

Northampton, Bucks County, Municipal Authority

**Minutes of the Public Meeting held on May 3, 2023**

Board Members: Vincent J. Deon, Chairman  
Stephen McGill, Vice Chairman  
Francis O'Donnell, Secretary  
Charles Rehm, Treasurer  
Edward Farling III, Assistant Secretary-Treasurer

Others: Michael Sullivan, Executive Director  
Edward Rudolph, Esq., Rudolph Clarke LLC  
Christopher Walker P.E., Pennoni Assoc.  
Jeffrey Greenwood, Chief of Operations  
Laurie Hagey, Director of Finance & Administration  
Robert Tagert, Chief Technical Director  
NBCMA Stenographer

Mr. Deon, Chairman, called the meeting to order at 6:30 p.m.

**1. Pledge of Allegiance**

Chairman Deon lead the Pledge of Allegiance and requested a moment of silence for our men and women serving in harm's way. Chair Deon welcomed Michael Sullivan as the new Executive Director and also praised Laurie Hagey for her job as Interim Executive Director for the last five months. It was noted that the Board met in Executive Session prior to tonight's meeting to discuss personnel and matters of potential litigation. No action was taken.

**2. Approval of the Minutes of April 5, 2023**

A motion (McGill-O'Donnell) made to approve the Minutes of April 5, 2023 passed with 5 ayes.

**3. Public Comment**

Jeff Greenwood, Chief of Operations provided an explanation of the high-water pressure experienced on Friday, April 28<sup>th</sup> and the purpose of pressure reducing valves (PRV) that are installed by plumbers in residences. Michael Sullivan provided additional information on the design of PRV's and their function and life span of 10-15 years.

A small group of residents had questions regarding PRV's and expressed their concerns about the incident and property damage. The Authority will review the residents' complaints and comments and will follow up with a formal response.

7:18 Chairman Deon called for a 5-minute break.

7:23 Chairman Deon called the meeting back to order.

**4. Executive Director Report**

Mr. Sullivan noted that he met with all department heads regarding operations and finances. The audit presentation will be at our next meeting. Consumer Confidence Reports will soon be required twice a year

and suggested that the Report be made available to the residents on the NBCMA website, with notice being sent via a postcard.

**5. Chief of Operations Report**

Nothing to report.

**6. Check Requisitions / Accounts Payable**

A motion (Rehm-McGill) made to approve the following Requisitions passed 5 with ayes.

**Requisition No. 2282** dated 04/19/2023 in the amount of \$353,640.86.

**Requisition No. 2283** dated 05/03/2023 in the amount of \$1,248,497.92.

**7. Land Development Agreement 232 Investments – Dunkin Donuts**

A motion (McGill-O'Donnell) made to approve the Agreement subject to receipt by the Authority of a modified Developer Agreement and Letter of Credit from Developer, 232 Investments, on or before June 7, 2023, representing the full extent of the costs of required improvements as determined by the Authority engineer, the Dunkin Donuts project document are approved. Therefore, it is resolved that the appropriate officers execute all necessary documents related to the Dunkin Donuts project subject to conditions set forth hereinabove passed with 5 ayes.

**8. Presentation – Regency at Northampton by Christopher Walker P.E.**

Representatives and engineers for the HOA for Regency at Northampton provided a presentation regarding their request for a 50-foot easement to install berms on NBCMA property to redirect stormwater to drains to avoid flooding that is occurring. There was a consensus from the Board to allow the applicant to move forward with the Township. The Board directed the Executive Director to write a letter to the Township that Northampton, Bucks County, Municipal Authority offers its general approval this stormwater management issue. A Professional Services Agreement (PSA) will be needed.

**9. Certificate for Payment #5 – Contract 2-W-21-E -AJM Electric Inc.**

A motion (O'Donnell-Rehm) made to approve payment #5 in the amount of \$24,136.50 to AJM Electric Inc. for Contract 2-W-21-E passed with 5 ayes.

**10. Certificate for Payment #2 Contract 2-S-21 – Insituform Technologies**

A motion (McGill-Rehm) made to approve payment #2 in the amount of \$282,573.00 to Insituform Technologies for Contract 2-S-21 passed with 5 ayes.

**11. Change Order #3 – Contract 2-S-21 Insituform Technologies Inc.**

A motion (Farling-O'Donnell) made to approve Change Order No. 3 (attached) Contract 2-S-21 with Insituform C.I.P.P. lining for an estimated cost not to exceed \$25,000.00 passed with 5 ayes.

**12. Holland Estates Escrow Release – Maintenance Period**

A motion (McGill-Rehm) made to authorize the release of \$15,116.25 to Holland Estates for the 18-month Maintenance Period passed with 5 ayes.

**13. Award Contract 1-S-12 – Fairhill Drive Sanitary Sewer Replacement**

A motion (O'Donnell-McGill) made to award Contract No. 1-S-23 – Fairhill Drive Sanitary Sewer Replacement, to KBC Construction LLC of Warminster, PA in accordance with their proposal dated April 19, 2023 in the amount of \$186,820.00 passed with 5 ayes.

**14. Authorization to Purchase – Administrative Building Lighting**

A motion (McGill-Deon) made to approve the purchase of lighting for the 815 Bustleton Pike (Administrative building) from Turtle & Hughes Electric Contractor of Warminster Pennsylvania in accordance their quote dated January 13, 2023 in the amount of \$39,771.33 passed with 5 ayes.

**COMMENTS:**

Ken Ferris Esq. Rudolph Clarke LLC - updated the Board on BCWSA filing a preliminary objection in response to our filing of our dispute of the 2023 rates.

Jeff Greenwood – Welcomed Michael Sullivan as Executive Director.

Frank O'Donnell – There should be review of the bills of those affected by the water pressure issue.

Ed Farling – Agreed with reviewing the bills of those affected by the by the water pressure issue.

Steve McGill – Commented on the need to apply for grant money for our aging system, an education program and inform residents regarding the WaterSmart Dashboard.

Charles Rehm – Commented that Mr. Sullivan presented several options for grant applications, and he will continue to work with staff to define a project.

There being no further business to discuss, Mr. Deon adjourned the Meeting at 8:10 p.m.