

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on April 6, 2022**

Board Members: Vincent J. Deon, Chairman  
Stephen McGill, Vice Chairman  
Francis O'Donnell, Secretary  
Charles Rehm, Treasurer  
Edward Farling III, Assistant Secretary-Treasurer

Others: Thomas A. Zeuner, Executive Director  
Edward Rudolph, Esq., Rudolph Clarke LLC  
Christopher Walker P.E., Pennoni Assoc.  
Jeffrey Greenwood, Chief of Operations  
Robert Tagert, Chief Technical Director  
Debra Wirtz, Executive Assistant

Mr. Deon, Chairman, called the meeting to order at 6:30 p.m.

**1. Pledge of Allegiance**

Chairman Deon lead the Pledge of Allegiance and requested a moment of silence for our Country and the state of the world.

**2. Executive Director's Report**

Mr. Zeuner reported on the following:

**Public Relations/Image Presentation**

Bob Kent of Timmons and Company has been asked to attend our May public meeting for the purposes of bringing the board up to date with our website and image initiative. This will be a planned agenda item for the May 2022 public meeting with several presentations.

**M.I.R.I.A – Military Installation Remediation and Infrastructure Authority**

The Authority has become aware of a program that could have the possibility of offsetting costs to this Authority due to the PFOA/ PFAS water issues. There are two programs that may be applicable to partial funding via a grant mechanism.

- Offsetting costs for testing for these contaminants since we began quarterly testing in 2018
- Funding of GAC (Granular Activated Carbon) filters for the five (5) wells we currently have off-line due to elevated PPT readings.

**3. Citizens' Concerns**

None

**4. Approval of the Minutes of March 2, 2022**

A motion (O'Donnell- McGill) to approve the Minutes of March 2, 2022, with 5 ayes.

## 5. Check Requisitions / Accounts Payable

A motion (Rehm-Farling) adopting the following resolutions passed 5 with ayes.

**Requisition No. 2249** dated 03/09/2022 in the amount of \$246,276.17.

The major items paid under **Requisition No. 2249** are as follows: A. C. Schultes, Inc. - \$15,843.00; Capital One Trade Credit - \$1,191.40; Eagle Power Turf - \$1,292.92; First National Bank of Newtown - \$59,129.38; Foley Inc. - \$3,500.00; Link Computer Corp. - \$3,803.79; LookFirst Tech. - \$1,091.50; PECO - \$20,503.40; RIO Supply Inc. - \$24,075.18; Teamster Health & Welfare Fund - \$17,677.55; USPS - \$7,500.00; and \$85,000.00 for payroll.

**Requisition No. 2250** dated 03/23/2022 in the amount of \$863,908.65.

The major items paid under **Requisition No. 2250** are as follows: Addisville Commons - \$14,778.80; BCWSA - Sewer - \$434,381.33; BCWSA - Water - \$143,652.65; Coyne Chemical - \$2,657.20; CSL Services Inc. - \$6,550.00; Exeter Supply Co. Inc. - \$10,090.00; Geiger Pump & Equip. - \$1,237.32; Independence Blue Cross - \$12,303.81; JH Shanahan - \$2,244.00; Karl Hops Inc. - \$2,320.63; M.J. Reider Assoc. - \$2,079.50; Pennoni Assoc. Inc. - \$61,483.02; Rudolph Clarke LLC - \$11,062.50; Toll Bros. - \$28,812.85; Upper Southampton MUA - \$37,670.28; Witmer Public Safety Group - \$1,314.00; and \$85,000.00 for payroll.

**Requisition No. 2251** dated 04/06/2022 in the amount of \$262,410.06.

The major items paid under **Requisition No. 2251** are as follows: Cues - \$3,429.88; Environmental Products - \$1,102.74; First National Bank of Newtown - \$59,129.38; Gannett Fleming Co. - \$1,900.00; Guardian - \$4,296.56; Hajoca Corp. - \$18,311.25; Hannon Auto Service - \$1,162.13; Karl Hops Inc. - \$1,256.75; Kennedy Culvert & Supply - \$1,830.00; Link Computer Corp. - \$3,993.98; LookFirst Tech. - \$1,123.25; M.J. Reider Assoc. - \$1,087.55; Office Basics - \$1,469.61; PECO - \$18,581.75; RIO Supply Inc. - \$17,528.40; Timmons & Co. - \$5,475.00; Trugrit Traction Inc. - \$1,184.28; Verizon - \$1,176.45; Warminster MUA - \$23,232.05; and \$85,000.00 for payroll.

## 6. Resolution 2022-1261 Line of Credit – First National Bank of Newtown

A motion (McGill-O'Donnell) made to approve Resolution No. 2022-1261 for the purpose of a standby Revolving Letter of Credit (Note) with the First National Bank of Newtown as follows:

*A RESOLUTION AUTHORIZING THE ISSUANCE BY THE NORTHAMPTON, BUCKS COUNTY, MUNICIPAL AUTHORITY (THE "AUTHORITY") OF ITS WATER AND SEWER REVENUE NOTE (THE "NOTE") IN THE PRINCIPAL AMOUNT OF THREE MILLION DOLLARS (\$3,000,000), ACCEPTING A PROPOSAL FOR THE PURCHASE OF THE NOTE; AUTHORIZING THE PROPER OFFICERS OF THE AUTHORITY TO EXECUTE AND DELIVER THE NOTE AND OTHER SECURITY DOCUMENTS REQUIRED IN CONNECTION THEREWITH; APPROVING, RATIFYING AND CONFIRMING THE ACTION OF SUCH OFFICERS; MAKING COVENANTS, REPRESENTATIONS AND WARRANTIES AS TO CERTAIN TAX MATTERS; APPOINTING NOTE COUNSEL TO THE AUTHORITY; PROVIDING FOR THE EFFECTIVE DATE OF THE RESOLUTION; DECLARING THE EFFECTIVENESS OF THE BALANCE OF THE RESOLUTION UPON INVALIDITY OF ANY PROVISION, SECTION, SENTENCE, CLAUSE OR PART OF THIS RESOLUTION; AND REPEALING INCONSISTENT PROVISIONS.*

passed with 4 ayes Mr. Deon abstained

## 7. Resolution 2022-1263 Advent Lutheran Church Land Development

A motion (McGill-O'Donnell) made to ratify, Thomas Zeuner, as Executive Director of the Authority, approving and executing the Land Development Improvement Agreement ("Agreement") on behalf of the Authority with Green Tree Group Contracting LLC, as Developer of the Advent Lutheran Church project of

two houses and improvements related to public water and sanitary sewer services, based upon Green Tree Group Contracting LLC having presented an executed Agreement, providing payments, security, and documents, required therein. This approval is contingent upon satisfaction of all outstanding invoices due to the Authority under the current Professional Services Agreement (PSA) passed with 5 ayes.

#### **8. Utility Cloud – Contract Renewal**

A motion (Farling-McGill) made to approve the Software As a Service (SAAS) Contract with Utility Cloud®, 1 Stiles Road, Suite 302 Salem New Hampshire as summarized in their proposal with an effective date of May 31, 2022 in accordance with their proposal for a three (3) year period, passed with 5 ayes.

#### **9. Utility Cloud – Customized software configuration/biannual flushing**

A motion (O'Donnell-Rehm) made authorize the Executive Director to enter into a customized software platform contract with Utility Cloud (AESC) located at 1 Stiles Road, Suite 302 of Salem New Hampshire for the purpose of facilitating the analytical requirements of our bi-annual hydrant flushing program passed with 5 ayes.

#### **10. Resolution 2022-1262 – Retentions of Fees/Post Dedication**

A motion (Farling-Rehm) made to adopt Resolution No. 2022-1262 an amendment to Exhibit “D” of the Rates, Rules and Regulations passed with 5 ayes.

#### **11. Escrow Releases**

A motion (McGill-Deon) made to approve cash escrow releases for the following developments, Toll Bros., Insurance held \$2,500.00; Toner Tract, \$6,827.62; Toll Bros., Leehurst Pump Station \$2,500.00; Toll Bros., Leehurst Farm Insurance held \$2,500.00 passed with 5 ayes.

#### **12. Stoneyford Ridge – Reduction in Letter of Credit**

A motion (O'Donnell-McGill) made to authorize the following reductions in the Letter of Credit No. 540003157 (water and sewer) with VIST Bank for Stoneyford Ridge Development in the amounts of \$194,540.30 Sewer, \$87,572.00 Water, in accordance with the Pennoni Assoc. Inc. review letter of April 1, 2022 passed with 5 ayes.

#### **13. C.I.P.P. Sanitary Sewer Lining - Preparation of Specifications – COSTARS™**

A motion (McGill-Rehm) made to instruct the Authority Engineer to prepare specifications and COSTARS™ pricing to facilitate C.I.P.P. lining in the subject sanitary sewer lines for Board consideration passed with 5 ayes.

#### **COMMENTS:**

Ken Ferris (Rudolph Clarke LLC) briefed the Board on the litigation by NBCMA against BCWSA under civil action in the Court of Common Pleas of Bucks County, Pennsylvania Civil Action #2020-05789.

Frank O'Donnell provided an article in the Inquirer regarding privatization of water authority's

There being no further business Chairman Deon adjourned the meeting at 6:57 P.M.