sanitary Sewer Rehabilitation program and reduction of existing debt interest rate is planned to be on the October Board agenda. Once completed our debt will be at a 1.65% interest rate.

**PMAA CONFERENCE**

I just returned today from Penn State today from the annual Trade Show and Conference of the Pennsylvania Municipal Authorities Association. I enjoyed my term as President of the organization for the last year and wish to thank the Board allowing me to participate in that role. The Association represents over 700 Authority's and 5 million people.

**PFOA/PFOS MCL PENNSYLVANIA LIMITS (Preliminary release)**

The Pennsylvania DEP has released their proposed limits for the PFOA/PFOS Chemicals in water. THE EPA set a health advisory level of 70 PPT several years ago. This Authority has been testing on

a quarterly basis our levels of these contaminants. The Authority set self-imposed standards of 14 ppt and 18 ppt for the contaminants. As a result, we shut down, 5 of our 15 wells until a regulatory agency PA DEP or the EPA. The DEP has come out with their recommendations for MCL limits which are virtually the same as the self-imposed limits we established several years ago.

### **SMOKE TESTING**

We just completed sanitary sewer smoke testing in the industrial park. As the Board is aware that system was only completed about 10 years ago but has been showing higher than expectation. I will refer the testing results over to Bob Tagert and Jeff Greenwood to advise the Board. It was a successful exercise.

### **3. Citizens' Concerns**

None

### **4. Approval of the Minutes of August 4, 2021**

A motion (McGill-O'Donnell) made to approve the Minutes of August 4, 2021, passed with 4 ayes Mr. Deon abstained.

### **5. Check Requisitions / Accounts Payable**

A motion (Deon-O'Donnell) adopting the following resolution passed 5 with ayes.

**Requisition No. 2233** dated 08/18/2021 in the amount of \$444,156.57.

The major items paid under **Requisition No. 2233** are as follows: BCWSA – \$6,900.00; BCWSA – Water - \$169,832.57; Black Bear Seal Coat - \$1,251.85; Coyne Chemical - \$1,686.00; CSL Services Inc. - \$6,775.00; EJ USA Inc. - \$13,499.25; G & G Electric Construction - \$41,800.70; Independence Blue Cross - \$14,523.64; JH Shanahan - \$8,544.00; Karl Hops Inc. - \$1,330.67; LookFirst Tech. - \$11,549.74; M & M Landscaping - \$3,380.00; M.J. Reider Assoc. - \$1,605.00; Pennoni Assoc. Inc. - \$41,247.17; Rudolph Clarke LLC - \$16,845.00; Teamsters Health & Welfare Fund - \$17,677.55; Univar - \$1,339.50; USA Blue Book - \$2,701.40 and \$75,000.00 for payroll.

A motion (Deon-McGill) adopting the following resolution passed 5 with ayes.

**Requisition No. 2234** dated 09/01/2021 in the amount of \$526,915.05.

The major items paid under **Requisition No. 2234** are as follows: A. C. Schultes, Inc. - \$7,920.00; BCWSA – Sewer - \$239,154.30; Custom Care Property - \$5,275.00; Exeter Supply Co. Inc. - \$7,686.00; First National Bank of Newtown - \$59,129.38; Gran Turk Equip. - \$1,148.16; Guardian - \$3,365.91; JH Shanahan - \$1,040.00; Link Computer Corp. - \$3,803.79; M.J. Reider Assoc. - \$1,435.00; Office Basics - \$1,169.98; PECO - \$16,884.65; RIO Supply Inc. - \$29,388.20; TD Card Services - \$2,333.66; Trimble Inc. - \$1,890.00; Upper Southampton Municipal Authority - \$63,080.29; and \$75,000.00 for payroll.

### **6. VALIC – Pension Protection Act Restatement**

A motion (Deon-O'Donnell) made to execute the Adoption Agreement to restate the VALIC Retirement Plan under the VALIC Retirement Services Company Retirement Plan for Government Employees. The law changes incorporated in the restatement include, Resolution No. 2021-1248 as follows:

RESOLUTION NO. 2021-1248  
RESTATEMENT OF QUALIFIED RETIREMENT PLAN

The undersigned, on behalf of the Governing Board, hereby certifies that at a meeting of the Governing Board of Northampton, Bucks County, Municipal Authority ("Employer"), the following resolutions were approved:

WHEREAS, the Employer has maintained the Northampton, Bucks County, Municipal Authority Retirement Plan ("Plan") since 8-1-2008 for the benefit of eligible employees; and

WHEREAS, the Employer is restating the above-referenced Plan to comply with the requirements of the 2017 IRS Cumulative List (IRS Notice 2017-37), the American Taxpayer Relief Act of 2012 the Tax Cuts and Jobs Act of 2017 and other applicable guidance (collectively referred to herein as the Cycle 3 restatement).

NOW, THEREFORE, BE IT RESOLVED, that the Employer hereby adopts the Northampton, Bucks County, Municipal Authority Retirement Plan as the complete Cycle 3 restatement of the prior Plan, to be effective on 1-1-2021;

RESOLVED FURTHER that the undersigned members of the Governing Board authorize the execution of the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Cycle 3 Plan restatement. The members of the Governing Board may designate any members of the Governing Board (or other authorized person) to execute the restated Plan document and perform the necessary actions to adopt the restated Plan. The Employer will maintain a copy of the restated Plan, as approved by the members of the Governing Board, along with a copy of the prior Plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan; and

RESOLVED, FURTHER that Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the restated Plan.

The undersigned hereby certifies that he/she is an Authorized Representative of the Employer and that the foregoing is a true record of a resolution duly adopted at a meeting of the Governing Board, and that said meeting was held in accordance with state law and the Bylaws of the above-named Employer

IN WITNESS WHEREOF, I have executed my name below as an Authorized Representative of the Employer.

passed with 5 ayes

**7. Award Contract – Admin HVAC Replacement**

A motion (Deon-O'Donnell) made to award Contract 2-A-21 HVAC replacement to Hirschberg Mechanical of Fort Washington, Pennsylvania in the amount of \$57,990.00, passed with 5 ayes

**8. Contract – 1-W-21 Roof Repair**

A motion (Deon-McGill) made to reject all bids for Contract 1-W-21 Roof Repair at 500 Upper Holland Road and authorize the Authority to re-bid the contract on PennBid® with a bid opening of September 28, 2021, for Board award consideration at its October 6, 2021, public meeting, passed with 5 ayes.

**9. Award Contract CP-2021-W-1 Generator Admin. Building**

A motion (Farling-McGill) made to award Capital Project CP-2021-W-1 Admin Generator to AJM Electric Inc. of Chester PA in the amount of \$96,400.00 passed with 5 ayes.

**10. Sanitary Sewer Root Control – COSTARS™**

A motion (O'Donnell-McGill) made to approve the 2021 Operational budgeted item for root control and is not to exceed \$92,000.00 under COSTARS™ Agreement #016-108 passed with 5 ayes.

## **11. Update Mask Policy – Covid-19 and Delta Variant Information**

A motion (Farling-McGill) made to adopt the “Updated Authority Mask Policy and Delta Variant Information” as outlined in the attached document dated September 1, 2021, with an “effective immediately” implementation passed with 5 ayes.

### Comments

Discussion regarding public relations, NBCMA logo (name), press releases, and website updates for information for customers.

There being no further business Chairman Farling adjourned the meeting at 7:15 P.M.