

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on September 5, 2018

Board Members: Vincent Deon, Chairman
Stephen Mc Gill, Vice Chairman
John T. Jim, Secretary
Charles Rehm, Assistant Secretary-Treasurer
Edward Farling III, Treasurer

Others: Thomas A. Zeuner, Executive Director
Jeffrey Greenwood - Chief of Operations
Edward Rudolph, Esquire, Solicitor
Melissa Fiala, Esquire, Solicitor
Christopher Walker P.E., Pennoni Assoc.
Frank O'Donnell, Northampton Supervisor Liaison
Debra Wirtz – Executive Assistant

Mr. Deon, Chairman, called the meeting to order at 7:30 p.m.

1. Pledge of Allegiance

Chairman Deon, lead the Pledge of Allegiance and requested a moment of silence for our first responders, our military and the passing of Senator John McCain.

2. Executive Director's Report

Mr. Zeuner provided the following updates:

Executive Session / Matters of Litigation: The Authority Board met in Executive Session to discuss matters of litigation (arbitration) between this Authority and the Bucks County Water and Sewer Authority. The meeting was held on Tuesday, August 14, 2018 and prior to this Board meeting of September 5, 2018.

Supplemental Agenda Item / NAVY Cooperative Agreement: Solicitor Rudolph has prepared a Resolution that provides for a "Cooperative Agreement" between the NAVY and NBCMA to connect certain properties within Northampton Township to the public water supply system that have been impacted by the Health Advisory Levels (HAL's) for PFOA & PFOS contaminants. Final approval by the NAVY was not available at the time the Board agenda was released last week necessitating a supplemental agenda item. The cost is being fully funded by the Navy with no adverse economic cost impact to this Authority or impacted property owners.

Supplemental Agenda Item: Manhole Rehabilitation – Pennsylvania Co-Stars Cooperative Purchase Contract, this is a budgeted 2018 item.

Human Resources: As anticipated and forecasted in our 2018 budget, the Authority is being impacted by numerous retirements and we need to make new hires. That process is proceeding according to plan and adopted budget.

I wish to acknowledge the retirement of several individuals: Paul Angelini; NBCMA Systems Manager who provided 42 years of service to this Authority retired in August. Phil Vitale; Sanitary Sewer Foremen who provided 20 years of service to this Authority will retire mid-September. We are anticipating additional retirements in the near future.

I am pleased to announce that Mark Chapman has been promoted to “Sanitary Sewer Foreman” from his former role as “Master Technician”

I am also pleased to announce the following changes to the Authority organization:

- Robert Tagert has been recruited as Chief Technical Director (start date September 17th)
- An additional three (3) Jr. Technicians were hired with start dates in September and October

Supreme Court Ruling – Union Membership: On June 27, 2018 the United States Supreme Court, in Janus v. AFSCME, Council 31, 2018 US Lexis 4028 (2018) decided that non-union member employees in the public sector could no longer be required to contribute an “agency fee” to the representative union. Specifically, States and public-sector unions may no longer deduct agency fees from employees who decline to join the union.

Please refer to a memorandum I authored that addresses the case in greater detail dated August 31, 2018.

Open House: The Northampton Township Tax Collector will be moving into their new offices in September. Once that transition is complete, we will confirm a date for an “Open House” which would include opening the “time capsule” from our former administrative facility (dated 1976), a dedication ceremony and tours of our new facility by the public.

Administrative Building Renovations update: Most building revocation are complete with only punch list items remaining to be addressed.

The pole mounted exterior lighting at our new administrative offices for the most part is nonfunctional and replacement is outside the scope of the original electrical renovation contract. Through our consulting engineer (Pennoni Associates) the Authority has engaged the firm Tri-M Group, LLC of Allentown PA at a cost of \$2,445.00 to investigate and make recommendations to upgrade the technology of our existing light standards for high efficiency and life cycle. We did obtain a cost estimate for replacement of the lights standards, but the cost was very high. By replacing the inner working of our existing light standards to the latest technology may save us a significant expense over the complete replacement scenario.

We anticipate the street signs for the Authority and Tax Collector along Bustleton Pike and Upper Holland Road will use a “wrap” technology as used in many advertising programs. Due to our hours of operation and costs associated with an upgrade to the electrical system required, the street signs will not be rear illuminated.

PMAA Annual Conference: The Annual Pennsylvania Municipal Authority’s Association (PMAA) will be holding its Annual Convention in Erie, PA September 9th through 12th. Several Staff and Board members will be in attendance.

On Demand Energy ®: The Authority is working with On Demand Energy® of Pittsburg, Pennsylvania to obtain long term competitive market quotes for electricity and natural gas for our thirty-six (36) electrical and natural gas energy accounts. On Demand Energy ® is a sponsored program provider to the Pennsylvania Municipal Authorities Association (PMAA) and the Pennsylvania Association of Township Supervisors (PSAT). Authority representatives will be meeting with On Demand Energy® at the PMAA Conference in Erie, Pennsylvania to review our program and report on our findings and recommendations at our October or November Board meeting for Board consideration.

H2O Cross Connection Control Administrative Services; In June 2018 the Authority entered into a professional services contract with National Water Specialties Company to manage our water cross connection control administration. Bob Tagert our new “Chief of Technology” will be leading this effort for the Authority once his employment begins. Bob has past A.S.S.E. Backflow Tester Certifications to his credit and brings that experience to our program.

Bucks County Water and Sewer Authority- Neshaminy Interceptor Rehabilitation: We have received notice from Carroll Engineering that the Bucks County water and Sewer Authority are going the by C.I.P.P. lining of the Neshaminy Interceptor in the very near future. Their plan bypass pumping has been forwarded to this Authority.

October 3rd NBCMA Board Meeting / Board Q & A Session: The Authority engaged Pennoni Associates to prepare a report on the impact of PFOA & PFOS contaminants in the Authority's drinking water. The report dated was completed by Tony Sauder P.E. and Christopher Walker P.E. In consultation with Chairman Deon, Pennoni has been asked to attend our October public meeting of the Authority Board to review the report and have an Q & A Session between the Authority Board and its professionals as an agenda item.

3. Citizens' Concerns

None

4. Approval of the Minutes of August 1, 2018

A motion (Deon-McGill) made to approve the Minutes of August 1, 2018 passed with 5 ayes.

5. Check Requisitions / Accounts Payable

A motion (Farling-Rehm) adopting the following resolutions passed 5 with ayes.

Requisition No. 2150 dated 08/07/2018 in the amount of \$260,485.97

Requisition No. 2151 dated 08/22/2018 in the amount of \$996,333.89

Requisition No. 2152 dated 09/05/2018 in the amount of \$284,764.99

The major items paid under **Requisition No. 2150** are as follows: Custom Care Property Maintenance - \$2,030.00; LBI Construction, LLC - \$247,602.10; M.J. Reider Assoc. - \$1,420.00; PECO - \$7,776.25.

The major items paid under **Requisition No. 2151** are as follows: A.C. Schultes, Inc. - \$16,360.00; BCWSA - \$4,600.00; BCWSA - Sewer - \$405,561.12; BCWSA - Water - \$194,714.18; Chet's Printing - \$1,600.00; Core & Main LP - \$7,158.05; Corrpro - \$3,750.00; CSL Services Inc. - \$17,950.00; Electri Tech Inc. - \$63,239.19; Independence Blue Cross - \$9,035.63; Karl Hops Inc. - \$1,965.74; Larry Jones - \$6,987.00; LBI Construction, LLC - \$3,168.00; M.J. Reider Assoc. - \$3,174.00 Myco Mechanical - \$21,254.25; Pennoni Assoc. Inc. - \$30,601.59; Phillips & Donovan Architects LLC - \$1,640.57; PMAA - \$2,490.00; Rogers Mechanical Co. - \$5,585.00; Teamster Health & Welfare Fund - \$18,962.16; Upper Southampton Post Office - \$5,000.00; Verizon - \$1,699.51; White Oak Landscaping; \$75,000.00 for payroll and BCWSA Disputed - \$82,002.06.

The major items paid under **Requisition No. 2152** are as follows: Chet's Printing - \$1,585.00; Electri Tech Inc. - \$5,949.12; First National Bank of Newtown \$59,129.38; Gran Turk Equipment - \$2,985.37; Karl Hops Inc. - \$1,000.32; Kennedy Culvert - \$4,500.00; Link Computer Corp. - \$3,532.20; Look First Technology - 2,480.75; M.J. Reider Assoc. - \$1,894.00; PECO - \$6,838.80; RIO Supply Inc. - \$2,539.40; Rudolph Clarke LLC - \$49,315.91; Sands Ford of Red Hill - \$56,424.00; Waste Management - \$1,281.97; and \$75,000.00 for payroll.

6. Reduction Letter of Credit – Toner Homes NTPN LLC

A motion (Farling-Rehm) made to approve the reductions in the Letters of Credit with Tompkins VIST Bank for Toner Homes Northampton LLC (444 St Leonards Subdivision) LOC# 540001950 in the amount of \$2,941.20 and LOC# 540001951 in the amount of \$784.00 in accordance with the Pennoni Assoc. Inc. review letter of August 21, 2018 passed with 5 ayes.

7. Award Contract 2-S-18 C.I.P.P. (Cured In Place Pipe)

A motion (Deon-Rehm) made to award the C.I.P.P. Contract# 2-S-18, with SWERP Inc. of Bristol Pennsylvania in accordance with their proposal dated August 22, 2018 in the amount of \$140,467.00 per Pennoni Assoc. Inc. letter recommending Base Bid and Add Alternates 121, 221, 321, & 421 August 30, 2018 in the amount of \$140,467.00 passed with 5 ayes.

Discussion regarding Northampton, Bucks County, Municipal Authority doing the lining in the future.

8. Reduction Letter of Credit – Addisville Commons

A motion (McGill-Farling) made to approve the reductions in the Letters of Credit with S & T Bank for Addisville Commons LLP, LOC# SB-004047 (Sewer) in the amount of \$112,670.12 and LOC# SB-004047 (Water) in the amount of \$231,707.77 in accordance with the Pennoni Assoc. Inc. review letter of August 30, 2018 passed with 5 ayes.

9. 2018 Manhole Rehabilitation Project

A motion (Rehm-Jim) made to approve the proposal with Mobile Dredging & Video Pipe Services Inc. of Newfield New Jersey in accordance with their proposal No. 18-069RR dated April 23, 2018 via Pennsylvania Co-Stars Cooperative Purchasing Agreement in the amount of \$29,280.00 and authorize the Executive Director to sign on behalf of the Board passed with 5 ayes.

10. Navy Cooperative Agreement Resolution No. 2018-1209

A motion (McGill-Deon) made to adopt Resolution No. 2018-1209 as follows:

RESOLUTION NO. 2018-1209

RESOLUTION OF THE NORTHAMPTON, BUCKS COUNTY, MUNICIPAL AUTHORITY (THE "AUTHORITY") APPROVING A COOPERATION AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE NAVY (THE "NAVY") REGARDING PROVIDING FUNDING FOR THE CONNECTION OF CERTAIN PROPERTIES TO PUBLIC WATER

WHEREAS, the Navy desires that the Authority design, construct, connect and operate public water facilities (collectively the "Work") to certain properties within Northampton Township with private wells along or in the vicinity of New Road that the Navy has determined have levels or future EPA health advisory levels in order to eliminate exposure to Perflourinated Compounds known as Perfluorooctane Sulfonic Acid (PFOS) and Perfluorooctanoic Acid (PFOA); and

WHEREAS, the Navy has agreed to compensate the Authority for performance of the Work pursuant to the terms and provisions of a Cooperation Agreement which has been approved by the Authority staff and solicitor as to its form and content; and

WHEREAS, it is the desire of the Authority to enter into the Cooperation Agreement subject to the Navy hereafter entering into the Cooperation Agreement.

NOW THEREFORE BE IT RESOLVED, that the Authority Board does hereby approve of the execution of the Cooperation Agreement by its Executive Director consistent with the statements set forth hereunder in this Resolution.

passed with 5 ayes.

COMMENTS:

None

There being no further business to discuss, Mr. Deon adjourned the Board Meeting at 8:12 p.m.