

Northampton, Bucks County, Municipal Authority

Minutes of the Public Meeting held on January 4, 2023

Board Members: Vincent J. Deon, Chairman
Stephen McGill, Vice Chairman
Francis O'Donnell, Secretary
Charles Rehm, Treasurer
Edward Farling III, Assistant Secretary-Treasurer

Others: Edward Rudolph, Esq., Rudolph Clarke LLC
Christopher Walker P.E., Pennoni Assoc.
Jeffrey Greenwood, Chief of Operations
Laurie Hagey, Director of Finance & Administration
Robert Tagert, Chief Technical Director
NBCMA Stenographer

Mr. Deon, Chairman, called the meeting to order at 6:45 p.m. It was noted that the Board met in Executive Session to discuss matters of personnel on December 21st from 6:00 p.m. to 6:35 p.m. and prior to tonight's meeting from 6:00p.m. to 6:45 p.m.

1. Pledge of Allegiance

Chairman Deon lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

2. Executive Director's Report

Mr. Greenwood update the Board on the DEP / EPA inspection done in December and Well 10 being offline, it will be resampled for PFAS once online and it will then be determined whether to leave the well offline. Item 18 on the agenda is removed.

3. Reorganization of the Board

A motion (O'Donnell-McGill) made to appoint Vincent J. Deon as Temporary Chairperson passed with 5 ayes.

A motion (Deon-O'Donnell) made to by acclamation have the Board members remain in the same positions passed with 5 ayes.

Motions to appoint the following professionals for the Northampton, Bucks County, Municipal Authority were as follows:

- Deon-McGill - Appointment of Solicitor – *Edward Rudolph, Esq. Rudolph, Clarke LLC*
- Deon-Farling - Appointment of Labor Special Counsel – *Neil A. Morris Esq. Offit Kurman*
- Deon-Rehm - Appointment of Trustees of Admin. Pension Plan (Principal) – *Board Members*
- Deon-McGill - Appointment of Trustees for Corebridge Deferred Pension Plan – *Board Members*
- Deon-O'Donnell - Appointment of Insurance Broker of Record – Health Care – *Brokers Network*
- Deon-McGill - Appointment of Insurance Broker of Record - Liability Insurance – *W. Bruce Beaton Co. Inc.*
- Deon-Farling - Appointment of Consultant for Special Projects – *Adrienne Vacari, Herbert Rowland & Grubic*
- Deon-McGill – Appointment of Laurie Hagey *Director of Finance and Admin. as the Authority's Right to Know Officer*

All motions passed with 5 ayes.

4. Citizens' Concerns

None

5. Approval of the Minutes of December 7, 2022

A motion (McGill-O'Donnell) to approve the Minutes of December 7, 2022, passed with 4 ayes, Mr. Deon abstained.

6. Check Requisitions / Accounts Payable

A motion (Rehm-O'Donnell) adopting the following resolutions passed 5 with ayes.

Requisition No. 2272 dated 12/21/2022 in the amount of \$481,498.76.

The major items paid under **Requisition No. 2272** are as follows: NVCC - \$2,575.00; Aflac - \$1,017.90; Analytical Laboratories - \$16,150.00; Bee Bergvall & Co. - \$3,200.00; BCWSA - Water - \$153,64.465; Coyne Chemical - \$1,910.00; Environmental Products & Access LLC - \$1,768.00; Exeter Supply Co. Inc. - \$6,225.00; Grainger - \$1,532.36; Hajoca Corp. - \$7,406.20; Herbert Rowland & Grubic - \$2,525.00; Independence Blue Cross - \$13,062.47; JH Shanahan - \$10,787.00; Karl Hops Inc. - \$1,734.32; Keystone Engineering Group - \$25,670.00; LB Water Service - \$3,575.92; Mumford Bjorkman Assoc. - \$7,200.00; North East Technical Sales - \$10,502.88; Northampton Township - \$1,818.76; PMAA - \$2,800.00; Pennoni Assoc. Inc. - \$80,657.06; Phila Business Forms - \$3,368.20; Teamster Health & Welfare Fund - \$17,677.52; Timmons & Co. - \$1,600.00; USA Blue Book - \$4,078.17 Warminster MUA - \$7,134.58 and \$85,000.00 for payroll.

Requisition No. 2273 dated 01/04/2023 in the amount of \$896,821.22.

The major items paid under **Requisition No. 2273** are as follows: A. C. Schultes, Inc. - \$1,611.00; Anrich Inc. - \$276,052.37; Antheil Maslow & MacMinn LLP - \$1,260.00; BCWSA - \$289,843.58; Capital One - \$1,148.67; Chapman Ford of Horsham - \$40,393.00; CSL Services Inc. - \$6,550.00; Custom Care Property Maintenance - \$2,310.00; Delaware Valley Workers Comp. - \$6,539.25; Exeter Supply Co. Inc. - \$1,007.00; First National Bank of Newtown - \$59,129.38; Gannett Fleming Co. - \$1,900.00; Guardian - \$5,062.21; Hach Co. - \$1,122.00; Karl Hops Inc. - \$1,507.77; Link Computer Corp. - \$3,993.98 - M.J. Reider Assoc. - \$1,344.75 - Mr. Rehab - \$10,500.00; Passerini & Sons - \$2,448.18; RIO Supply Inc. - \$81,255.75; Rudolph Clarke LLC - \$4,563.00; TD Card Services - \$1,268.88 and \$85,000.00 for payroll.

7. Resolution No. 2023-1274 - Univest Bank

A motion (O'Donnell-Rehm) made to adopt Resolution No. 2023-1274 to approve and execute new signature card for Univest Bank for Authority accounts passed with 5 ayes.

8. Resolution No. 2023-1275 - Destruction of Records

A motion (McGill-O'Donnell) made to adopt Resolution No. 2023-1275 allowing for the destruction of certain Authority records and documents in accordance with the Pennsylvania Municipal Authorities Act as amended passed with 5 ayes.

9. Resolution No. 2023-1277 – Amended BY-LAWS of NBCMA

A motion (O'Donnell-Farling) made to made to approve Resolution 2023-1277 and provide for amendments to the 2022 BY-LAWS of the Northampton Bucks County Municipal Authority in accordance with the Exhibit provided passed with 5 ayes.

10. Resolution No. 2023-1276 Medical Insurance Update

A motion (O'Donnell-McGill) made to approve Resolution No. 2023-1276 amending sections of the medical insurance plan for non-union employees changing the calculation for payment to employees who decline medical coverage to a formula rather than a fixed amount and extend coverage under the plan for one year after retirement for those non-union employees of the Authority who have 10 years of service and are at least 60 years old. This resolution is retroactive to December 1, 2022 and passed with 5 ayes.

11. Contract #2-W-22 Certificate for Payment #1 – Anrich Inc. Rockville Road

A motion (McGill-O'Donnell) made to approve payment #1 in the amount of \$276,052.37 to Anrich Inc. for Contract 2-W-22 passed with 5 ayes.

12. Contract #2-W-22 Change Order #1 Anrich Inc. Rockville Road

A motion (McGill-Rehm) made to approve Change Order No. 1 with Anrich Inc. Contract 2-W-22 for a cost of \$1,800.00 passed with 5 ayes.

13. 329 Hatboro Road Land Development – Daniel Beebie TMP 31-070-025

A motion (McGill-Rehm) made to approve the Public Water and Sanitary Sewer Improvement Agreement, for the land development identified as 329 Hatboro Road, TMP 31-070-025. This approval is contingent upon compliance with all terms, conditions, payment of fees, including satisfaction of all issues to the satisfaction of the Authority Solicitor passed with 5 ayes.

14. Payment for CP-2023-W-16 Truck F-350

A motion (McGill-O'Donnell) made to approve payment \$40,393.00 to Chapman Ford of Horsham PA for one 2022 Ford F350 XL passed with 5 ayes.

15. Authorize sale of one (1) Authority vehicle – Municibid

A motion (McGill-Rehm) made to authorize the sale of the 2013 Ford F-250 – VIN 1FTBF2B6XDEA19927 subject vehicle via the MUNICIBID electronic bidding platform passed with 5 ayes.

16. COSTARS™ Contract 016-E22-220 Certificate for Payment #1 Mr. Rehab - Four additional manhole rehabilitations

A motion (McGill-Farling) made to approve payment for COSTARS™ Contract 016-E22-220 the amount of \$10,500.00 to Mr. Rehab LLC passed with 5 ayes.

17. Contract #1-S-21 Certificate for Payment #2 (final) Passerini & Sons Inc. – Laurel Road

A motion (O'Donnell-Rehm) made approve final payment in the amount of \$2,448.18 to Passerini & Sons Inc. for Contract #1-S-21 passed with 5 ayes.

18. Contract #2-S-21 Insituform Tech.

Removed from agenda

19. Award Contract - COSTARS™ 008-719 Emergency Underground Electric Power Feed Replacement - Richboro Pump Station/ Well #11

A motion (O'Donnell-McGill) made to award the emergency electric line replacement for Richboro pump station/ Well No. 11 to G&G Electrical Construction, LLC in the amount of \$10,952.00 in accordance with their proposal dated January 4, 2023 passed with 5 ayes.

COMMENTS:

Edward Rudolph, Esq. - Discussion regarding acting vs. interim Executive Director.

Steve McGill – the future of State and Federal regulations.

Frank O'Donnell – congratulations to Steve McGill on reappointment to the Board.

Edward Rudolph, Esq. advised that the postponed appointment of the Authority Engineer is due to the need for a new Executive Director.

Robert Tagert - informed the Board of rate increases from American Water, water rates are going up by 14.5% and sewer is going up 39.1%, it was noted that American Water asked for a 24.9% increase and the PUC awarded a 39.1% increase.

There being no further business to discuss, Mr. Deon adjourned the Board Meeting at 7:40 p.m.