

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on April 5, 2023**

Board Members: Vincent J. Deon, Chairman  
Stephen McGill, Vice Chairman  
Francis O'Donnell, Secretary  
Charles Rehm, Treasurer  
Edward Farling III, Assistant Secretary-Treasurer

Others: Edward Rudolph, Esq., Rudolph Clarke LLC  
Christopher Walker P.E., Pennoni Assoc.  
Jeffrey Greenwood, Chief of Operations  
Laurie Hagey, Director of Finance & Administration  
Robert Tagert, Chief Technical Director  
NBCMA Stenographer

Mr. Deon, Chairman, called the meeting to order at 6:30 p.m.

**1. Pledge of Allegiance**

Chairman Deon lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way.

**2. Approval of the Minutes of March 15, 2023**

A motion (O'Donnell-Rehm) made to approve the Minutes of March 15, 2023 passed with 5 ayes.

**3. Public Comment**

None

**4. Interim Executive Director Report**

Laurie Hagey, Interim Executive Director, had nothing to add to her written report. She asked anyone interested in attending the PMAA Spring Meeting to let her know.

**5. Chief of Operations Report**

Jeff Greenwood provided the following:

The PMAA Annual Conference is at Kalahari Resorts in September. Please let Laurie or Debi know if you are interested in attending.

Annual spring hydrant flushing's are under way, there has been a low call volume regarding the flushing.

Annual compliance reports due in March have been completed, and Christopher Walker of Pennoni Assoc. Inc. submitted the Chapter 94 Report. The Chapter 110 Water Allocation Report, Water Allocation Permit Compliance Report, and Delaware River Basin Commission (DRBC) water audit were also submitted.

WaterSmart portal had a soft launch in November and approximately 5% of customers have signed up. Postcard mailers will be sent to customers to encourage participation.

The Regency Homeowners Association requested assistance with stormwater runoff onto a portion of their neighborhood. Mr. Greenwood advised the Board there would be more information forthcoming at the next meeting regarding this.

**6. Check Requisitions / Accounts Payable**

A motion (Rehm-O'Donnell) made to approve the following Requisitions passed 5 with ayes.

**Requisition No. 2279** dated 03/08/2023 in the amount of \$212,792.80.

**Requisition No. 2280** dated 03/22/2023 in the amount of \$306,918.88.

**Requisition No. 2281** dated 04/05/2023 in the amount of \$899,195.97.

**7. Appointment of Executive Director**

A motion (McGill-Rehm) made to appoint Mr. Michael Sullivan as the Executive Director of NBCMA effective May 1, 2023, and approve that all officers are authorized to execute appropriate employment agreements passed with 5 ayes.

**8. Land Development Agreement 232 Investments – Dunkin Donuts**

Tabled

**9. Change Order #2 Contract 2-W-21-E – Admin Building Generator**

A motion (McGill-Rehm) made to approve the above noted Change Order #2 for Contract 2-W-21-E as quoted by AJM Electric Inc. Electric of Chester Township Pennsylvania for a total of \$1,380.00 passed with 5 ayes.

**10. Authorization to Sell Vehicle on Municibid**

A motion (O'Donnell-McGill) made to authorize the sale of the 2015 Ford F-250 – VIN 1FTBF2B67FEB14433, subject vehicle via the MUNICIBID electronic bidding platform passed with 5 ayes.

**COMMENTS:**

The Board welcomed Michael Sullivan to the Authority.

The Board met in Executive Session from 6:49 to 7:18 p.m. to discuss matters of litigation.

There being no further business to discuss, Mr. Deon adjourned the Meeting at 7:19 p.m.