

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on September 2, 2020

Via Zoom Platform

Board Members: Edward Farling III, Chairman
Stephen Mc Gill, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Treasurer
Vincent Deon, Assistant Secretary-Treasurer

Others: Thomas A. Zeuner, Executive Director
Edward Rudolph, Esq., Rudolph Clarke LLC
Christopher Walker P.E., Pennoni Assoc.
Jeff Greenwood, Chief of Operations
Robert Tagert, Chief Technical Director
Debra Wirtz, Executive Assistant

Mr. McGill, Vice Chairman, called the meeting to order at 6:30 p.m. Mr. Zeuner, Mr. Greenwood, Mr. Jim, Mr. Deon, and Christopher Walker of Pennoni Assoc. Inc. attended the meeting in the Authority building (open to the public). All other communication was by ZOOM video conference. Supervisor Liaison, Frank O'Donnell joined via Zoom.

1. Pledge of Allegiance

Vice Chairman McGill lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

2. Executive Director's Report

Mr. Zeuner noted the following:

- 2021 Budget is in progress and should be on the Agenda at the December Board Meeting.
- In late august a meeting was held between management, legal and engineering professionals of the Warminster Municipal Authority and NBCMA for the purpose of discussing the redirection of sanitary sewer flows from the Upper Southampton Basin to the Warminster Municipal Authority NAWC WWTP. Topics included "Letter of Intent", technical capacities, financial consideration, and regulatory requirements. Good progress was made.

3. Citizens' Concerns

None

4. Approval of the Minutes of August 5, 2020

A motion (Rehm-Jim) made to approve the Minutes of August 5, 2020 passed with 4 ayes, Mr. Farling abstained.

5. Check Requisitions / Accounts Payable

A motion (Rehm-Deon) adopting the following resolution/s passed 5 with ayes.

Requisition No. 2206 dated 08/19/2020 in the amount of \$444,193.57.

The major item paid under **Requisition No. 2206** are as follows: Analytical Laboratories - \$12,000.00; BCWSA -Water - \$226,080.78; CSL Services Inc. - \$6,775.00; Cues - \$21,688.40; Independence Blue Cross - \$10,634.59; JH Shanahan Inc. - \$20,250.00; Karl Hops Inc. - \$1,184.60; M.J. Reider Assoc. - \$1,931.00; Office Basics - \$3,419.28; Pennoni Assoc. Inc. - \$29,204.63; Rudolph Clarke LLC - \$12,597.50; Teamsters Health & Welfare Fund - \$16,070.50 and \$75,000.00 for payroll.

Requisition No. 2207 dated 09/02/2020 in the amount of \$507,240.40.

The major item paid under **Requisition No. 2207** are as follows: Aflac - \$1,017.90; BCWSA – Sewer - \$256,705.57; Coyne Chemical - \$1,590.00; CSL Services Inc. - \$6,775.00; Cues - \$19,750.42; Custom Care Property Maintenance - \$3,250.00; Ebert Engineering Inc. - \$7,463.30; First National Bank of Newtown - \$59,129.38; Guardian - \$3,873.95; John Pawlowski - \$1,292.00; LB Water Service - \$3,610.00; LCF Construction Inc. - \$5,705.00; Link Computer Corp. - \$3,711.02; M.J. Reider Assoc. \$1,061.00; Municipal Maintenance - \$12,210.00; Office Basics; \$1,059.30; PECO - \$14,283.34; RIO Supply Inc. - \$4,063.67; Sigma Controls - \$1,361.50; Syron Co. - \$2,737.50; TD Card Services - \$1,991.67; USPS - \$5,000.00; Verizon - \$7,169.65; and \$75,000.00 for payroll.

6. Navy Cooperative Agreement

A motion (McGill-Rehm) made to authorize the Executive Director, Thomas A. Zeuner to sign the Modification to Cooperative Agreement No. N62473-18-2-2002 passed with 5 ayes.

7. Letter of Credit Reduction #7 – Spring Mill Townhouses

A motion (McGill-Farling) made to authorize the following reductions in the Letters of Credit with M & T Bank for Spring Mill Townhouses; LOC# SB2284570001 in the amount of \$0.00 (Sewer) and \$51,493.80 (Water) and \$33,925.00 (Pump Station) in accordance with the Pennoni Assoc. Inc. review letter of August 26, 2020 passed with 5 ayes.

8. Professional Service – Water Storage Tank Inspections

A motion (McGill-Rehm) made to authorize Pennoni Assoc. Inc. to provide Professional Services to perform tank inspections for all above ground water tanks of the Authority in accordance with the proposal authored by Christopher Walker of Pennoni Assoc. Inc. letter dated August 26, 2020 for a project cost not to exceed \$22,000.00 passed with 5 ayes.

9. Authorization to Prepare Specification, Bid Documents – Contract #1-W-20

A motion (McGill-Jim) made to authorize the Administration and Consulting Engineer to prepare specifications, bid packages and obtain bids for Contract 1-W-20 Cherry Blossom Drive Watermain Extension passed with 5 ayes.

10. Sanitary Sewer Root Control – COSTARS™

A motion (McGill-Deon) made to approve the proposal by Duke's Root Control Inc. of Syracuse New York dated September 1, 2020 under COSTARS™ Agreement #016-108 passed with 5 ayes.

COMMENTS:

There being no further business to discuss, Mr. McGill adjourned the Board Meeting at 6:50 p.m.